

10304. RESOLUTION 10-64 – AUTHORIZES A CONTRACT BETWEEN THE AUTHORITY AND THE WALTERS NIXON GROUP, INC. TO PROVIDE PROFESSIONAL THIRD PARTY CLAIMS ADMINISTRATION FOR THE DELAWARE RIVER AND BAY AUTHORITY

WHEREAS, The Delaware River and Bay Authority (the “Authority”) is a bi-state Authority created by Compact for the purpose of owning, operating and controlling both Crossing and Non-Crossing facilities; and

WHEREAS, the Authority seeks to engage a consultant to provide professional third party marine claims administration services (“Services”); and

WHEREAS, the Authority desires to procure those Services with an initial term of three (3) years with one (1) optional one year renewal, such renewal to be authorized by the originating committee with the consent of the Chairperson and Vice Chairperson of the Board of Commissioners; and

WHEREAS, the Authority publicly advertised and issued a Request for Proposal (“RFP”) for the required Services in compliance with Resolution 98-31, as amended by Resolution 09-52, which governs the procedure for the procurement of professional services; and

WHEREAS, the Authority received and evaluated two (2) proposals pursuant to the aforementioned requirements; and

WHEREAS, the Authority short-listed one (1) firm, The Walters Nixon Group, Inc. (“Walters Nixon”) and conducted an oral interview; and

WHEREAS, the Authority negotiated for services at compensation determined to be fair and reasonable with Walters Nixon and, in making such determination, conducted an analysis of the cost of the services in addition to considering the scope and complexity; and

WHEREAS, the not to exceed limits for these services are \$225,000 for the initial term of three (3) years and \$75,000 for the optional renewal term of one (1) year; and

WHEREAS, the Budget & Finance Committee reviewed the recommendation and concurs with the evaluation.

NOW, THEREFORE, BE IT RESOLVED, that the Executive Director is hereby authorized to finalize the terms and conditions of a Services Agreement with Walters Nixon to provide Services for the Authority and to have such Agreement, with the advice and consent of Counsel, executed by the Chairperson, Vice-Chairperson and Executive Director.

A motion to approve Resolution 10-64 was made by Commissioner Favre, seconded by Commissioner Smith, and approved by a roll call vote of 9-0.