

**10769. RESOLUTION 14-01 - AUTHORIZING AUTHORITY EXPENDITURES  
PURSUANT TO RESOLUTION 01-84 FOR THE PERIOD, JANUARY 1, 2014  
THROUGH DECEMBER 31, 2014**

WHEREAS, The Delaware River and Bay Authority (the "Authority") adopted Resolution 01-84 requiring Commissioner review and approval of all Authority expenditures in excess of \$25,000; and

WHEREAS, the Authority anticipates expenditures at or over the \$25,000 amount to the following vendors:

DELAWARE RIVER & BAY AUTHORITY  
PROJECTED VENDORS TO BE PAID OVER \$25,000  
OPERATION EXPENDITURES  
FOR THE PERIOD 1/1/14 THROUGH 12/31/14

<b>VENDOR</b>	<b>SERVICE DESCRIPTION</b>	<b>DETERMINATION</b>	<b>APPROX. ESTIMATED \$</b>
Armorica Sales, Inc.	Vehicle Deck and Vessel Paint at CMLF	Quotes	\$31,000
Modern Controls	New HVAC System for NCA Tenant Area	Quotes	\$47,000
Technology Asset Group, Inc.	Replacement Telephones for DMB and CMLF	Quotes	\$29,000

NOW, THEREFORE, BE IT RESOLVED, that the Authority authorizes expenditures to the above listed vendors for the described purposes and authorizes payment.

A motion to approve Resolution 14-01 was made by Commissioner Lowe, seconded by Commissioner Mroz, and approved by a roll call vote of 11-0.

## **Resolution 14-01 Executive Summary Sheet**

**Resolution:** Authorizing Authority Expenditures Pursuant to Resolution 01-84 for the period January 1, 2014 through December 31, 2014.

**Committee:** Budget & Finance

**Committee and Board Date:** January 14, 2014

### **Purpose of Resolution:**

Authorizes the expenditure of \$25,000 or greater with the identified vendors for the calendar year.

### **Background for Resolution:**

The proposed Resolution meets the requirements of Resolution 01-84, whereby the Authority shall not enter into any contract committing the Authority to spend or make any other expenditures relating to services, material and supplies in the amount of \$25,000 or more unless it has first been approved by a vote of Commissioners.

### **Background for the specific purchases:**

#### Vehicle Deck and Vessel Paint at CMLF

In 2014, the Authority plans to perform a vehicle deck coating overhaul aboard the M/V Cape Henlopen and M/V Delaware. Work aboard the Cape Henlopen will consist of on-site supervision, degreasing and high-power pressure washing of the existing deck surface, shot blasting the old coating material, and recoating the deck with the new paint material. Work aboard the Delaware will consist of spot painting and a finish coat. Additionally, the Authority will acquire vessel paint as-needed throughout the year for deck and side shell work on the entire fleet. The Authority solicited bids for the work and materials from the two (2) sources that provide the required marine vessel paint and services in our region: Armorica Sales, Inc. (\$31,000) and Carboline Company (\$32,000). Armorica Sales, Inc. submitted the lowest quote.

#### New HVAC System for NCA Tenant Area

The Authority seeks to contract the provision of a new HVAC system for delivery of heating and cooling to Rooms 124, 126, 127 and 131 of Building 603 at New Castle Airport. This system is being provided to allow for reliable temperature control of the tenant's key occupied spaces. The aforementioned rooms will be removed from the existing system which will remain in place for the remaining building spaces, primarily providing heat. Work includes all associated control

work. The Authority solicited quotes from three (3) vendors including: Modern Controls (\$47,000), Berry Refrigeration (\$80,000) and Johnson Controls, who declined to bid. Modern Controls submitted the lowest quote to perform the contract.

#### Replacement Telephones for DMB and CMLF

The Authority seeks to replace ninety (90) Nortel model 2007 IP telephones that have exceeded their useful life and require replacement, plus acquire ten (10) spare telephones, all for use at Delaware Memorial Bridge and the Cape May-Lewes Ferry Administration Buildings. The Nortel telephones (placed in service in 2008) are increasingly failing, and in most cases irreparable or repair costs exceed replacement cost. The Authority solicited quotes from three (3) vendors for the purchase of one hundred (100) Avaya 1140 IP telephones with a lifetime service warranty. Quotes were submitted by Technology Asset Group, Inc. (\$29,500), Paragon Communications (\$32,000) and AmeriTel Corporation (\$32,800). Technology Asset Group, Inc. submitted the lowest quote.

#### **Background for Determination category:**

**Quotes:** Quotes items are purchases that are anticipated to be between \$25,000 and \$49,999 for the year for which the Authority has solicited written quotes. Resolution 98-31 (paragraph 4) provides that purchases *“more than \$25,000 but less than \$50,000 in the aggregate require the solicitation of three written quotes or all available sources, whichever is less...”*