

TABLED

10249. RESOLUTION 10-49 - A RESOLUTION BY THE DELAWARE RIVER AND BAY AUTHORITY TO ADOPT A REVISED PERSONNEL MANUAL AND TO CHANGE THE APPROVAL PROCESS FOR FUTURE PERSONNEL MANUAL REVISIONS

WHEREAS, the Delaware River and Bay Authority (the Authority) has had a Personnel Manual established and in effect since 1965; and

WHEREAS, the Authority has revised and improved its Personnel Manual to serve as a guide to employment with the Authority; and

WHEREAS, the Personnel Manual provides general descriptions and guidelines concerning the Authority's personnel policies and practices; and

WHEREAS, the Personnel Manual in its entirety, as presented to the Personnel Committee of the Authority's Board of Commissioners on October 5, 2010 by the Executive Director and Chief Human Resources Officer, is intended to supersede the previously adopted Personnel Manual, dated March 2000, any resolution referring to revisions of the Personnel Manual, and any policy or procedure in conflict with the Personnel Manual; and

WHEREAS, the Personnel Committee of the Authority's Board of Commissioners recommends the acceptance of the revisions of the Personnel Manual, dated September 2010, in its entirety; and

WHEREAS, the Personnel Committee of the Authority's Board of Commissioners and the full Board of Commissioners do not find it necessary to approve by resolution, except as otherwise noted below, any future revisions to the Personnel Manual.

NOW, THEREFORE, BE IT RESOLVED that the Delaware River and Bay Authority hereby adopts the Personnel Manual to serve as the general descriptions and guidelines concerning the Authority's personnel policies and practices and hereby authorizes the Executive Director of the Authority to distribute such Personnel Manual to employees of the Authority

AND BE IT FURTHER RESOLVED that it is the recommendation of the Personnel Committee of the Authority's Board of Commissioners that any future revisions to the Personnel Manual, subsequent to the passage of this resolution, shall be presented by the Executive Director and Chief Human Resources Officer to the Personnel Committee of the Authority's Board of Commissioners for their approval, and will not require the approval of the full Board of Commissioners by a resolution except revisions which, as determined by the Chair and Vice Chair of the Board, constitute substantial changes in policy. Such

changes shall include those which have significant financial or operational impact on the Authority.

A motion to table Resolution 10-49 was made by Commissioner Dorn, seconded by Commissioner Van Sant, and approved by a roll call vote of 8-0.