

Commissioner Mroz stated that he represented various utilities including Atlantic City Electric and Delmarva and wanted the record to reflect that he abstains from voting on all payments relative to AC Electric.

Commissioner Traynor, Chair of the Budget & Finance committee, said that Commissioner Mroz disclosed his relationship with Atlantic City Electric and Delmarva to the Board Chairman, Vice-Chairman, Executive Director and himself immediately upon the release of Resolution 12-47 and noted Commissioner Mroz's intent to abstain from any action regarding AC Electric in this Resolution.

10604. RESOLUTION 12-47 - AUTHORIZING AUTHORITY EXPENDITURES PURSUANT TO RESOLUTION 01-84 FOR THE PERIOD, JANUARY 1, 2013 THROUGH DECEMBER 31, 2013

WHEREAS, The Delaware River and Bay Authority (the "Authority") adopted Resolution 01-84 requiring Commissioner review and approval of all Authority expenditures in excess of \$25,000; and

WHEREAS, the Authority anticipates expenditures at or over the \$25,000 amount to the following vendors:

DELAWARE RIVER & BAY AUTHORITY
PROJECTED VENDORS TO BE PAID OVER \$25,000
OPERATION EXPENDITURES
FOR THE PERIOD 1/1/13 THROUGH 12/31/13

VENDOR	SERVICE DESCRIPTION	DETERMINATION	APPROX. ESTIMATED \$
Artesian Water Company	Water	Utility	\$100,000
Atlantic City Electric	Electricity	Utility	\$1,000,000
Avaya/Verizon	CMLF & DMB VoIP Telephone System Maintenance Contracts	State Contract	\$65,000
Board of Public Works	Water/Sewer/Electricity for Lewes Facilities	Utility	\$175,000
Canon Business Solutions, Inc.	Authority-wide Copier Leases	State Contract	\$100,000
Capitalsoft	Annual Maintenance, Support and Enhancements for the existing Procurement and Project Management Software	Proprietary	\$200,000
Carus AB Ltd.	Annual Maintenance, Support and Enhancements for the existing CMLF Fare Collection System	Proprietary	\$100,000
CNI Sales, Inc.	Equipment Costs for Phase II of the Wi-Fi Installation	State Contract	\$100,000
CVS Caremark Corporation	Prescription Drug Benefits	Benefits	\$1,675,000
Delmarva	Electricity delivery charges	Utility	\$1,000,000

VENDOR	SERVICE DESCRIPTION	DETERMINATION	APPROX. ESTIMATED \$
Delta Dental Plans Association	Dental Insurance	Benefits	\$391,000
Golden Eagle Cleaning Services, Inc.	General Cleaning Services for the DMB Administration Building and Julia Building	Quotes	\$49,900
HCC Insurance Holdings, Inc.	Medical Stop Loss Insurance	Benefits	\$765,000
Highmark Blue Cross Blue Shield Delaware	Health Care Insurance	Benefits	\$6,000,000
HP/Compaq	Authority-wide PCs and Equipment	State Contract	\$175,000
IBTTA	Conference Contribution	Proprietary	\$25,000
Kratos Mid-Atlantic	Authority-wide Annual Fire Detection System Inspections	State Contract	\$26,000
Kronos	Annual Licensing, Software and Maintenance for existing Time and Attendance System	Proprietary	\$50,000
Microsoft Licensing, GP	Annual Software, Licensing, True Up Costs for existing Operating System	Proprietary	\$100,000
Microvoice, LLC.	Software Support Contract for the existing Police Department Radio Console	Proprietary	\$29,000
Morris Nichols Arsht & Tunnell	Legal Counsel - Delaware	Sole Source	\$300,000
MTM Technologies	Annual Maintenance System and Support for Network Hardware and Systems	State Contract	\$500,000
Naamans Creek AV Systems, Inc.	Upgrade of the audio/visual system on the M/V Twin Capes	Quotes	\$46,000
New World Systems, Inc.	Annual Maintenance and Support of the existing Computer Aided Dispatch (CAD) System	Proprietary	\$100,000
Network Fleet, Inc.	Authority-wide Wireless Fleet Management Services	State Contract	\$65,000
New Castle County Sewer Oracle	Sewer Services	Utility	\$50,000
	Annual Maintenance, Support and Enhancements for the existing DRBA Oracle Databases	Proprietary	\$200,000
Retail Anywhere	Annual Maintenance, Software Licensing, Support and Enhancements for the existing CMLF Point of Sale System	Proprietary	\$100,000
Rolls Royce Commercial Marine	Replacement parts for the existing vessel steering systems	Proprietary	\$26,000
South Jersey Gas Co.	Heat and Cooking Utilities – Cape May	Utility	\$100,000
Spondulinx LLC.	Software Support Contract for existing Cisco Video Distribution System	State Contract	\$48,000

VENDOR	SERVICE DESCRIPTION	DETERMINATION	APPROX. ESTIMATED \$
State of Delaware	Unemployment Taxes	Government	\$130,000
State of New Jersey	Unemployment Taxes	Government	\$60,000
The Hartford Financial Services Group, Inc.	Long-Term Disability Insurance	Benefits	\$95,000
Transdyn, Inc.	Software Support Contract for the exiting Traffic Management System	Proprietary	\$27,000
Tyler Technology	Annual Maintenance and Support for the existing DRBA Financial and Human Resources ERP System	Proprietary	\$80,000
Unicoat Industrial Roofing Corporation	Full Overcoat of the Hawker Hangar C Metal Roof	Quotes	\$45,000
Unum Group	Life Insurance	Benefits	\$530,000
Verizon Business	Local Telephone, Long Distance and Toll Free Services and Wide Area Network Services in DE & NJ	State Contract	\$255,000
Verizon Wireless	Cellular and Data Equipment and Services	State Contract	\$86,000
Xerox State and Local Solutions	E-Z Pass Customer Service and DRBA Toll Collection Ongoing Maintenance	Proprietary	\$1,200,000

NOW, THEREFORE, BE IT RESOLVED, that the Authority authorizes expenditures to the above listed vendors for the described purposes and authorizes payment.

A motion to approve Resolution 12-47 was made by Commissioner Downes, seconded by Commissioner Murphy. With the aforementioned disclosure and abstention from Commissioner Mroz regarding Atlantic City Electric and Delmarva, Resolution 12-47 was approved by a roll call vote of 12-0 for all items except payment to Atlantic City Electric and Delmarva which were approved by a roll call vote of 11-0.

Resolution 12-47 Executive Summary Sheet

Resolution: Authorizing Authority Expenditures Pursuant to Resolution 01-84 for the period, January 1, 2013 through December 31, 2013.

Committee: Budget & Finance

Committee Date: December 18, 2012

Board Date: December 18, 2012

Purpose of Resolution:

Authorizes the expenditure of \$25,000 or greater with the identified vendors for the calendar year.

Background for Resolution:

The proposed Resolution meets the requirements of Resolution 01-84, whereby the Authority shall not enter into any contract committing the Authority to spend or make any other expenditures relating to services, material and supplies in the amount of \$25,000 or more unless it has first been approved by a vote of Commissioners.

Background for the specific purchases:

Water

Artesian Water Company is the local utility provider of water for DRBA northern Delaware locations.

Electricity

Atlantic City Electric is the electricity utility provider for DRBA facilities located in lower New Jersey.

CMLF & DMB VoIP Telephone System Maintenance Contracts

Avaya/Verizon is under state contract to provide VoIP services. This expenditure will cover Authority expenses at the CMLF and DMB locations.

Water/Sewer/Electricity for Lewes Facilities

The Board of Public Works is the local utility provider of water, sewer services and electricity for the CMLF in Lewes.

Authority-wide Copier Leases

Canon Business Solutions, Inc. is under state contract to provide copier leases. This expenditure will cover the cost of all copier leases and supplies Authority wide.

Annual Maintenance, Support and Enhancements for the existing Procurement and Project Management Software

CapitalSoft is the proprietary vendor that developed the DRBA Procurement/Project Management System, CapEx. This expenditure will cover the annual maintenance expense as well as ongoing programming enhancements.

Annual Maintenance, Support and Enhancements for the existing CMLF Fare Collection System

Carus is the proprietary vendor that developed the Fare Collection and Reservation System for the Cape May-Lewes Ferry. This expenditure will cover the annual maintenance expense for this system as well as planned enhancements.

Equipment Costs for Phase II of the Wi-Fi Installation

The Delaware River and Bay Authority plans to install a full managed Wi-Fi network at all sites to better service our internal and external customers. CNI Sales is under state contract to provide Wi-Fi networks. This cost is for the second phase which includes Maintenance Buildings, the Airports, the Cape May Terminal, and Lewes.

Prescription Drug Benefits

CVS/Caremark is the provider of prescription drug services for active employees and retirees under age 65 for both retail and mail order programs.

Electricity delivery charges

Delmarva is the local utility electricity transmitter for all DRBA Delaware locations.

Dental Insurance

Delta Dental is the provider of dental services for active employees and retirees under age 65. The plan allows the flexibility to choose your own dentist.

General Cleaning Services for the DMB Administration Building and Julia Building

The Authority solicited quotes to provide cleaning services at the DMB Administration Building and the Julia Building in New Castle, Delaware. Golden

Eagle Cleaning Services provided the lowest quote. By utilizing Golden Eagle Cleaning Services, the Authority plans to reduce the amount of seasonal/casual cleaning hours utilized.

Medical Stop Loss Insurance

HCC Insurance Company is the provider of stop loss reinsurance coverage with aggregate and specific premiums.

Health Care Insurance

Highmark Blue Cross Blue Shield of Delaware is the provider of health care insurance for active employees and retirees under age 65. The two (2) medical options offered are Health Maintenance Organization (HMO) and Preferred Provider Organization (PPO).

Authority-wide PCs and Equipment

HP is the selected hardware technology for the DRBA. HP/Compaq is under state contract to provide HP PC's and equipment. This cost will cover replacement computers, servers, and printers, new purchases of same equipment, as well as annual maintenance on existing servers.

IBTTA Conference Contribution

The DRBA is a member of the International Bridge, Tunnel and Turnpike Association ("IBTTA") and each member makes a contribution to cover the costs of the annual conference.

Authority-wide Annual Fire Detection System Inspections

The DRBA is required to inspect all of its fire detection systems on an annual basis. Kratos Mid-Atlantic is under state contract to provide these inspections.

Annual Licensing, Software and Maintenance for existing Time and Attendance System

Kronos is the proprietary time and attendance system used throughout the Authority. This cost will cover the annual maintenance contract as well as the purchase of additional time clocks.

Annual Software, Licensing, True Up Costs for existing Operating System

The DRBA has selected Microsoft Office as its software platform. This cost will cover the annual licensing and any "true-up" costs for additional licenses required

throughout the year. Microsoft Licensing, GP is under state contract to provide the required licenses and services.

Software Support Contract for the existing Police Department Radio Console

The DRBA has selected and utilizes the Microvoice Radio Console for the police department. This proprietary expenditure will cover the annual licensing and support of this system with Microvoice, LLC.

Legal Counsel – Delaware

Morris Nichols Arsht & Tunnel is the firm appointed by the Governor of Delaware, and the sole source that provides general legal counsel services for the Authority's interests in the State of Delaware.

Annual Maintenance System and Support for Network Hardware and Systems

MTM Technology is under state contract to provide two services for the DRBA. The first is the purchase of computer equipment as well as the ongoing annual maintenance contracts on existing systems. In addition, MTM provides services with disaster recover planning and associated equipment for this service.

Upgrade of the audio/visual system on the M/V Twin Capes

The current audio/visual system on the M/V Twin Capes does not have sound and volume control in local passenger zones. The DRBA solicited quotes to upgrade the system and Naamans Creek AV Systems, Inc. provided the lowest quote. This upgrade will provide sound and volume control in local passenger zones to ensure that all passengers will be able to hear ship announcements regardless of the ambient noise onboard.

Annual Maintenance and Support of the existing Computer Aided Dispatch (CAD) System

New World Systems, Inc. is the proprietary vendor for the existing Police Computer Aided Dispatch System. This cost will cover the annual maintenance expense plus planned enhancements to the system.

Authority-wide Wireless Fleet Management Services

Network Fleet, Inc. is under state contract to provide wireless fleet management services. This cost will cover the annual wireless expense to track and monitor all Authority owned vehicles.

Sewer Services

New Castle County Sewer is the utility provider of sewer services for all DRBA locations in New Castle, Delaware.

Annual Maintenance, Support and Enhancements for the existing DRBA Oracle Databases

Oracle is the proprietary database used for the existing Time Attendance System, the Fare Collection System, the Toll Reconciliation System, and the Procurement/Project Management System. This cost will cover the annual maintenance plus the duplication of the Oracle database for disaster recovery.

Annual Maintenance, Software Licensing, Support and Enhancements for the existing CMLF Point of Sale System

Retail Anywhere is the proprietary vendor for the existing Cape May-Lewes Ferry Food and Retail Point of Sale System. This cost will cover the software licensing, annual hardware maintenance, and requested enhancements for this system.

Replacement parts for the existing vessel steering systems

The Frydenbo steering systems utilized on the Authority vessels are no longer being manufactured. Rolls Royce Commercial Marine acquired Frydenbo and is the only source that can manufacture the required proprietary replacement parts for the existing Frydenbo steering systems.

Heat and Cooking Utilities – Cape May

South Jersey Gas Co. is the local utility provider of gas in Cape May County.

Software Support Contract for existing Cisco Video Distribution System

The Authority selected and utilizes a Cisco Video Distribution System. Spondulinx, LLC is under state contract to provide software support for the Cisco Video Distribution System. This purchase will cover the annual maintenance expense for this system.

Unemployment Taxes – Delaware

As an employer in Delaware, the Authority is required to pay unemployment taxes to the State.

Unemployment Taxes – New Jersey

As an employer in New Jersey, the Authority is required to pay unemployment taxes to the State.

Long-Term Disability Insurance

The Hartford is the provider of long term disability benefits for active employees. The benefit is provided to protect the employee's income if he or she is unable to work due to an occupational or non-occupational disability.

Software Support Contract for the exiting Traffic Management System

Transdyn, Inc. is the proprietary vendor that provides the Authority's Traffic Management System. This purchase will cover the annual maintenance expense for this system.

Annual Maintenance and Support for the existing DRBA Financial and Human Resources ERP System

Tyler Technology is the proprietary vendor that developed the Authority's Financial and Human Resources Enterprise Resource Planning System, MUNIS. This purchase will cover the annual maintenance expense for this system.

Full Overcoat of the Hawker Hangar C Metal Roof

A recent inspection revealed that the Hawker Hangar C Metal Roof is showing signs of wear and rust and is in need of routine maintenance consisting of a full overcoat of paint. The DRBA solicited quotes and Unicoat Industrial Roofing Corporation provided the lowest quote.

Life Insurance

Unum Group is the provider of life insurance coverage for active employees and retirees. The Authority provides basic life insurance coverage with the option for active employees to purchase additional coverage.

Local Telephone, Long Distance and Toll Free Services and Wide Area Network Services in DE & NJ

Verizon Business is under state contract to provide telephone, long distance and toll free services and wide area network services. This expenditure covers the annual expense for these services.

Cellular and Data Equipment and Services

Verizon Wireless is under state contract to provide cellular and data equipment and services. This expenditure covers the annual expense for these services.

E-Z Pass Customer Service and DRBA Toll Collection Ongoing Maintenance

Xerox State and Local Solutions is under contract to operate the NJ E-ZPass operations and they built the DMB toll Collection System. This proprietary expenditure covers the annual expense for these services.

Background for Determination category:

Benefits:

The Authority has contracted with the medical and insurance benefit providers that provide the most economical solutions for Authority requirements.

Government:

Government items are payments that the Authority is required to make to another governmental agency.

Proprietary:

Proprietary items are purchases necessary to support and maintain existing Authority systems and equipment that are only available from one source. Resolution 98-31 (paragraph 2, subsection f) provides that “[a] contract may be awarded without competition if the General Manager or Director of Operations of an Authority facility, or Police Administrator, prior to procurement, determines in writing that there is only 1 source for the required contract”.

Quotes:

Quotes items are purchases that are anticipated to be between \$25,000 and \$49,999 for the year for which the Authority has solicited written quotes. Resolution 98-31 (paragraph 4) provides that purchases “more than \$25,000 but less than \$50,000 in the aggregate require the solicitation of three written quotes or all available sources, whichever is less...”

Sole Source:

Sole source items are goods and services that the Authority requires that cannot be provided by another source. Resolution 98-31 (paragraph 2, subsection f) provides that “[a] contract may be awarded without competition if the General Manager or Director of Operations of an Authority facility, or Police Administrator, prior to procurement, determines in writing that there is only 1 source for the required contract”.

State Contracts:

Resolution 98-31, as amended by Resolution 11-36 (paragraph 2, subsection a) provides that “[t]his [competitive bidding] provision shall not apply to purchases by the Authority from suppliers in cases where the Authority is purchasing at

prices pursuant to contracts awarded by the States of Delaware or New Jersey for state agencies.

Utilities:

Authority purchases of utilities are exempt from the public advertising thresholds of Resolution 98-31 (paragraph 2, subsection a).