

**10889. RESOLUTION 14-42 – AUTHORIZING AUTHORITY EXPENDITURES PURSUANT TO RESOLUTION 01-84 FOR THE PERIOD, JANUARY 1, 2014 THROUGH DECEMBER 31, 2014**

WHEREAS, The Delaware River and Bay Authority (the “Authority”) adopted Resolution 01-84 requiring Commissioner review and approval of all Authority expenditures in excess of \$25,000; and

WHEREAS, the Authority anticipates expenditures at or over the \$25,000 amount to the following vendors:

**DELAWARE RIVER & BAY AUTHORITY  
PROJECTED VENDORS TO BE PAID OVER \$25,000  
OPERATION EXPENDITURES  
FOR THE PERIOD 1/1/14 THROUGH 12/31/14**

<b>VENDOR</b>	<b>SERVICE DESCRIPTION</b>	<b>DETERMINATION</b>	<b>ESTIMATED \$</b>
Atlantic Tractor, LLC	Replacement Tractors for DMB and ILG Maintenance	State Contract	\$131,000
Citrix Systems, Inc.	NetScaler Annual Support	Proprietary	\$33,000
Clark and Sons, Inc.	Overhead Doors for DMB Maintenance Shop	Quotes	\$35,000
Granite Telecommunications	Telephone Service at ILG and WWD Airport	Utility	\$30,000
Hertrich Fleet Services, Inc.	Five (5) Replacement Vehicles at ILG, WWD, CMLF and DMB	State Contract	\$94,000
Winner Ford	Replacement Vehicle at DMB	State Contract	\$35,000

NOW, THEREFORE, BE IT RESOLVED, that the Authority authorizes expenditures to the above listed vendors for the described purposes and authorizes payment.

A motion to approve Resolution 14-42 was made by Commissioner Lowe, seconded by Commissioner Wilson, and approved by a roll call vote of 9-0.

## **Resolution 14-42 Executive Summary Sheet**

**Resolution:** Authorizing Authority Expenditures Pursuant to Resolution 01-84 for the period January 1, 2014 through December 31, 2014.

**Committee:** Budget & Finance

**Committee and Board Date:** November 18, 2014

### **Purpose of Resolution:**

Authorizes the expenditure of \$25,000 or greater with the identified vendors for the calendar year.

### **Background for Resolution:**

The proposed Resolution meets the requirements of Resolution 01-84, whereby the Authority shall not enter into any contract committing the Authority to spend or make any other expenditures relating to services, material and supplies in the amount of \$25,000 or more unless it has first been approved by a vote of Commissioners.

### **Background for the specific purchase:**

#### Replacement Tractors for DMB and ILG Maintenance

The DRBA is replacing two (2) 1999 New Holland Tractors which are beyond their useful life and meet the equipment replacement criteria in place for the Authority. The replacement equipment will be two (2) John Deere 6115M Cab Tractors. One tractor will be used at the Delaware Memorial Bridge and the other one will be used at ILG Wilmington Airport. Atlantic Tractor offers the Authority the competitive bid state contract (Heavy Equipment) price for both tractors at \$65,500 each. The replaced equipment will be sold at public auction.

#### NetScaler Annual Support

Citrix NetScaler is a hardware device utilized to provide Level 4 load balancing. NetScaler optimizes application availability through advanced load balancing and traffic management in order to accelerate performance. This proprietary purchase is for the Authority's annual maintenance contract with Citrix

#### Overhead Doors for DMB Maintenance Shop

This purchase is for replacement overhead doors to be installed at the Maintenance shop at the Delaware Memorial Bridge. The Authority solicited and received quotes from three vendors as follows: Clark and Sons, Inc. (\$12,000), Hickman Door (\$14,000), and Overhead Door Co. (\$24,000). Clark and Sons, Inc. submitted the lowest quote to supply the necessary work and materials. The Authority has previously spent approximately \$23,000 with this vendor during 2014.

#### Telephone Service at ILG and WWD Airport

Granite telecommunications provides telephone services at ILG and WWD Airport.

#### Five (5) Replacement Vehicles at ILG, WWD, CMLF and DMB

The DRBA is replacing five (5) vehicles that have exceeded their useful life and meet the vehicle replacement criteria in place for the Authority. The vehicles being replaced are as follows: 2005 Ford Explorer with 80,710 miles (WWD), 2006 Ford Explorer with 113,500 miles (CMLF), 2007 Ford Explorer with 113,500 miles (ILG), 2009 Ford Escape with 148,600 miles (ILG) and a pool vehicle (DMB). All aforementioned vehicles will be replaced with a 2015 Jeep Patriot. Hertrich Fleet Services, Inc. offers the Authority the competitive bid state contract (SUV, Small, 4 Door 4WD) priced at \$94,000 total. The replaced vehicles will be sold at public auction.

#### Replacement Vehicle at DMB

The DRBA is replacing a 2002 Ford E-350 Van that is beyond its useful life and meets the vehicle replacement criteria in place for the Authority. The vehicle being replaced has 90,000 miles and major rust. The new vehicle will be a 2015 Ford 250 Utility Transit Van. This vehicle will be used by the HVAC crew at the Delaware Memorial Bridge. Winner Ford offers the Authority the competitive bid state contract (Trucks, Vans) price at \$35,000. The replaced vehicle will be sold at public auction.

### **Background for the Determination category:**

#### **Quotes:**

Quotes items are purchases with a particular vendor that, in aggregate, are anticipated to cost between \$25,000 and \$49,999 during this calendar year. Resolution 98-31 (paragraph 4) provides that “contracts for materiel, supplies and non-professional services, if more than \$25,000 but less than \$50,000 in the aggregate require the solicitation of three written quotes or all available sources, whichever is less...”

**Proprietary:**

Proprietary procurement exists when similar products or services are available but the Authority must instead purchase from the original equipment manufacturer or service provider to uphold a contract, warranty, etc. Proprietary purchases are also those purchases necessary to support and maintain existing Authority equipment for which a vendor has the right to prohibit an equivalent product from being supplied.

**State Contract:**

Resolution 98-31, as amended by Resolution 11-36 (paragraph 2, subsection a) provides that, “[t]his [competitive bidding] provision shall not apply to purchases by the Authority from suppliers in cases where the Authority is purchasing at prices pursuant to contracts awarded by the States of Delaware or New Jersey for state agencies.”

**Utilities:**

Authority purchases of utilities are exempt from the public advertising thresholds of Resolution 98-31 (paragraph 2, subsection a): *"Materiel" means materials, equipment, tools, supplies, or any other personal property, but does not include real property, or electric, gas, water, telephone, or similar utilities.*