

**RESOLUTION 22-24 - AUTHORIZING AUTHORITY EXPENDITURES
PURSUANT TO RESOLUTION 01-84 FOR THE PERIOD, JANUARY 1, 2022, THROUGH
DECEMBER 31, 2022**

WHEREAS, The Delaware River and Bay Authority (the “Authority”) adopted Resolution 01-84 requiring Commissioner review and approval of all Authority expenditures in excess of \$25,000; and

WHEREAS, the Authority anticipates expenditures at or over the \$25,000 amount to the following vendors:

DELAWARE RIVER & BAY AUTHORITY
VENDORS PROJECTED TO BE PAID OVER \$25,000
FOR THE PERIOD 1/1/22 THROUGH 12/31/22

VENDOR	PURCHASE DESCRIPTION	CLASSIFICATION	ESTIMATED \$
Adelte Ports and Maritime	Upgrades on Foot Passenger Ramps at CMLF	Sole Source	\$245,000
Bearing Distributors, Inc. (BDI)	Capstan Units for CMLF Docking	Sole Source	\$281,000
Deere & Company c/o Central Jersey Equipment, LLC	Replacement Utility Vehicles	Cooperative Contract	\$97,000
Delaware Bay Shipbuilding Co., LLC	Delafort Hull Repairs	Quotes	\$46,000
Dennisville Fence	Fence Replacement at Building M1601 at MIV	Quotes	\$33,000
Mitten Construction	Gold Star Memorial Concrete Patio at DMB War Memorial	Quotes	\$39,000

NOW, THEREFORE, BE IT RESOLVED, that the Authority authorizes expenditures to the above-listed vendors for the described purposes and authorizes payment.

Resolution 22-24 Executive Summary Sheet

Resolution: Authorizing Authority Expenditures Pursuant to Resolution 01-84 for the period January 1, 2022, through December 31, 2022.

Committee: Budget & Finance

Committee and Board Date: June 22, 2022

Purpose of Resolution:

Authorizes expenditures of \$25,000 or greater with the identified vendors during the 2022 calendar year.

Background for Resolution:

The proposed Resolution meets the requirements of Resolution 01-84, whereby the Authority shall not enter into any contract committing the Authority to spend or make any other expenditures relating to services, material and supplies in the amount of \$25,000 or more unless it has first been approved by a vote of Commissioners.

Purchase Detail:

Adelte Ports and Maritime: Upgrades on Foot Passenger Ramps at CMLF

The Authority plans to upgrade the programable logic controller and gantry leveling systems for the existing foot passenger ramps in Cape May and Lewes. This upgrade will address operational issues connected to the reliability of the programmable logic controllers for the units and will eliminate leveling faults of the loading platforms directly adjacent to ferry vessel gates. Adelte is the sole source for this highly specialized equipment. The Authority currently contracts with Adelte for annual maintenance for the passenger boarding bridges at the CMLF terminals.

Bearing Distributors, Inc. (BDI): Capstan Units for CMLF Docking

The Authority plans to purchase and install one (1) new Capstan unit and upgrade one (1) existing Capstan unit to aid the docking of the ferry vessels at the Cape May terminal. BDI is the sole source manufacturer of this specialized equipment. The existing capstan units are no longer produced, this purchase is to fabricate new capstan units that meet the Authority's requirements.

Deere & Company c/o Central Jersey Equipment, LLC: Replacement Utility Vehicles

The Authority plans to replace three (3) grounds maintenance utility vehicles that have exceeded their useful life and meet the Authority's equipment replacement criteria. This purchase was previously authorized to Atlantic Tractor (local dealer) per state contract *GSS21673-GRNDMAINT*, however staff identified more competitive prices pursuant to cooperative contract (*ESCNJ 18/19-25*).

Delaware Bay Shipbuilding Co., LLC: Delafort Hull Repairs

In 2021, staff solicited quotes from three (3) companies to provide hull repairs on the passenger vessel Delafort, owned and operated by the Authority. The Delaware Bay Shipbuilding submitted the lowest quote for repairs required by the USCG Inspections Department. The project was split up between 2021 and 2022, the scope of work includes phase two of a three phase process to make repairs to the bottom plating of the vessel.

Dennisville Fence: Fence Replacement at Building M1601 at MIV

The Authority plans to remove and replace the existing fence at Building M1601 located at the Millville Airport. The fence line is being modified to allow unimpeded airfield access to the hangar for aviation use. Staff solicited quotes from four (4) contractors and received one (1) from Dennisville Fence in accordance with the Authority's specifications.

Mitten Construction: Gold Star Memorial Concrete Patio at DMB War Memorial

The Authority plans to install a concrete patio to provide pedestrian access to the Gold Star Memorial at the Delaware Memorial Bridge War Memorial Site. Staff solicited six (6) quotes and received five (5) with Mitten Construction submitting the lowest quote in accordance with the Authority's specifications.

Classification Definitions:

Cooperative Contract. A purchase of equipment, supplies or non-professional services which, under normal circumstances, would require competitive bidding, however the vendor has agreed to provide the goods or services to the Authority at fees less than or equal to that vendor's respective publicly-bid contract price for state and governmental entities. In accordance with Resolution 11-36, this purchase classification includes those *"...purchases from cooperatives and/or the piggy-backing of existing publicly-bid contracts for state and governmental entities which State of Delaware or New Jersey may or may not individually publicly advertise"*.

Quotes. A purchase of equipment, supplies or non-professional services or a contract for construction or construction management that is anticipated to cost between \$25,000 and \$49,999 during a calendar year and for which the Authority has solicited written quotes. *"Contracts for materiel and supplies and non-professional services, awarded to any [vendor for an amount of] more than \$25,000 but less than \$50,000 in the aggregate require the solicitation of three written quotes or all available sources, whichever is less... Construction management contracts or construction contracts...which are less than \$50,000 do not require formal solicitation of competitive prices and, if more than \$25,000 but less than \$50,000 require the solicitation of three written quotes or all available sources, whichever is less..."* (DRBA Resolution 98-31 Part 4).

Sole Source. A purchase made without a competitive process, based on the justification that only one known source exists or that only one single supplier can fulfill the requirements of the Authority. Sole source procurement is appropriate when the goods or services being acquired: are uniquely qualified to meet the objectives of the Authority; must be compatible with existing equipment; are available within a limited geographic boundary (e.g., distributor with exclusive rights or sales area); are required for use in conjunction with a grant or contract, etc. *"A contract may be awarded without competition if the General Manager or Director of Operations of an Authority facility, or Police Administrator, prior to procurement, determines in writing that there is only one source for the required contract and no other"*

reasonable alternative sources exist that will satisfy the requirements of the Authority". (DRBA Resolution 98-31 Part 2.f.)