

10810. RESOLUTION 14-09 – AUTHORIZES AN AGREEMENT BETWEEN THE DELAWARE RIVER AND BAY AUTHORITY AND C&S ENGINEERS, INC. TO PROVIDE PROFESSIONAL GENERAL ENGINEERING CONSULTING (“GEC”) SERVICES FOR MILLVILLE AIRPORT, CAPE MAY AIRPORT, NEW CASTLE AIRPORT, DELAWARE AIRPARK AND DOVER CIVIL AIR TERMINAL

WHEREAS, The Delaware River and Bay Authority (the “Authority”) is a bi-state Authority of the State of Delaware and the State of New Jersey that operates and maintains Millville Airport (Cumberland County, NJ), Cape May Airport (Cape May County, NJ), New Castle Airport (New Castle County, DE), Delaware Airpark (Kent County, DE) and Dover Civil Air Terminal (Kent County, DE); and

WHEREAS, the Authority seeks to engage a consultant to provide professional general engineering consulting (“GEC”) services for all of the aforementioned airports; and

WHEREAS, the initial term of the agreement will be for four (4) years, with the Authority to have the option to extend the term for a single one (1) year renewal, such renewal to be authorized by the originating committee with the consent of the Chairperson and Vice Chairperson of the Board of Commissioners; and

WHEREAS, the Authority publicly advertised a Request for Proposals (“RFP”) for the required services in compliance with Resolution 98-31, as amended by Resolution 09-52, which governs the procedure for the procurement of professional services; and

WHEREAS, the Authority received and evaluated seven (7) proposals pursuant to the aforementioned public advertisement; and

WHEREAS, the Authority short-listed two (2) firms and conducted oral interviews with those firms; and

WHEREAS, C&S Engineers, Inc. (“C&S Engineers”) was designated as the highest ranking firm following final evaluation; and

WHEREAS, the Authority conducted an analysis of the cost of the proposed services and negotiated with C&S Engineers for the services to be provided at a compensation determined to be fair and reasonable; and

WHEREAS, the Projects Committee reviewed this recommendation and concurs with the evaluation.

NOW, THEREFORE, BE IT RESOLVED, that the Executive Director is hereby authorized to finalize the terms and conditions of a Services Agreement with C&S Engineers to provide such GEC services for the Authority and to have such Agreement, with the advice and consent of Counsel, executed by the Chairperson, Vice-Chairperson and Executive Director.

A motion to approve Resolution 14-09 was made by Commissioner Dorn, seconded by Commissioner Smith, and approved by a roll call vote of 8-0.

Resolution 14-09 Executive Summary Sheet

Resolution: Authorizes an agreement between the Delaware River and Bay Authority and C&S Engineers to provide professional general engineering consulting (“GEC”) services for Millville Airport, Cape May Airport, New Castle Airport, Delaware Airpark and Dover Civil Air Terminal

Committee: Projects

Committee Date: April 15, 2014

Board Date: April 15, 2014

Purpose of Resolution:

To authorize an agreement with C&S Engineers to provide professional “on-call” general engineering consulting (“GEC”) services for all airports Authority-wide.

Background for Resolution:

The proposed Resolution meets the requirements of Resolution 98-31, as amended by Resolution 09-52, which governs the procedure for the procurement of professional services.

The Authority received and evaluated technical proposals submitted by the following seven (7) firms, and short-listed* two (2) of those firms:

AECOM*	L.R. Kimball
C&S Engineers, Inc.*	URS Corporation
Hatch Mott MacDonald	TranSystems
KCI Technologies, Inc.	

The Authority conducted oral interviews with the two short-listed firms and utilized the final evaluation criteria to establish a ranked list of firms for award, with C&S Engineers being identified as the first-ranked firm following the interviews. The Authority requested and received the C&S Engineers cost proposal, conducted an analysis of the cost of the proposed services and negotiated for the services to be provided at rates determined to be fair and reasonable.

The not-to-exceed limit during the initial four (4) year term of this Agreement is \$3,500,000. The not-to-exceed limit during the optional one (1) year renewal term is \$875,000.