

**11377. RESOLUTION 18-13 - AUTHORIZING AUTHORITY EXPENDITURES PURSUANT TO RESOLUTION 01-84 FOR THE PERIOD, JANUARY 1, 2018 THROUGH DECEMBER 31, 2018**

WHEREAS, The Delaware River and Bay Authority (the “Authority”) adopted Resolution 01-84 requiring Commissioner review and approval of all Authority expenditures in excess of \$25,000; and

WHEREAS, the Authority anticipates expenditures at or over the \$25,000 amount to the following vendors:

**DELAWARE RIVER & BAY AUTHORITY  
PROJECTED VENDORS TO BE PAID OVER \$25,000  
OPERATION EXPENDITURES  
FOR THE PERIOD 1/1/18 THROUGH 12/31/18**

<b>VENDOR</b>	<b>PURCHASE DESCRIPTION</b>	<b>CLASSIFICATION</b>	<b>ESTIMATED \$</b>
Bayshore Ford Truck Sales	Replacement Dump Truck	State Contract	\$96,000
Bearing Distributors Inc. (BDI)	Capstan Repair at Lewes Terminal	Quotes	\$36,000
Dorchester Shipyard	M/V Cape Henlopen Painting	Quotes	\$48,000
Emergency Accessories & Installation, Inc. (EAI)	Emergency Lights and Equipment for Police Vehicles	State Contract	\$45,000
Engineered Arresting Systems Corporation d/b/a Zodiac Arresting Systems Corporation	Materials for Repairs of the Aircraft Emergency Arrestor System at ILG	Proprietary	\$72,000
International of Delmarva c/o Baylor, Inc.	Replacement Dump Truck	State Contract	\$187,000
Michael Page International Inc.	Temporary Administrative Staffing for DMB Police	Professional Services	\$50,000

**NOW, THEREFORE, BE IT RESOLVED, that the Authority authorizes expenditures to the above-listed vendors for the described purposes and authorizes payment.**

**A motion to approve Resolution 18-13 was made by Commissioner Smith, seconded by Commissioner Decker, and approved by a roll call vote of 10-0.**

## Resolution 18-13 Executive Summary Sheet

**Resolution:** Authorizing Authority Expenditures Pursuant to Resolution 01-84 for the period January 1, 2018 through December 31, 2018.

**Committee:** Budget & Finance

**Committee and Board Date:** April 17, 2018

**Purpose of Resolution:**

Authorizes expenditures of \$25,000 or greater with the identified vendors during the 2018 calendar year.

**Background for Resolution:**

The proposed Resolution meets the requirements of Resolution 01-84, whereby the Authority shall not enter into any contract committing the Authority to spend or make any other expenditures relating to services, material and supplies in the amount of \$25,000 or more unless it has first been approved by a vote of Commissioners.

**Background for the specific purchases:**

Bayshore Ford Truck Sales: Replacement Dump Truck

The Authority is replacing a small dump truck that has exceeded its useful life and meets the Authority's equipment replacement criteria. The purchase of an F-550 small dump truck will be made via an authorized equipment dealer (Bayshore Ford) at the competitively-bid state contract price (#GSS17560 – Trucks – Vans; Specification O – Chassis Cab 19,500 lb. GVW). The replaced vehicle will be sold at public auction.

Bearing Distributors Inc. (BDI): Capstan Repair at Lewes Terminal

The Authority will be hiring a contractor to repair two capstans that are 15 years old and nearing the end of their useful life. The capstans are critical pieces of equipment used to secure the bow of the vessel during docking. Slip 2 capstan has a seal failure causing oil to weep and water to infiltrate and the motors are obsolete. Full replacement was investigated, however, the duty cycle and build is not as robust on any new offerings without a significantly greater cost. This project will yield one entirely remanufactured capstan/motor assembly and a new motor assembly for the second capstan. BDI will also record dimensions of the gearboxes to enable the Authority to have a spare manufactured at a later date. Quotes for the

work were solicited from three Contractors. BDI submitted the lowest cost to complete the work in accordance with the Authority's specifications.

Dorchester Shipyard: M/V Cape Henlopen Painting

The Authority will be hiring a shipyard to supply four to six individuals to prepare and paint M/V Cape Henlopen at its berth in Cape May. The Authority will supply all tools and materials. Quotes for the work were solicited from three shipyards. Dorchester Shipyard submitted the lowest hourly cost to complete the work in accordance with the Authority's specifications.

Emergency Accessories & Installation, Inc. (EAI): Emergency Lights and Equipment for Police Vehicles

As new Police vehicles are acquired, the Authority purchases equipment for up-fitting each vehicle (e.g., light bars, controllers, power switches, brackets, barriers, K9 equipment, etc.). Equipment prices are pursuant to EAI's state contract (GSS17626 - Emergency Vehicle Warning Systems and Equipment).

Engineered Arresting Systems Corporation d/b/a Zodiac Arresting Systems Corporation: Materials for Repairs of Aircraft Emergency Arrestor System at ILG

The Authority will be purchasing various materials to be used for repairs to the Emergency Arrestor System at New Castle Airport. The system is proprietary, thus the OEM is the only source of the components needed for the repair. There are no alternative vendors that can be used which will also meet FAA requirements for the aircraft arrestor system. The Authority will be responsible for providing contractor labor for the repairs.

International of Delmarva c/o Baylor, Inc.: Replacement Dump Truck

The Authority is replacing a large six-wheel dump truck that has exceeded its useful life and meets the Authority's equipment replacement criteria. The purchase of an 7400 SFA 4x2 large dump truck will be made via an authorized equipment dealer (Baylor, Inc.) at the competitively-bid state contract price (#GSS16617-HEAVY\_TRUCK). The replaced vehicle will be sold at public auction.

Michael Page International Inc.: Temporary Administrative Staffing for DMB

Police

The Authority will be hiring a professional staffing firm to provide temporary administrative staffing for DMB Police. Candidates from several staffing agencies were interviewed, and a candidate from Michael Page was selected. The Authority selectively uses temporary staffing to bridge the gap when critical positions are left vacant.

## **Classification Definitions:**

**Professional Service.** A purchase of services valued less than \$50,000 that are provided by a professional acting in a capacity that requires specialized education, knowledge, judgment, and skill, and is predominantly mental or intellectual (as opposed to physical or manual) in nature, also including any clerical or administrative support that is required for the proper delivery of the professional service. Professional services may also be classified as those types of services that are original and creative in character and in a recognized field of artistic endeavor.

**Proprietary.** A purchase necessary to support or maintain existing Authority equipment for which a vendor has the right to prohibit an equivalent product from being supplied. Similar products or services may be available, however the Authority must purchase from the original equipment manufacturer or service provider to uphold a contract, warranty, etc. A proprietary specification typically restricts the acceptable product or service to one manufacturer or vendor; although the product or service may be available from more than one distributor.

**Quotes.** A purchase of equipment, supplies or non-professional services or a contract for construction or construction management that is anticipated to cost between \$25,000 and \$49,999 during a calendar year and for which the Authority has solicited written quotes. *“Contracts for materiel and supplies and non-professional services, awarded to any [vendor for an amount of] more than \$25,000 but less than \$50,000 in the aggregate require the solicitation of three written quotes or all available sources, whichever is less...Construction management contracts or construction contracts...which are less than \$50,000 do not require formal solicitation of competitive prices and, if more than \$25,000 but less than \$50,000 require the solicitation of three written quotes or all available sources, whichever is less...”* (DRBA Resolution 98-31 Part 4).

**State Contract.** A purchase of equipment, supplies or non-professional services which, under normal circumstances, would require competitive bidding, however the vendor has agreed to provide the goods or services to the Authority at fees less than or equal to that vendor’s respective contract as awarded by the State of Delaware or New Jersey. *“Any contract for the purchase of materiel and supplies and non-professional services...which contract individually exceeds \$50,000, or in the combination with other contracts, exceeds \$50,000 in any one calendar year shall be pursuant to a contract entered into by the Authority after competitive bidding. This provision shall not apply to purchases by the Authority from suppliers in cases where the Authority is purchasing at prices pursuant to contracts awarded by the States of Delaware or New Jersey for state agencies.”* (DRBA Resolution 11-36 Part 2.a.).