

**11237. RESOLUTION 17-14 - AUTHORIZING AUTHORITY EXPENDITURES
PURSUANT TO RESOLUTION 01-84 FOR THE PERIOD, JANUARY 1, 2017 THROUGH
DECEMBER 31, 2017**

WHEREAS, The Delaware River and Bay Authority (the “Authority”) adopted Resolution 01-84 requiring Commissioner review and approval of all Authority expenditures in excess of \$25,000; and

WHEREAS, the Authority anticipates expenditures at or over the \$25,000 amount to the following vendors:

DELAWARE RIVER & BAY AUTHORITY PROJECTED VENDORS TO BE PAID OVER \$25,000 OPERATION EXPENDITURES FOR THE PERIOD 1/1/17 THROUGH 12/31/17			
VENDOR	PURCHASE DESCRIPTION	CLASSIFICATION	ESTIMATED \$
Directions in Design, Inc.	Design Services for M/V New Jersey Food Service Renovations	Professional Services	\$37,000
Garden State Highway Products, Inc.	New and Replacement VMS Boards	Quotes	\$32,000
I.D. Griffith, Inc.	DMB Admin Piping Replacement and Water Sensor Project	Quotes	\$43,000
Murtech, Inc.	Pile Driving and Dock Installation at Lewes Terminal	Quotes	\$32,000
Rommel Harley Davidson	Replacement Motorcycles for DMB Police	State Contract	\$60,000

NOW, THEREFORE, BE IT RESOLVED, that the Authority authorizes expenditures to the above-listed vendors for the described purposes and authorizes payment.

A motion to approve Resolution 17-14 was made by Commissioner Ford, seconded by Commissioner Downes, and approved by a roll call vote of 10-0.

Resolution 17-14 Executive Summary Sheet

Resolution: Authorizing Authority Expenditures Pursuant to Resolution 01-84 for the period January 1, 2017 through December 31, 2017.

Committee: Budget & Finance

Committee and Board Date: March 21, 2017

Purpose of Resolution:

Authorizes expenditures of \$25,000 or greater with the identified vendors during the 2017 calendar year.

Background for Resolution:

The proposed Resolution meets the requirements of Resolution 01-84, whereby the Authority shall not enter into any contract committing the Authority to spend or make any other expenditures relating to services, material and supplies in the amount of \$25,000 or more unless it has first been approved by a vote of Commissioners.

Background for the specific purchases:

Directions in Design, Inc.: Design Services for M/V New Jersey Food Service Renovations

The Authority will be hiring a firm to provide design services for food court, galley kitchen and bar area renovations aboard the M/V New Jersey. The consultant was selected based on their experience providing design consulting services for other ferry operations.

Garden State Highway Products, Inc.: New and Replacement VMS Boards

The Authority will be hiring a contractor to provide new and replacement Variable Message Sign (VMS) full-size message boards at two DRBA locations. One VMS is a new piece of equipment to be featured at the ILG Airport and the other will be used to replace existing equipment at the Lewes Ferry Terminal. Quotes for the equipment were solicited from three (3) suppliers, with Garden State Highway Products submitting the lowest quote. The replaced message board will be sold at public auction.

I.D. Griffith, Inc.: DMB Admin Piping Replacement and Water Sensor Project

The Authority will be hiring a contractor to perform piping replacement and to install, commission and test water leak detection sensors at the DRBA Administration Building. Quotes for the work were solicited from three (3) contractors to perform the work; I.D. Griffith submitted the lowest bid.

Murtech, Inc.: Pile Driving and Dock Installation at Lewes Terminal

The Authority will be hiring a marine contractor to extract and relocate one existing 60' steel pile, drive five new owner-furnished 60' steel piles and set and install two 8' x 45' owner-furnished floating dock sections at designated locations at the Lewes Ferry Terminal. Quotes for the work were solicited from four (4) contractors to perform the work; Murtech, Inc. submitted the lowest bid.

Rommel Harley Davidson: Replacement Motorcycles for DMB Police

The Authority is replacing two motorcycles used by DMB Police that have exceeded their useful life and meet the vehicle replacement criteria in place for the Authority. The following vehicles are being replaced: 2006 Harley-Davidson with 14,000 miles and a 2006 Harley-Davidson with 11,000 miles. Each will be replaced with 2017 Harley-Davidson Electra Glide Police models. The base pricing (non-equipped) at which the Authority will purchase the vehicles is pursuant to the firm's state contract to supply motorcycles (GSS16702). The retired motorcycles will be sold at public auction.

Classification Definitions:

Professional Services. A purchase of services valued less than \$50,000 that are provided by a professional acting in a capacity that requires specialized education, knowledge, judgment, and skill, and is predominantly mental or intellectual (as opposed to physical or manual) in nature, also including any clerical or administrative support that is required for the proper delivery of the professional service. Professional services may also be classified as those types of services that are original and creative in character and in a recognized field of artistic endeavor.

Quotes. A purchase of equipment, supplies or non-professional services or a contract for construction or construction management that is anticipated to cost between \$25,000 and \$49,999 during a calendar year and for which the Authority has solicited written quotes. *“Contracts for materiel and supplies and non-professional services, awarded to any [vendor for an amount of] more than \$25,000 but less than \$50,000 in the aggregate require the solicitation of three written quotes or all available sources, whichever is less...Construction management contracts or construction contracts...which are less than \$50,000 do not require formal solicitation of competitive prices and, if more than \$25,000 but less than \$50,000 require the solicitation of three written quotes or all available sources, whichever is less...”* (DRBA Resolution 98-31 Part 4).

State Contract. A purchase of equipment, supplies or non-professional services which, under normal circumstances, would require competitive bidding, however the vendor has agreed to

provide the goods or services to the Authority at fees less than or equal to that vendor's respective contract as awarded by the State of Delaware or New Jersey. *“Any contract for the purchase of materiel and supplies and non-professional services....which contract individually exceeds \$50,000, or in the combination with other contracts, exceeds \$50,000 in any one calendar year shall be pursuant to a contract entered into by the Authority after competitive bidding. This provision shall not apply to purchases by the Authority from suppliers in cases where the Authority is purchasing at prices pursuant to contracts awarded by the States of Delaware or New Jersey for state agencies.”* (DRBA Resolution 11-36 Part 2.a.)