

**10734. RESOLUTION 13-40 - AUTHORIZING AUTHORITY EXPENDITURES
PURSUANT TO RESOLUTION 01-84 FOR THE PERIOD, JANUARY 1, 2013
THROUGH DECEMBER 31, 2013**

WHEREAS, The Delaware River and Bay Authority (the "Authority") adopted Resolution 01-84 requiring Commissioner review and approval of all Authority expenditures in excess of \$25,000; and

WHEREAS, the Authority anticipates expenditures at or over the \$25,000 amount to the following vendors:

DELAWARE RIVER & BAY AUTHORITY
PROJECTED VENDORS TO BE PAID OVER \$25,000
OPERATION EXPENDITURES
FOR THE PERIOD 1/1/13 THROUGH 12/31/13

VENDOR	SERVICE DESCRIPTION	DETERMINATION	APPROX. ESTIMATED \$
Norfolk Bearings & Supply Co.	Reduction Gear Bearings for Emergency Rebuilds	Quotes	\$29,000
GTI Millwork	E-ZPass Customer Service Counter at DMB Julia Building	Quotes	\$46,000

NOW, THEREFORE, BE IT RESOLVED, that the Authority authorizes expenditures to the above listed vendors for the described purposes and authorizes payment.

A motion to approve Resolution 13-40 was made by Commissioner Traynor, seconded by Commissioner Mroz, and approved by a roll call vote of 10-0.

Resolution 13-40 Executive Summary Sheet

Resolution: Authorizing Authority Expenditures Pursuant to Resolution 01-84 for the period, January 1, 2013 through December 31, 2013.

Committee: Budget & Finance

Committee and Board Date: October 15, 2013

Purpose of Resolution:

Authorizes the expenditure of \$25,000 or greater with the identified vendors for the calendar year.

Background for Resolution:

The proposed Resolution meets the requirements of Resolution 01-84, whereby the Authority shall not enter into any contract committing the Authority to spend or make any other expenditures relating to services, material and supplies in the amount of \$25,000 or more unless it has first been approved by a vote of Commissioners.

Background for the specific purchases:

Reduction Gear Bearings for Emergency Rebuilds

The Authority's vessel operations require the purchase of one spare set of ten (10) reduction gear bearings for emergency rebuilds. The DRBA requested three (3) quotes from suppliers and received responses from Norfolk Bearings & Supply Co. (\$29,000), Kaman Industrial Technologies (\$32,000), and Bartlett Bearing Company (\$37,400). Norfolk Bearings & Supply Co. submitted the lowest-cost quote.

E-ZPass Customer Service Counter at DMB Julia Building

The Authority seeks to hire an architectural millwork contractor to fabricate and install a customer service counter in coordination with our E-ZPass customer service department relocation. The contractor will provide all custom woodwork, a raised floor installation, countertops, cabinets, hardware, and glass countertop partitions. The DRBA requested quotes from three (3) contractors and received responses from GTI Millwork (\$46,000) and Delaware Millwork, Ltd. (\$57,000). Robert Treat Hogg Cabinetmakers were unable to quote the project due to prior commitments of their production team. GTI Millwork submitted the lowest-cost quote.

Background for Determination category:

Quotes: Quotes items are purchases that are anticipated to be between \$25,000 and \$49,999 for the year for which the Authority has solicited written quotes. Resolution 98-31 (paragraph 4) provides that purchases “more than \$25,000 but less than \$50,000 in the aggregate require the solicitation of three written quotes or all available sources, whichever is less...”