

**10823. RESOLUTION 14-15 - AUTHORIZING AUTHORITY EXPENDITURES
PURSUANT TO RESOLUTION 01-84 FOR THE PERIOD, JANUARY 1, 2014
THROUGH DECEMBER 31, 2014**

WHEREAS, The Delaware River and Bay Authority (the "Authority") adopted Resolution 01-84 requiring Commissioner review and approval of all Authority expenditures in excess of \$25,000; and

WHEREAS, the Authority anticipates expenditures at or over the \$25,000 amount to the following vendors:

DELAWARE RIVER & BAY AUTHORITY
PROJECTED VENDORS TO BE PAID OVER \$25,000
OPERATION EXPENDITURES
FOR THE PERIOD 1/1/14 THROUGH 12/31/14

VENDOR	SERVICE DESCRIPTION	DETERMINATION	APPROX. ESTIMATED \$
Adelte Ports and Maritime	Passenger Loader Tubes Maintenance Program at CMLF	Proprietary	\$32,000
Brady Marine Repair Co., Inc.	Welding Services for CMLF	Quotes	\$50,000
DFFLM, LLC T/A Ditschman/Flemington Ford	Replacement Vehicle	State Contract	\$83,000
Maritime Institute of Technology and Graduate Studies (MITAGS)	CMLF Maritime Training	Sole Source	\$30,000
OmniThruster, Inc.	Bow Thruster Impeller and Parts for CMLF	Sole Source	\$53,000
Rolls-Royce Marine, N.A.	Tonnage Reduction Study for CMLF	Professional Service	\$48,000
United States Postal Service	General Postage Services	Sole Source	\$27,000
Vibration Specialty Corporation	Vibration Monitor for CMLF	Quotes	\$26,000
Visual Systems Group, Inc. (VSGi)	New Equipment and Service for Current Video Conference Systems	State Contract	\$41,000

NOW, THEREFORE, BE IT RESOLVED, that the Authority authorizes expenditures to the above listed vendors for the described purposes and authorizes payment.

A motion to approve Resolution 14-15 was made by Commissioner Van Sant, seconded by Commissioner Lathem, and approved by a roll call vote of 10-0.

Resolution 14-15 Executive Summary Sheet

Resolution: Authorizing Authority Expenditures Pursuant to Resolution 01-84 for the period January 1, 2014 through December 31, 2014.

Committee: Budget & Finance

Committee and Board Date: May 20, 2014

Purpose of Resolution:

Authorizes the expenditure of \$25,000 or greater with the identified vendors for the calendar year.

Background for Resolution:

The proposed Resolution meets the requirements of Resolution 01-84, whereby the Authority shall not enter into any contract committing the Authority to spend or make any other expenditures relating to services, material and supplies in the amount of \$25,000 or more unless it has first been approved by a vote of Commissioners.

Background for the specific purchases:

Passenger Loader Tubes Maintenance Program at CMLF

Adelte is the proprietary supplier of annual preventative maintenance training for the new passenger boarding bridges located at the CMLF Terminals. On behalf of the original equipment manufacturer, Adelte technicians will be making several visits to train Authority staff on proper inspection, testing and lubrication of the system's mechanical, electrical and control equipment.

Welding Services for CMLF

The Authority requires ABS-certified welders to renew/replace steel angle iron stiffeners, flat bar and stringers aboard the CMLF vessels. The following quotes for a weekly rate were solicited and include a two-man crew, 6 days per week, at 10 hours per day: Brady Marine Repair Co., Inc. (\$9,425), White Marine, Inc. (\$17,960) and Southern Services Group (nonresponsive - no ABS cert.). The estimated expenditure above includes the value of work that has already been performed by this vendor aboard the Cape Henlopen.

Replacement Vehicle

The Authority evaluates its vehicles and equipment for replacement according to written replacement criteria. The Authority has determined that a 2001 E-350

Versalift 29N van has exceeded its useful life and requires replacement. The van, used for camera installations, bridge lane signal lighting replacement and toll plaza maintenance, far exceeds the Authority's vehicle replacement standards, and the body has major rust. A 2015 F-550 Utility Body with Aerial lift will be acquired to replace the van, which is to be sold at public auction. The listed vendor offers the best State Contract price for the vehicle.

CMLF Maritime Training

Several CMLF employees will attend MITAGS throughout 2014 for maritime-related coursework. An example of courses includes: Automatic Radar Plotting Aids (ARPA), Bridge Resource Management, and Radar Observer.

Bow Thruster Impeller and Parts for CMLF

OmniThruster, Inc., the original equipment manufacturer, is the sole source distributor for parts for the OmniThruster marine maneuvering and propulsion systems installed on the MV Delaware and the MV Cape Henlopen. The bow thruster is an integral part of the propulsion system for the Ferry and the parts are needed to keep the vessels fully operational.

Tonnage Reduction Study for CMLF

The Authority is engaging an engineering firm to provide the technical services necessary to reduce the tonnage of the M/V Twin Capes, or other vessel, to 1600 gross tons. Services will be performed in two phases, with Phase I being a study of the impact of the weight additions to the vessel and Phase II being the design and approval of the tonnage plan. The proposed cost for both phases is \$48,000.

General Postage Services

The DRBA sends all of its regular mail via the United States Postal Service ("USPS"). Estimate includes an allotment for the CMLF annual direct mail campaign.

Vibration Monitor for CMLF

The Authority needs to acquire a vibration monitor for use in determining the health of various machines on board the Cape May-Lewes Ferry vessels. A vibration monitor enables the CMLF Maintenance staff to perform predictive maintenance by detecting misalignment, bearing wear, imbalance, loose internal parts, etc. prior to the failure of the equipment. The system includes software for tracking and storing historical data. The Authority solicited quotes from three vendors as follows: Vibration Specialty Corporation (\$19,000), Emerson Process Management (\$30,000) and Reliability Direct, Inc. (\$25,000). Vibration Specialty Corporation submitted the lowest quote to supply the equipment. The estimated

expenditure of \$26,000 includes the value of work that has already been ordered from this vendor.

New Equipment and Service for Existing Video Conference Systems

The Authority currently has three video conference rooms installed by and under a support contract with VSGi. The Authority will be purchasing additional equipment and installation services from this vendor to set up a new video conference room in the New Castle Administration building, New Lower conference room. These services and materials are being acquired through pricing as awarded to VSGi by State Contract.

Background for Determination category:

Quotes:

Quotes items are purchases with a particular vendor that, in aggregate, are anticipated to cost between \$25,000 and \$49,999 during this calendar year. Resolution 98-31 (paragraph 4) provides that “contracts for materiel, supplies and non-professional services, if more than \$25,000 but less than \$50,000 in the aggregate require the solicitation of three written quotes or all available sources, whichever is less...”

Professional Service:

Resolution 98-31, as amended by Resolution 09-52, Part 1.a., specifies that the public advertisement requirement for a professional service contract is effective only if the value of the service is expected to exceed \$50,000. Likewise, Resolution 98-31, as amended by Resolution 01-84, specifies that the Authority shall not enter into any contract committing the Authority to spend \$25,000 or more unless the expenditure has first been approved by a vote of Commissioners. This expenditure falls within the \$25,000-50,000 range.

State Contract:

Resolution 98-31, as amended by Resolution 11-36 (paragraph 2, subsection a) provides that, “[t]his [competitive bidding] provision shall not apply to purchases by the Authority from suppliers in cases where the Authority is purchasing at prices pursuant to contracts awarded by the States of Delaware or New Jersey for state agencies.”

Sole Source:

Sole source means that a single vendor is uniquely qualified to meet the Authority’s procurement objective. Some examples include any product or service that is the only one that will meet a need and can only be purchased from one source, products specifically required for use in conjunction with a grant or contract, products or services controlled or mandated by a local utility, government or exclusive distributor. Resolution 98-31 (paragraph 2, subsection f) provides that, “[a] contract may be awarded without competition if the General Manager or

Director of Operations of an Authority facility, or Police Administrator, prior to procurement, determines in writing that there is only one source for the required contract”.