

**RESOLUTION 20-44 – AUTHORIZES AN AGREEMENT BETWEEN THE DELAWARE RIVER AND BAY AUTHORITY AND ELLIOTT BAY DESIGN GROUP, LLC TO PROVIDE NAVAL ARCHITECT CONSULTING SERVICES TO THE AUTHORITY**

WHEREAS, The Delaware River and Bay Authority (the “Authority”) is a bi-state Authority of the State of Delaware and the State of New Jersey, created by compact, that operates and maintains the Cape May-Lewes Ferry (“CMLF”); and

WHEREAS, the Authority wishes to hire a Naval Architecture/Marine Engineering Consultant to provide design and analysis work on behalf of the Cape May-Lewes Ferry, and to assign such Consultant to Phase 1 of the DRBA’s multi-phased plan to ultimately replace the CMLF’s vessels. The primary assignment for the Consultant during Phase 1 will be to review and redevelop the Cape May-Lewes Ferry Marine Master Plan; and

WHEREAS, the Authority publicly advertised a Request for Proposals (“RFP”) for the required Naval Architect services in compliance with Resolution 98-31, as amended, which governs the Authority’s procedure for the procurement of professional services; and

WHEREAS, the Authority received three (3) proposals pursuant to the aforementioned public Request for Proposals; and

WHEREAS, a Selection Committee performed a preliminary evaluation of all proposals received and selected the two (2) highest-ranked proposals for further consideration and conducted interviews with those firms; and

WHEREAS, following interviews and final evaluation, Elliott Bay Design Group, LLC (“EBDG”) was designated as the highest-ranked firm; and

WHEREAS, the Authority conducted an analysis of the cost of the services proposed by the highest-ranking firm, and negotiated terms and conditions with the firm after determining the proposed fees to be fair and reasonable; and

WHEREAS, the Authority desires to enter into a Service Agreement (“Agreement”) with EBDG for an initial term of one (1) year to deliver the Phase 1 – Marine Master Planning services, with the option to extend the Agreement for up to three (3) additional periods of one (1) year each, any such extension period to be authorized by the originating Committee along with the consent of the Chairperson and Vice Chairperson of the Board of Commissioners; and

WHEREAS, the Projects Committee reviewed this recommendation and concurs; and

NOW, THEREFORE, BE IT RESOLVED, that the Executive Director is hereby authorized to finalize the terms and conditions of an Agreement with EBDG to provide Naval Architect services to the Authority and to have such Agreement executed by the Chairperson, Vice-Chairperson and Executive Director.

## **Resolution 20-44 Executive Summary Sheet**

**Resolution:** Authorizes an agreement between the Delaware River and Bay Authority and Elliott Bay Design Group, LLC to provide Naval Architect consulting services the Authority.

**Committee:** Projects Committee

**Committee/  
Board Date:** November 17, 2020

### **Purpose of Resolution:**

To authorize an agreement with Elliott Bay Design Group, LLC to provide Naval Architect consulting services to the Delaware River and Bay Authority.

### **Background for Resolution:**

The proposed Resolution follows the requirements of Resolution 98-31, as amended, which governs the Authority's procedure for the procurement of professional services.

The Authority received and evaluated proposals submitted by the following three (3) firms:

Elliott Bay Design Group, LLC  
Glosten  
Sea Transport Corporation, LLC

The Selection Committee conducted a preliminary evaluation of and ranked each proposal received, conducted interviews with the two highest-ranked firms, and utilized final evaluation criteria to establish a final ranked list, with Elliott Bay Design Group, LLC being identified as the highest-ranked firm. The Authority analyzed the proposed fees to provide the services, which were found to be fair and reasonable, and negotiated the terms and conditions of the resulting service agreement.