

**11035. RESOLUTION 15-43 - AUTHORIZING AUTHORITY EXPENDITURES
PURSUANT TO RESOLUTION 01-84 FOR THE PERIOD, JANUARY 1, 2015 THROUGH
DECEMBER 31, 2015**

WHEREAS, The Delaware River and Bay Authority (the “Authority”) adopted Resolution 01-84 requiring Commissioner review and approval of all Authority expenditures in excess of \$25,000; and

WHEREAS, the Authority anticipates expenditures at or over the \$25,000 amount to the following vendors:

**DELAWARE RIVER & BAY AUTHORITY
PROJECTED VENDORS TO BE PAID OVER \$25,000
OPERATION EXPENDITURES
FOR THE PERIOD 1/1/15 THROUGH 12/31/15**

VENDOR	PURCHASE DESCRIPTION	CLASSIFICATION	ESTIMATED \$
Bayshore Ford Trucks Sales	Heavy Duty Truck Parts	State Contract	\$ 26,000
Blueglobes, LLC	Airfield Lighting at ILG and MIV	Proprietary	\$ 61,000
Collin’s Business Systems, Inc.	Voice Recording and Quality Evaluation System for the CMLF Reservation System	State Contract	\$ 27,000
Garden State Highway Products	Various Highway Repair and Traffic Safety Products	<i>See background</i>	\$ 38,000
Singer Equipment Company, Inc.	Convection and Microwave Ovens for CMLF Vessels	State Contract	\$ 31,000

NOW, THEREFORE, BE IT RESOLVED, that the Authority authorizes expenditures to the above-listed vendors for the described purposes and authorizes payment.

A motion to approve Resolution 15-43 was made by Commissioner Lathem, seconded by Commissioner Smith, and approved by a roll call vote of 11-0.

Resolution 15-43 Executive Summary Sheet

Resolution: Authorizing Authority Expenditures Pursuant to Resolution 01-84 for the period January 1, 2015 through December 31, 2015.

Committee: Budget & Finance

Committee and Board Date: November 17, 2015

Purpose of Resolution:

Authorizes the expenditures of \$25,000 or greater with the identified vendor(s) for the calendar year.

Background for Resolution:

The proposed Resolution meets the requirements of Resolution 01-84, whereby the Authority shall not enter into any contract committing the Authority to spend or make any other expenditures relating to services, material and supplies in the amount of \$25,000 or more unless it has first been approved by a vote of Commissioners.

Background for the specific purchases:

Heavy Duty Truck Parts

The Authority requires the purchase of various parts from Bayshore Ford Trucks Sales and does so at prices pursuant to the firm's state contract to provide Heavy Duty Vehicle Parts and Accessories.

Airfield Lighting at ILG and MIV

The Authority made several emergency purchases for electrical repairs and to replace runway lights damaged by severe weather (lightning) or snow plow in 2015. This year, ILG lost lighting at two runways for a period of time and MIV suffered damage to Taxiways A, C, G, & J. There are three airfield lighting manufacturers in the United States: ADB, Crouse Hinds, and Honeywell. 90% of the total lighting replaced at each airport was ADB Brand. The Authority must buy ADB products through their licensed distributor, Blueglobes, LLC.

Voice Recording and Quality Evaluation System for the CMLF Reservation System

The Cape May-Lewes Ferry Reservation system relies on a voice recording system installed in 2013 by Collins Business Systems, Inc. for standardized quality evaluation, historical and offline analysis of customer service interactions, and

improved customer service agent training using actual call center interactions. Costs associated with this system in 2015 included: annual support contract, recording and channel licenses, installation and configuration for the Cape May Terminal Call center expansion project, which the Authority purchase from Collins Business Systems at prices pursuant to the firm's state contract to provide Telecommunications Systems & Services.

Various Highway Repair and Traffic Safety Products

Various items were purchased from Garden State Highway Products in 2015. Of the ten (10) individual purchases made with the vendor, none individually exceeded the reporting threshold. However, collectively, this mixture of capital and operating fund purchases exceeded the annual threshold amount with the vendor. Items purchased included: cold patch for asphalt repair at ILG and DMB, a breakaway sign post assembly for the DMB Sign Shop, a full-size message board with trailer for DMB, a radar speed trailer for DMB and several hundred traffic cones.

Convection and Microwave Ovens for CMLF Vessels

The Authority purchased from Singer Equipment Company, Inc. at prices pursuant to the firm's state contract to provide Commercial Food Service Equipment

Classification Definitions:

Proprietary. A purchase necessary to support or maintain existing Authority equipment for which a vendor has the right to prohibit an equivalent product from being supplied. Similar products or services may be available, however the Authority must purchase from the original equipment manufacturer or service provider to uphold a contract, warranty, etc. A proprietary specification restricts the acceptable product or service to one manufacturer or vendor; however the product or service may be available from more than one distributor.

State Contract. A purchase which, under normal circumstances, would require competitive bidding, however the vendor has agreed to provide the goods or services to the Authority at fees less than or equal to that vendor's respective contract as awarded by the State of Delaware or New Jersey. *"Any contract for the purchase of materiel and supplies and non-professional services...which contract individually exceeds \$50,000, or in the combination with other contracts, exceeds \$50,000 in any one calendar year shall be pursuant to a contract entered into by the Authority after competitive bidding. This provision shall not apply to purchases by the Authority from suppliers in cases where the Authority is purchasing at prices pursuant to contracts awarded by the States of Delaware or New Jersey for state agencies."* (DRBA Resolution 11-36 Part 2.a.).