

CASUAL MAINTENANCE TECHNICIAN - ILG

Location: New Castle, DE

Hourly Rate: \$10.25- \$11.50

Opening Date: November 1, 2019

Closing Date: November 15, 2019

I. POSITION SUMMARY

This position is a casual maintenance laborer position operating out of the Authority's New Castle Airport (ILG) facility. Job responsibilities require the employee to predominantly perform custodial and general labor tasks as assigned. The equipment required to operate includes, but is not limited to passenger class vehicles, landscaping equipment, power and hand tools. The employee is required to operate basic hand tools and light equipment. The employee is also required to work safely and efficiently in accordance with instructions, general operating practices, and procedures. Work schedules can be modified to fit the departmental needs which may require the employee to work shift work and/or weekends. Work is performed indoors/outdoors and can be in any weather condition. This casual position is part-time and is limited to work a maximum of 28 hours per week on average, and there are no guaranteed minimum number of hours, nor are there any guaranteed assignments. **The schedule is from Sunday thru Thursday, hours are flexible.**

I. ESSENTIAL DUTIES AND RESPONSIBILITIES

- Performs routine maintenance duties based on specific requests
- Performs duties within all weather conditions
- Completes or assists in completion of tasks such as:
 - Custodial maintenance
 - General landscaping and grounds keeping
 - Other duties as assigned

III. REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

- Ability to read work orders; effective oral and written communication skills
- Full understanding of relevant Authority policies and procedures
- Understanding of relevant Authority procedures and safety techniques
- Ability to understand highway and airfield work zone traffic procedures
- Ability to provide superior customer service to everyone

IV. TYPICAL WORK ENVIRONMENTS

- Custodial/General Building Maintenance
- Landscaping and Grounds Keeping

V. LICENSES, REGISTRATIONS, AND/OR CERTIFICATES

- Valid driver's license

VI. REQUIRED EDUCATION AND EXPERIENCE

- Must be at least 18 years old
- High school diploma or equivalent related experience
- Previous experience in custodial and/or landscaping/grounds keeping

VI. ADDITIONAL REQUIREMENTS

- Subject to a background investigation
- Subject to a pre-employment physical
- Subject to pre-employment drug testing
- Delaware River and Bay Authority requires all employees to have direct deposit with a financial institution or enroll in the payroll card program to receive their bi-weekly pay

If you are interested in applying for this position please complete the on-line application at www.drba.net. In addition, you also have the option of attaching a resume to the completed application.

Revised: October 11, 2019