

10604. RESOLUTION 12-48 – AUTHORIZES A CONTRACT BETWEEN THE AUTHORITY AND MCFARLAND JOHNSON TO PROVIDE PROFESSIONAL AIRPORT PLANNING AND BUSINESS SERVICES CONSULTING SERVICES

WHEREAS, The Delaware River and Bay Authority (the “Authority”) is a bi-state Authority of the State of Delaware and the State of New Jersey created by Compact that owns, operates and controls five (5) regional airports; and

WHEREAS, the Authority desires to procure professional authority-wide airport planning and business services consulting services (“Services”) with an initial term of three (3) years with one (1) optional one-year renewal, such renewal to be authorized by the originating committee with the consent of the Chairperson and Vice Chairperson of the Board of Commissioners; and

WHEREAS, the Authority publicly advertised and issued a Request for Proposal (“RFP”) for the required Services in compliance with Resolution 98-31, as amended by Resolution 09-52, which governs the procedure for the procurement of professional services; and

WHEREAS, the Authority received and reviewed six (6) proposals; and

WHEREAS, the Authority short-listed three (3) firms and conducted oral interviews; and

WHEREAS, McFarland Johnson (“McFarland”) was designated first on the preference list; and

WHEREAS, the Authority negotiated for services at compensation determined to be fair and reasonable with McFarland and in making such determination, conducted an analysis of the cost of the services in addition to considering the scope and complexity; and

WHEREAS, the estimated budget for such services is One Hundred Fifty Thousand Dollars (\$150,000) annually with an aggregate not to exceed limit of Four Hundred Fifty Thousand Dollars (\$450,000) for the initial three (3) year period and a not to exceed limit of One Hundred Fifty Thousand Dollars (\$150,000) for the one (1) year optional renewal period; and

WHEREAS, the Projects Committee reviewed the recommendation and concurs with the evaluation; and

NOW, THEREFORE, BE IT RESOLVED, that the Executive Director is hereby authorized to finalize the terms and conditions of a Services Agreement with McFarland Johnson to provide such Services for the Authority and to have such Agreement, with the advice and consent of Counsel, executed by the Chairperson, Vice-Chairperson and Executive Director.

A motion to approve Resolution 12-48 was made by Commissioner Downes, seconded by Commissioner Murphy, and approved by a roll call vote of 12-0.

Resolution 12-48 Executive Summary Sheet

Resolution: Authorizing the Authority to enter into an agreement with McFarland Johnson for professional authority-wide airport planning and business services consulting services.

Committee: Projects

Committee/Board

Date: December 18, 2102

Purpose of Resolution:

To authorize an agreement with McFarland Johnson to provide professional authority-wide airport planning and business services consulting services.

Background for Resolution:

The proposed Resolution meets the requirements of Resolution 98-31, as amended by Resolution 09-52, to procure and award professional services.

The Authority received six (6) written proposals from the companies listed below and short-listed three (3) of those firms (designated with an *).

AECOM*
Delta Airport Consultants, Inc.
DY Consultants
Michael Baker Jr., Inc.*
McFarland Johnson*
Urban Engineers, Inc.

The Authority conducted oral interviews with the short-listed firms and McFarland Johnson was the first ranked firm following the oral interviews. The Authority negotiated a rate schedule with McFarland Johnson that the Authority determined was fair and reasonable.

The aggregate not to exceed limit on this Agreement for the initial three (3) year term is Four Hundred Fifty Thousand Dollars (\$450,000). The not to exceed limit for the optional one (1) year renewal is One Hundred Fifty Thousand Dollars (\$150,000). Assignments to McFarland Johnson will be made on a task order basis. Payments to McFarland Johnson will be made according to the rate schedules submitted.