

10901. RESOLUTION 14-50 – AUTHORIZES AN AGREEMENT BETWEEN THE AUTHORITY AND S.T. HUDSON ENGINEERS, INC. TO PROVIDE PROFESSIONAL GENERAL ENGINEERING CONSULTING SERVICES FOR CAPE MAY-LEWES AND DELAWARE CITY-SALEM FERRY FACILITIES

WHEREAS, The Delaware River and Bay Authority (the “Authority”) is a bi-state Authority of the State of Delaware and the State of New Jersey that operates and maintains the Cape May-Lewes Ferry and Delaware City-Salem Ferry and adjoining terminals, facilities and infrastructure at each of the aforementioned sites; and

WHEREAS, the Authority seeks to engage a qualified consultant who will provide professional “on-call” general engineering consulting (“GEC”) services for Cape May-Lewes and Delaware City-Salem Ferry facilities; and

WHEREAS, the Authority wishes to enter into a Services Agreement (“Agreement”) with the selected consultant; and

WHEREAS, the Agreement to provide professional “on-call” GEC services for Cape May-Lewes and Delaware City-Salem Ferry facilities shall have a base term of four (4) consecutive years with the Authority granted the option to extend the Agreement for an additional period of one (1) year after the expiration of the base term, such renewal to be authorized by the originating committee with the consent of the Chairperson and Vice Chairperson of the Board of Commissioners; and

WHEREAS, the Authority publicly advertised a Request for Proposals (“RFP”) for the required GEC services in compliance with Resolution 98-31, as amended, which governs the procedure for the procurement of professional services; and

WHEREAS, the Authority received and evaluated three (3) proposals pursuant to the aforementioned public advertisement; and

WHEREAS, the Authority short-listed all three (3) firms and conducted oral interviews with each of those firms; and

WHEREAS, S.T. Hudson Engineers, Inc. (“S.T. Hudson”) was designated as the highest-ranking firm following final evaluation; and

WHEREAS, the Authority conducted an analysis of the scope, complexity and cost of the GEC services proposed by S.T. Hudson and negotiated with S.T. Hudson to provide such services at compensation determined to be fair and reasonable; and

WHEREAS, S.T. Hudson will provide services for projects identified in the Authority’s Capital Improvement Program during the base term of the agreement and during the optional one (1) year extension term; and

WHEREAS, the Projects Committee reviewed this recommendation and concurs with the evaluation; and

NOW, THEREFORE, BE IT RESOLVED, that the Executive Director is hereby authorized to finalize the terms and conditions of a Services Agreement with S.T. Hudson to provide such GEC services for the Authority and to have such Agreement, with the advice and consent of Counsel, executed by the Chairperson, Vice-Chairperson and Executive Director.

A motion to approve Resolution 14-50 was made by Commissioner Wilson and seconded by Commissioner Smith. Resolution 14-50 was approved by a roll call vote of 9-0.

Resolution 14-50 Executive Summary Sheet

Resolution: Authorizes an agreement between the Authority and S.T. Hudson Engineers, Inc. (“S.T. Hudson”) to provide professional general engineering consulting (“GEC”) services for Authority facilities, roadways and bridges.

Committee: Projects

Committee Date: December 16, 2014

Board Date: December 16, 2014

Purpose of Resolution:

To authorize an agreement with S.T. Hudson Engineers, Inc. (“S.T. Hudson”) to provide professional “on-call” general engineering consulting (“GEC”) services for Authority facilities, roadways and bridges.

Background for Resolution:

The proposed Resolution meets the requirements of Resolution 98-31, as amended, which governs the procedure for the procurement of professional services.

The Authority received and evaluated technical proposals submitted by the following three (3) firms, and short-listed* all three (3) of those firms:

Duffield Associates*
McLaren Engineering Group*
S.T. Hudson Engineers, Inc.*

The Authority conducted oral interviews with the three short-listed firms and utilized final evaluation criteria to establish a ranked list of firms, with S.T. Hudson being identified as the top ranked firm following the interviews. The Authority requested and received the S.T. Hudson cost proposal, conducted an analysis of the proposed costs of the services and negotiated for the services to be provided at rates determined to be fair and reasonable.

The estimated cost for services during the four (4) year base term is \$2,500,000. The estimated cost for services during the optional one (1) year extension term is \$625,000