

**10876. RESOLUTION 14-32 - AUTHORIZING AUTHORITY EXPENDITURES
PURSUANT TO RESOLUTION 01-84 FOR THE PERIOD, JANUARY 1, 2014 THROUGH
DECEMBER 31, 2014**

WHEREAS, The Delaware River and Bay Authority (the “Authority”) adopted Resolution 01-84 requiring Commissioner review and approval of all Authority expenditures in excess of \$25,000; and

WHEREAS, the Authority anticipates expenditures at or over the \$25,000 amount to the following vendors:

DELAWARE RIVER & BAY AUTHORITY
PROJECTED VENDORS TO BE PAID OVER \$25,000
OPERATION EXPENDITURES
FOR THE PERIOD 1/1/14 THROUGH 12/31/14

VENDOR	SERVICE DESCRIPTION	DETERMINATION	ESTIMATED \$
Alan Tye & Associates, LC	Truck/Bus Lift for Lewes Automotive Shop	State Contract	\$44,000
Art Guild, Inc.	Exhibit Booth and Related Services at NBAA Convention 2014	Proprietary	\$26,000
Atlantic Tractor, LLC	Replacement Equipment for DMB Maintenance	State Contract	\$82,000
Dakota Security Systems, Inc.	Julia Building Security Camera Replacement, DMB	Quotes	\$29,000
Kut Kwick Corporation	Replacement Steep Slope Mower for DMB Complex	Sole Source	\$61,000
Oceanport, LLC	Deicing Rock Salt	State Contract	\$36,000

NOW, THEREFORE, BE IT RESOLVED, that the Authority authorizes expenditures to the above listed vendors for the described purposes and authorizes payment.

A motion to approve Resolution 14-32 was made by Commissioner Murphy, seconded by Commissioner Wilson, and approved by a roll call vote of 10-0.

Resolution 14-32 Executive Summary Sheet

Resolution: Authorizing Authority Expenditures Pursuant to Resolution 01-84 for the period January 1, 2014 through December 31, 2014.

Committee: Budget & Finance

Committee and Board Date: October 21, 2014

Purpose of Resolution:

Authorizes the expenditure of \$25,000 or greater with the identified vendors for the calendar year.

Background for Resolution:

The proposed Resolution meets the requirements of Resolution 01-84, whereby the Authority shall not enter into any contract committing the Authority to spend or make any other expenditures relating to services, material and supplies in the amount of \$25,000 or more unless it has first been approved by a vote of Commissioners.

Background for the specific purchase:

Truck/Bus Lift for Lewes Automotive Shop

This purchase is for a wireless heavy truck/bus lift set to be installed in the automotive maintenance shop in Lewes. Under the current setup, the DRBA mechanic uses a pit to perform all service and maintenance on our buses and trucks. The addition of the lift will serve to increase both safety and efficiency when servicing vehicles. The vendor, Alan Tye & Associates, is a full service provider of heavy duty shop maintenance equipment and is offering the lift to the DRBA at the price awarded by State contract.

Exhibit Booth and Related Services at NBAA Convention 2014

The National Business Aviation Association (NBAA) Convention & Exhibition represents one of the premier annual events for the Authority to promote its aviation facilities to those organizations utilizing general aviation aircraft for business purposes. Our vendor, Art Guild, designed and built a professional exhibit booth for the Authority for this type of event several years ago. Art Guild stores the exhibit in the off-season and ships and assembles it to locations as requested by the Authority. The original proposal for the standard array of exhibit booth services was \$18,000, however, with the addition of new graphic production to include Cape May Airport in the exhibit, the 2014 total cost is expected to rise to approximately \$26,000.

Replacement Equipment for DMB Maintenance

The DRBA is replacing one (1) 1997 Caterpillar 416 backhoe registering over 3,700 engine hours. The backhoe has exceeded its useful life and meets the Authority's vehicle and equipment replacement criteria. The replacement equipment will be a John Deere 60G Compact Excavator, a piece of equipment offering increases versatility to the Maintenance Department. The equipment will be procured at the publicly awarded State Contract price of \$82,267.66. The new piece of equipment will be housed at the DMB Maintenance Facility and the old backhoe will be sold at public auction.

Julia Building Security Camera Replacement, DMB

The Authority is replacing the analog security cameras within the Julia Building with IP (Internet Protocol) cameras. The switch to digital cameras will improve our security surveillance and video streams, add network flexibility, and provide enhanced features such as video and motion detection, anti-tampering, and remote accessibility. The Authority solicited and received quotes from three vendors as follows: Dakota Security Systems, Inc. (\$29,000), Earth Security Electronics, Inc. (\$32,000), and Anixter, Inc. (\$37,000). Dakota Security Systems, Inc. submitted the lowest quote to supply the necessary equipment.

Replacement Steep Slope Mower for DMB Complex

The Authority is replacing a 2005 Kut Kwick mower that has exceeded its useful life, meets the Authority's equipment replacement criteria and will be sold at public auction. The new mower is necessary to mow the steep banks located around the Delaware Memorial Bridge interchanges. This is a sole-source purchase, made factory-direct and valued at approximately \$61,000. The replacement Kut Kwick "SuperSlopeMaster" model is made exclusively for slope mowing up to 40° (84% grade) and is made in the United States of America. Several grounds-keeping equipment vendors claim that their machines can mow steep banks and we invite them to demonstrate their equipment on-site. With the exception of the Kut Kwick model, no vendor has demonstrated a machine that can mow these areas without complications.

Deicing Rock Salt

Oceanport, LLC offers the Authority competitively bid state contract pricing for bulk deicing rock salt. Due to the harsh previous winter, the Authority has already consumed \$21,600 in salt during 2014. The DRBA Maintenance Department will need approximately \$14,000 more for salt this calendar year.

Background for the Determination category:

Quotes:

Quotes items are purchases with a particular vendor that, in aggregate, are anticipated to cost between \$25,000 and \$49,999 during this calendar year. Resolution 98-31 (paragraph 4) provides that “contracts for materiel, supplies and non-professional services, if more than \$25,000 but less than \$50,000 in the aggregate require the solicitation of three written quotes or all available sources, whichever is less...”

Proprietary:

Proprietary procurement exists when similar products or services are available but the Authority must instead purchase from the original equipment manufacturer or service provider to uphold a contract, warranty, etc. Proprietary purchases are also those purchases necessary to support and maintain existing Authority equipment for which a vendor has the right to prohibit an equivalent product from being supplied.

Sole Source:

Sole source means that a single vendor is uniquely qualified to meet the Authority’s procurement objective. Some examples include any product or service that is the only one that will meet a need and can only be purchased from one source, products specifically required for use in conjunction with a grant or contract, products or services controlled or mandated by a local utility, government or exclusive distributor. Resolution 98-31 (paragraph 2, subsection f) provides that, “[a] contract may be awarded without competition if the General Manager or Director of Operations of an Authority facility, or Police Administrator, prior to procurement, determines in writing that there is only one source for the required contract”.

State Contract:

Resolution 98-31, as amended by Resolution 11-36 (paragraph 2, subsection a) provides that, “[t]his [competitive bidding] provision shall not apply to purchases by the Authority from suppliers in cases where the Authority is purchasing at prices pursuant to contracts awarded by the States of Delaware or New Jersey for state agencies.”