

**RESOLUTION 20-20 - AUTHORIZING AUTHORITY EXPENDITURES
PURSUANT TO RESOLUTION 01-84 FOR THE PERIOD, JANUARY 1, 2020 THROUGH
DECEMBER 31, 2020**

WHEREAS, The Delaware River and Bay Authority (the “Authority”) adopted Resolution 01-84 requiring Commissioner review and approval of all Authority expenditures in excess of \$25,000; and

WHEREAS, the Authority anticipates expenditures at or over the \$25,000 amount to the following vendors:

DELAWARE RIVER & BAY AUTHORITY
PROJECTED VENDORS TO BE PAID OVER \$25,000
OPERATION EXPENDITURES
FOR THE PERIOD 1/1/20 THROUGH 12/31/20

VENDOR	PURCHASE DESCRIPTION	CLASSIFICATION	ESTIMATED \$
Acme Lingo Flagpoles, LLC	Supply and Install 100’ Replacement Flagpole	Sole Source	\$70,000
Airport Lighting Company, Inc.	Automated Lighting Control and Monitoring System at 33N	Quotes	\$49,000
Bayshore Ford Truck Sales, Inc.	Replacement Vehicles	State Contract	\$95,000
William G. Moore & Son, Inc.	Lumber for CMLF Terminal Boardwalks and Decks	Quotes	\$25,000
Chas. S. Winner, Inc. d/b/a Winner Ford - Cherry Hill	Replacement Vehicles	State Contract	\$133,000
Mike Zyndorf, LLC	Replacement Lowboy Trailer	Quotes	\$49,000

NOW, THEREFORE, BE IT RESOLVED, that the Authority authorizes expenditures to the above-listed vendors for the described purposes and authorizes payment.

Resolution 20-20 Executive Summary Sheet

Resolution: Authorizing Authority Expenditures Pursuant to Resolution 01-84 for the period January 1, 2020 through December 31, 2020.

Committee: Budget & Finance

Committee and Board Date: July 21, 2020

Purpose of Resolution:

Authorizes expenditures of \$25,000 or greater with the identified vendors during the 2020 calendar year.

Background for Resolution:

The proposed Resolution meets the requirements of Resolution 01-84, whereby the Authority shall not enter into any contract committing the Authority to spend or make any other expenditures relating to services, material and supplies in the amount of \$25,000 or more unless it has first been approved by a vote of Commissioners.

Background for the specific purchases:

Acme Lingo Flagpoles, LLC: Supply and Install 110' Replacement Flagpole

One of the three 100' flagpoles within the median of I-295 on the Delaware side has developed a large crack approximately 40' above ground and must be replaced. Our local flagpole supplier, Acme Lingo, has visited the site, provided a quote and developed construction plans for the extraction of the broken pole and replacement with a new pole in the existing footing. Although there are other manufacturers of commercial flagpoles across the US, it is the preference of the Authority to acquire an identical make and model from Acme Lingo so as to match the existing flagpoles.

Airport Lighting Company, Inc.: Automated Lighting Control and Monitoring System at 33N

The Authority intends to purchase the equipment, programming and training necessary to install and test an Automated Lighting Control and Monitoring System at Delaware Airpark which meets FAA regulations and remains compatible with the Authority's existing lighting fixtures. The Authority solicited quotes from the three available suppliers and received quotes from two. Airport Lighting Co. submitted the lowest quote to provide the equipment and services as specified.

Bayshore Ford Truck Sales, Inc.: Replacement Vehicles

The Authority is replacing one (1) Optima bus and one (1) E-350 van with one (1) 15-Passenger Van and one (1) Transit Cargo Van. Both vehicles have exceeded their useful lives and meet the Authority's vehicle replacement criteria and each purchase is budgeted

in the revised 2020 Capital Equipment Replacement Plan. The new vehicles will be purchased via Bayshore Ford's competitively-bid state contract (*GSS19560 TRUCKS_VANS*) and the retired vehicles will be sold at public auction.

William G. Moore & Son, Inc.: Lumber for CMLF Terminal Boardwalks and Decks

The Authority is planning to self-perform spot repairs to the boardwalks and decks located on the Cape May and Lewes Ferry Terminal sites. The lumber species is *Lophira alata*, commonly known as azobé or ekki, a tropical hardwood known for its strength and durability. Quotes were requested and received from three local lumber companies, with William G. Moore & Son, Inc. submitting the lowest quote to import and supply the lumber to the Authority.

Chas. S. Winner, Inc. d/b/a Winner Ford - Cherry Hill: Replacement Vehicles

The Authority is replacing three (3) F-350 pickup trucks that have exceeded their useful life, meet the Authority's vehicle replacement criteria, and are programmed into the revised 2020 Capital Equipment Replacement Plan. The trucks will be purchased via Winner Ford's competitively-bid state contract (*GSS19560 TRUCKS_VANS*) and the retired vehicles will be sold at public auction.

Mike Zyndorf, LLC: Replacement Lowboy Trailer

The Authority is purchasing a new 2020 Year Eager Beaver Lowboy Trailer to replace a similar style trailer that has exceeded its useful life. The purchase is budgeted in the revised 2020 Capital Equipment Replacement Plan. Quotes were requested and received from three local authorized dealers, with Mike Zyndorf Equipment submitting the lowest quote to supply the equipment.

Classification Definitions:

Quotes. A purchase of equipment, supplies or non-professional services or a contract for construction or construction management that is anticipated to cost between \$25,000 and \$49,999 during a calendar year and for which the Authority has solicited written quotes. *“Contracts for materiel and supplies and non-professional services, awarded to any [vendor for an amount of] more than \$25,000 but less than \$50,000 in the aggregate require the solicitation of three written quotes or all available sources, whichever is less... Construction management contracts or construction contracts...which are less than \$50,000 do not require formal solicitation of competitive prices and, if more than \$25,000 but less than \$50,000 require the solicitation of three written quotes or all available sources, whichever is less...”* (DRBA Resolution 98-31 Part 4).

Sole Source. A purchase made without a competitive process, based on the justification that only one known source exists or that only one single supplier can fulfill the requirements of the Authority. Sole source procurement is appropriate when the goods or services being acquired: are uniquely qualified to meet the objectives of the Authority; must be compatible with existing equipment; are available within a limited geographic boundary (e.g., distributor with exclusive rights or sales area); are required for use in conjunction with a grant or contract, etc. *“A contract may be awarded without competition if the General Manager or Director of Operations of an Authority facility, or Police Administrator, prior to procurement, determines in writing that there is only one source for the required contract and no other*

reasonable alternative sources exist that will satisfy the requirements of the Authority”. (DRBA Resolution 98-31 Part 2.f.)

State Contract. A purchase of equipment, supplies or non-professional services which, under normal circumstances, would require competitive bidding, however the vendor has agreed to provide the goods or services to the Authority at fees less than or equal to that vendor’s respective contract as awarded by the State of Delaware or New Jersey. *“Any contract for the purchase of materiel and supplies and non-professional services....which contract individually exceeds \$50,000, or in the combination with other contracts, exceeds \$50,000 in any one calendar year shall be pursuant to a contract entered into by the Authority after competitive bidding. This provision shall not apply to purchases by the Authority from suppliers in cases where the Authority is purchasing at prices pursuant to contracts awarded by the States of Delaware or New Jersey for state agencies.”* (DRBA Resolution 11-36 Part 2.a.).