

**10661. RESOLUTION 13-16 - AUTHORIZING AUTHORITY EXPENDITURES
PURSUANT TO RESOLUTION 01-84 FOR THE PERIOD, JANUARY 1, 2013
THROUGH DECEMBER 31, 2013**

WHEREAS, The Delaware River and Bay Authority (the “Authority”) adopted Resolution 01-84 requiring Commissioner review and approval of all Authority expenditures in excess of \$25,000; and

WHEREAS, the Authority anticipates expenditures at or over the \$25,000 amount to the following vendors:

DELAWARE RIVER & BAY AUTHORITY
PROJECTED VENDORS TO BE PAID OVER \$25,000
OPERATION EXPENDITURES
FOR THE PERIOD 1/1/13 THROUGH 12/31/13

VENDOR	SERVICE DESCRIPTION	DETERMINATION	APPROX. ESTIMATED \$
The Coca-Cola Company	Fountain and bottled soda and beverages for the CMLF	Sole Source	\$60,000
Franklin Electric Co.	Purchase LED lights for the Delaware Memorial Bridge and Upgrade Electric Components on the Lewes Terminal Car Ramps	Quotes	\$60,000
Abby Lifts	Wheelchair Lift for the CMLF	Quotes	\$49,000
Liberty Airport Systems, Inc.	Regulator Door Upgrade and Computer Lighting Controls for New Castle Airport	Proprietary	\$121,000
M&T Bank	Banking and Money Counting Services		\$120,000
Susan’s Uniforms	Employee Uniforms - Maintenance Department DMB	Quotes	\$30,000
Tri-State Carpet, Inc.	New Carpet for the FAA Tower at the New Castle Airport	State Contract	\$30,000

NOW, THEREFORE, BE IT RESOLVED, that the Authority authorizes expenditures to the above listed vendors for the described purposes and authorizes payment.

A motion to approve Resolution 13-16 as amended was made by Commissioner Mroz, seconded by Commissioner Murphy, and approved by a roll call vote of 9-0.

Resolution 13-16 Executive Summary Sheet

Resolution: Authorizing Authority Expenditures Pursuant to Resolution 01-84 for the period, January 1, 2013 through December 31, 2013.

Committee: Budget & Finance

Committee and Board Date: April 16, 2013

Purpose of Resolution:

Authorizes the expenditure of \$25,000 or greater with the identified vendors for the calendar year.

Background for Resolution:

The proposed Resolution meets the requirements of Resolution 01-84, whereby the Authority shall not enter into any contract committing the Authority to spend or make any other expenditures relating to services, material and supplies in the amount of \$25,000 or more unless it has first been approved by a vote of Commissioners.

Background for the specific purchases:

Fountain and bottled soda and beverages for the CMLF

The new food consultant for the CMLF food service, with the intention of increasing sales, has recommended that the CMLF replace the current soda fountain machines and refrigerators to carry the Coke branded products because Coke can provide a unique fountain system that, unlike the current Pepsi fountain system, allows customers to create custom soda flavor blends. Additionally, Coke's fountain system utilizes a cartridge and water-line method, rather than the current forty pound box of syrup, making the maintenance of the system easier, more efficient and less prone to causing employee injuries during maintenance.

Purchase LED lights for the Delaware Memorial Bridge and Upgrade Electric Components on the Lewes Terminal Car Ramps

The beacon aviation lights on the Delaware Memorial Bridge are the original high wattage bulbs, replacements are no longer available and the Authority is having to replace 1 -2 bulbs per month. The Authority plans to replace the old high wattage bulbs with new led bulbs that use approximately 1/10 of the wattage of the old bulbs and are much smaller and easier to maintain, thereby reducing the Authority's energy expenditure for these lights and the work hours required to replace the bulbs when they fail. The Authority solicited and received three (3)

quotes: Franklin Electric Co. (\$34,500), Graybar Electric (\$36,680) and International Tower Lighting (\$67,112.50). Franklin Electric Co. submitted the lowest quote.

The electrical conduit devices on the Lewes terminal car ramps have experienced extensive corrosion due to the exposure to the salt air and must be replaced. The Authority plans to replace them with new units made out of stainless steel and pvc which will withstand the salt air elements better. The Authority solicited and received three (3) quotes: Franklin Electric Co. (\$24,751), United Electric (\$44,579) and Denny Electric Supply (\$48,400). Franklin Electric Co. submitted the lowest quote.

Wheelchair Lift for the CMLF

The Authority has contracted to replace the passenger loader tubes at both the Cape May and Lewes Terminals. The existing passenger loader tubes must be removed so that the Contractor can lay down the new foundations. The Authority is planning to provide a wheelchair lift (“lift”) to assist its disabled passengers in navigating the ship decks while the loader tubes are out of service. The Authority was only able to identify one lift that would meet our needs. The Authority solicited quotes to rent and purchase the lift. The Authority received three (3) quotes; two (2) to purchase from Garaventa USA Inc. (“Garaventa”) (\$42,000) and Abby Lifts (\$48,566) and one (1) to rent from East Coast Hoist, Inc. (\$48,000). Savaria, the manufacturer of the lift, has advised us that Garaventa is not an authorized Savaria dealer and if we want the lift we must purchase it from Abby Lifts, the only Savaria authorized dealer in the Cape May area. Since it is only \$566 more expensive to purchase the lift and it can be converted to permanent use on one of the vessels following the immediate need during the passenger loader tube replacement the Authority plans to purchase the lift from Abby Lifts

Regulator Door Upgrade and Computer Lighting Controls for New Castle Airport

Liberty Airport Systems, Inc. (“Liberty”) is the original supplier and installer of the airfield lighting vault regulator doors and lighting controls at New Castle Airport. The vault regulator doors and the computer lighting controls are outdated and replacement parts are no longer available to support necessary repairs. The Authority plans to install new internal door components (\$55,700) and updated computer lighting controls in the vault and the tower (\$64,850). The system is still under warranty and Liberty is the only provider authorized to supply and replace these parts without voiding the existing warranty.

Banking and Money Counting Services

The Authority has utilized the services of Wilmington Trust for its banking and money counting services for a number of years. Wilmington Trust was purchased by M&T Bank and M&T Bank is currently providing those services. The Authority has strategically been decoupling its interrelated financial services and intends to solicit proposals of financial institutions to provide the last remaining component, banking and money counting services, within the next few months.

Employee Uniforms – Maintenance

The Authority supplies uniforms for certain Authority employees. This request covers Authority maintenance and electronics group employees (including members of Local 542) located at the Delaware Memorial Bridge, New Castle Airport, Millville Airport and Cape May Airport. The Authority solicited and received quotes from three (3) uniform vendors: Best Uniform (\$859), Rush Uniform, Inc. (\$1,004) and Susan’s Uniforms (\$767), to supply the typical mix of clothing items that the Authority issues to this group of employees. The orders actually placed vary by individual employee requirements. Susan’s Uniforms was the lowest responsive bidder.

New Carpet for the FAA Tower at the New Castle Airport

The Authority’s lease agreement with the FAA for the tower at New Castle Airport requires that the carpet be replaced no less than every eight years. The carpet in the tower has not been replaced since it was originally installed in 2001. The Authority plans to purchase the new carpeting from Tri-State Carpet, Inc. pursuant to a state contract (DE). The work will include moving furniture, removing and replacing all carpet and cove molding along with after-hours installation.

Background for Determination category:

Proprietary:

Proprietary items are purchases necessary to support and maintain existing Authority systems and equipment that are only available from one source. Resolution 98-31 (paragraph 2, subsection f) provides that “ [a] contract may be awarded without competition if the General Manager or Director of Operations of an Authority facility, or Police Administrator, prior to procurement, determines in writing that there is only 1 source for the required contract”.

Quotes:

Quotes items are purchases that are anticipated to be between \$25,000 and \$49,999 for the year for which the Authority has solicited written quotes. Resolution 98-31 (paragraph 4) provides that purchases “more than

\$25,000 but less than \$50,000 in the aggregate require the solicitation of three written quotes or all available sources, whichever is less...”

Sole Source:

Sole source items are goods and services that the Authority requires that cannot be provided by another source. Resolution 98-31 (paragraph 2, subsection f) provides that “ [a] contract may be awarded without competition if the General Manager or Director of Operations of an Authority facility, or Police Administrator, prior to procurement, determines in writing that there is only 1 source for the required contract”.

State Contracts:

Resolution 98-31, as amended by Resolution 11-36 (paragraph 2, subsection a) provides that “[t]his [competitive bidding] provision shall not apply to purchases by the Authority from suppliers in cases where the Authority is purchasing at prices pursuant to contracts awarded by the States of Delaware or New Jersey for state agencies.