

**Environmental and Safety Manager**  
**Location: New Castle, DE and Cape May, NJ**  
**Salary: \$68,315 - \$80,370**  
**(Salary range commensurate with Skills)**  
**(Grade I)**

**Opening Date: March 9, 2017**

**Closing Date: March 30, 2017**

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**I. POSITION SUMMARY**

The Environmental and Safety Manager is responsible for demonstrating and promoting management's strong commitment to environmental stewardship and safety throughout the Authority by coordinating specified environmental projects at the Authority's wide variety of sites; auditing management and employee compliance with applicable laws, statutes and best practices and conducting mandatory and non-mandatory training on environmental and some safety matters. Employees in this class will receive general direction and guidance from departmental management, but will also operate independently at remote locations in monitoring compliance, building cross-functional collaborative relationships with Authority staff of other departments and interfacing with local environmental and emergency response agencies. Based upon the need for a highly trained technical person to assume vitally important functions, this position includes comprehensive administration and management of additional technically challenging site environmental programs as the implementation leader with minimal input from Safety and Environmental department management. This added responsibility requires a high level of accountability for plan compliance in an area that could jeopardize ferry operation if not performed meticulously and in a timely manner. This position will report to the Director of Environmental Compliance and Safety.

**II. ESSENTIAL DUTIES AND RESPONSIBILITIES**

- Collaborates with site operations supervision in implementing safety and environmental programs to preemptively eliminate hazardous or polluting conditions and acts at Authority facilities
- Acts as a primary liaison with New Jersey and Delaware environmental agencies on the technical aspects of compliance
- Prepares and/or reviews safety and environmental plans, permits and studies related to site obligations
- Works with the Director in development of changes to policies, standards and procedures relating to safety and environmental affairs
- Acts as Lead Inspector on periodic environmental site audits
- Prepares and submits all necessary Environmental Reports to regulatory agencies
- Manages Stormwater sampling program
- Conducts annual Stormwater and Spill Prevention, Control and Countermeasures (SPCC) training
- Provides training to supervision in small group sessions and conducts targeted training of workers in subject matter outside of the expertise of their chain of command
- Support ongoing environmental projects at the Authority Airports
- Acts as primary safety resource for the Cape May-Lewes Ferry sites
- Performs Job Hazard Analyses (JHA) and personal protective equipment (PPE) assessments for Ferry Operations
- Acts as lead administrator, trainer and regulatory interface for the Cape May-Lewes Ferry Facility Response Plan (FRP) and the Vessel General Permit (VGP)
- Manages the updating of the highly technical Facility Response Plan (FRP) and Vessel General Permit (VGP)
- Leverages expertise and influence across an interdepartmental leadership team at the ferry who must be prepared to respond to facility emergencies
- Manages the shared database for storage of chemical safety data sheets on Authority products
- Assists Director with environmental aspects for all capital projects
- Provides highest level of customer service and professionalism

**III. REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES**

- Knowledge of the full range of federal environmental regulations, including RCRA, CERCLA, Clean Water Act, Clean Air Act, EPCRA, SPCC, SWPPP Regulations
- Experience with educational/training techniques

- Ability to recognize existing and/or potential hazards and threats to the environment, analyze these conditions and facilitate action sufficient to correct such problems
- Ability to identify unsafe employee behavior and on-site conditions that could lead to workplace injuries or illnesses
- Ability to establish and maintain effective working relationships with internal and external contacts
- Effective oral and written communications
- Demonstrated effective computer skills in Microsoft Office (Word, Excel, Access, Outlook, and PowerPoint); ability to learn and use other computer data base systems
- Ability to work independently
- Ability to provide excellent customer service
- Ability to leverage technical expertise to influence site management and front line employees without regulatory or environmental background to act on important compliance and emergency response issues
- Ability to absorb and retain complex technical training as it related to marine and landside emergency response
- Ability to provide superior customer service to everyone by responding in a courteous and efficient manner

#### **IV. REQUIRED EDUCATION AND EXPERIENCE**

- Bachelor's degree in Environmental Science, Environmental Engineering or related field (Master's degree preferred) or equivalent experience
- Minimum ten (10) years of experience working in the environmental science, environmental engineering or environmental management fields
- Minimum four (4) years of experience in safety-related work
- Courses or experience in computer technology, including Microsoft Office and email

#### **V. LICENSES, REGISTRATIONS, AND/OR CERTIFICATES**

- Valid driver's license
- CHMM or CSP certification or similar; or ability to obtain certifications within first year of employment

#### **VI. SPECIAL REQUIREMENTS**

- All potential employees will be subject to a background investigation and pre-employment physical and drug test
- Required to travel to all DRBA locations as needed.
- Required to be available for duty at all hours (24x7) in order to maintain continuous operation of the function and business needs.

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**If you are interested in applying for this position please complete the on-line application at [www.drba.net](http://www.drba.net). In addition, in order to complete the application process, please attach a current resume .**