

**POLICE DEPARTMENT**

TO: All Retired Police Personnel

FROM: Colonel Richard Arroyo  
Police Administrator

RE: HR-218 Certification for Retired Officers

DATE: **June 8, 2022**

The Delaware River and Bay Authority Police Department is extending the invitation for all Retired Officers to obtain their HR-218 certification. Additionally, the law establishes the criteria that those individuals must meet annually in order to qualify as an honorably separated law enforcement officer.

To obtain a background check, please respond to Delaware State Police Troop 2 located at 100 Corporal Stephen J Ballard Way, Newark, DE 19702 (appointment only 302-834-2620) or Delaware State SBI:

<https://dsp.delaware.gov/obtaining-a-certified-criminal-history/>

Advise the staff that it is a background check for "HR-218 Other Agency". The background checks need to be completed at least 4 weeks prior to the scheduled range qualification date. After you are fingerprinted, you will have the option to have the results sent directly to Captain Christopher Field (P.O. Box 71, New Castle, DE 19720) or have the results sent directly to your residence, in which case, you must bring the original documents with you on range qualification day.

Please notify the Captain/Chief of Staff at (302) 571-6014 if you are interested in participating in this program so a range date can be scheduled. Please have your application packet and background check completed prior to the forthcoming range qualification day.

**Attachments:**

State of Delaware Law Enforcement Officers' Safety Act of 2004 Advisory  
State of Delaware Renewal Application for Concealed Weapon  
Renewal Affidavit (Notarized)  
State of Delaware Retired Police Officer Concealed Weapons Qualification form