

**10538. RESOLUTION 12-19 - AUTHORIZING AUTHORITY EXPENDITURES
PURSUANT TO RESOLUTION 01-84 FOR THE PERIOD, JANUARY 1, 2012
THROUGH DECEMBER 31, 2012**

WHEREAS, The Delaware River and Bay Authority (the “Authority”) adopted Resolution 01-84 requiring Commissioner review and approval of all Authority expenditures in excess of \$25,000; and

WHEREAS, the Authority anticipates expenditures at or over the \$25,000 amount to the following vendors:

DELAWARE RIVER & BAY AUTHORITY
PROJECTED VENDORS TO BE PAID OVER \$25,000
OPERATION EXPENDITURES
FOR THE PERIOD 1/1/12 THROUGH 12/31/12

| VENDOR | SERVICE DESCRIPTION | DETERMINATION | APPROX. ESTIMATED \$ |
|---------------------------------------|--|----------------------|-------------------------------------|
| Emory Hill Real Estate Services, Inc. | Property Management Services for the Riverfront Market and the Salem Business Centre | Quotes | \$49,000 |
| Red the Uniform Tailor, Inc. | New and Replacement Police Uniforms | State Contract | \$55,000 |

NOW, THEREFORE, BE IT RESOLVED, that the Authority authorizes expenditures to the above listed vendors for the described purposes and authorizes payment.

A motion to approve Resolution 12-19 was made by Commissioner Favre, seconded by Commissioner Smith, and approved by a roll call vote of 8-0.

Resolution 12-19 Executive Summary Sheet

Resolution: Authorizing Authority Expenditures Pursuant to Resolution 01-84 for the period, January 1, 2012 through December 31, 2012.

Committee: Budget & Finance

Committee and Board Date: June 19, 2012

Purpose of Resolution:

Authorizes the expenditure of \$25,000 or greater with the identified vendors for the calendar year.

Background for Resolution:

The proposed Resolution meets the requirements of Resolution 01-84, whereby the Authority shall not enter into any contract committing the Authority to spend or make any other expenditures relating to services, material and supplies in the amount of \$25,000 or more unless it has first been approved by a vote of Commissioners.

Background for the specific purchases:

Property Management Services:

The DRBA owns two remote sites, the Salem Business Center in Carneys Point, NJ and the Riverfront Market in Wilmington, DE. Each site has a property management company to manage the operation of the facilities. Management of the facilities includes but is not limited to rent collection, the creation of a tenant/facility database, assisting in the preparation of contracts and agreements, property maintenance and creating and updating a property management reporting system. The property manager at the Riverfront Market did not renew their contract in 2012 so Staff solicited quotes.

Police Uniforms:

The DRBA provides police uniforms for all sworn personnel at the Delaware Memorial Bridge, Lewes and Cape May Police Troop locations. The purchases will include replacing and upgrading police uniform materials and supplies that have reached their useful wear expectancy and to uniform newly hired Officers.

Background for Determination categories:

Quotes: Quotes items are purchases that are anticipated to be between \$25,000 and \$49,999 for the year for which the Authority has solicited written quotes. Resolution 98-31 (paragraph 4) provides that purchases “more than \$25,000 but less than \$50,000 in the aggregate require the solicitation of three written quotes or all available sources, whichever is less...”

State Contracts:

Resolution 98-31, as amended by Resolution 11-36 (paragraph 2, subsection a) provides that “[t]his [competitive bidding] provision shall not apply to purchases by the Authority from suppliers in cases where the Authority is purchasing at prices pursuant to contracts awarded by the States of Delaware or New Jersey for state agencies.