

DECEMBER 19, 2023
DELAWARE RIVER AND BAY AUTHORITY
BOARD MEETING AGENDA

1. Call to Order
2. Opening Ceremonies
3. Roll Call
4. Acceptance of Meeting Agenda
5. Public Forum
6. Executive Session

RECONVENE PUBLIC SESSION AND RECESS TO HOLD COMMITTEE MEETINGS

Committee Meetings

- Budget and Finance
- Economic Development
- Projects

RECONVENE PUBLIC SESSION

7. Acceptance of Minutes of the November Meeting
8. CFO Review of Authority Financials
9. Public Comment on Action Items
10. Bid Openings:
 - 33N-24-A Construct Box Hangar
 - CMLF-C22-17 Cape May Maintenance Building Fitness Center Renovation
 - CMLF-C23-09 Maintenance Dredging at Cape May Terminal
11. Project Close-Outs:
 - MIV-21-07 Building M-17 Roof Improvements
 - 33N-21-02 Obstruction Removal
 - ILG-21-02 Parking Lot and Perimeter Road Rehabilitation
 - ILG-22-04 Air Traffic Control Tower & Building Roof Replacement & Improvements
 - ILG-22-09 250,000 Gallon Fire Water Tank Interior Recoating and Repair
 - DMB-21-23 Julia Building Roof Replacement and Atrium Skylight Structural Glass Roof Repair
 - DMB-22-05 Julia Building Cooling Tower and Pump Replacement

- CMLF-L21-03 Replacement Chiller and Cooling Tower at Lewes Terminal Building
 - CMLF-C22-11 Cape May Terminal Monopile Replacement and Timber Pile Cluster Improvements
 - CMLF-23-05 Dry-Docking and Repairs M/V Cape Henlopen
12. Resolutions for Consideration:
- Resolution 23-59 - Surplus Property Declaration
 - Resolution 23-60 - Lease Agreement with Aviation Sports Complex
 - Resolution 23-61 - Lease Agreement with 105 Baron
 - Resolution 23-63 - Lease Agreement with Mark Porto
 - Resolution 23-64 - Expenditures Over 50k
 - Resolution 23-65 – Adoption of the 2024 Capital Improvement Program (CIP)
 - Resolution 23-66 – Agreement for Cape May Terminal Concessionaire
13. Adjournment

AGENDA

**ECONOMIC DEVELOPMENT COMMITTEE
Delaware River and Bay Authority
Delaware Memorial Bridge
Tuesday, December 19, 2023**

1. Welcome and Call to Order Chairperson Baldini

2. Approval of the November 2023
Economic Development Committee Minutes Chairperson Baldini

3. Discussion Items: Staff
 - Acceptance of County Recission

4. Resolutions Staff

RESOLUTION 23-60 - LEASE AGREEMENT BETWEEN THE DELAWARE RIVER
AND BAY AUTHORITY AND AVIATION SPORTS COMPLEX, LLC AT THE
CAPE MAY AIRPORT

RESOLUTION 23-61 - LEASE AGREEMENT BETWEEN THE DELAWARE RIVER
AND BAY AUTHORITY AND 105 BARON, LLC. AT THE MILLVILLE AIRPORT

RESOLUTION 23-63 - LEASE AGREEMENT BETWEEN THE DELAWARE RIVER
AND BAY AUTHORITY AND MARK PORTO AT THE WILMINGTON AIRPORT

5. Executive Session Staff

6. Meeting Adjournment Chairperson Baldini

ECONOMIC DEVELOPMENT COMMITTEE:

Committee Chair Baldini, NJ
Commissioner Wilson, NJ
Commissioner Ransome, NJ,

Committee Vice-Chair Becker, DE
Commissioner Carey, DE
Commissioner Ratchford, DE

AGENDA

**BUDGET & FINANCE COMMITTEE
Delaware River and Bay Authority
Delaware Memorial Bridge
Tuesday, December 19, 2023**

1. Welcome and Call to Order Chairperson Decker

2. Approval of the November 2023
Budget & Finance Committee Minutes Chairperson Decker

3. Discussion Items: Staff
 - Contract CS-19-03: Final One-Year Extension with USI Insurance Services for Employee Benefits Consulting Services (Option Term 2)

4. Action Items: Staff
 - Resolution 23-64 – Authorizing Expenditures Pursuant to Resolution 23-28 for the Period of January 1, 2024, through December 31, 2024
 - Resolution 23-59 – Declaration of Surplus Property and Disposition of a Wildlife Exclusion Fence
 - Resolution 23-66 – Agreement for Cape May Terminal Concessionaire

5. Executive Session Staff

6. Meeting Adjournment Chairperson Decker

BUDGET & FINANCE COMMITTEE:

Committee Chair Decker, DE
Commissioner Becker, DE
Commissioner Ratchford, DE

Committee Vice-Chair Baldini, NJ
Commissioner Smith, NJ
Commissioner Wilson, NJ

AGENDA
PROJECTS COMMITTEE
Delaware River and Bay Authority
Delaware Memorial Bridge Complex
December 19, 2023

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| 1. Welcome and Call to Order | Chairperson Ratchford |
| 2. Approval of the November 21, 2023
Projects Committee Minutes | Chairperson Ratchford |
| 3. Discussion Items | Staff |
| • Construction Highlights Report | |
| • Ferry Vessel Design Update | |
| • 2024 Capital Improvement Program | |
| 4. Resolution | Staff |
| • Resolution 23-65 – Adopting the Delaware River and Bay
Authority’s 2024 Capital Improvement Program (CIP) | |
| 5. Bid Openings | Staff |
| • 33N-24-A Construct Box Hangar | |
| • CMLF-C22-17 Cape May Maintenance Building Fitness Center Renovation | |
| • CMLF-C23-09 Maintenance Dredging at Cape May Terminal | |
| 6. Project Close-outs | Staff |
| • MIV-21-07 Building M-17 Roof Improvements | |
| • 33N-21-02 Obstruction Removal | |
| • ILG-21-02 Parking Lot and Perimeter Road Rehabilitation | |
| • ILG-22-04 Air Traffic Control Tower and Building Roof Replacement and Improvements | |
| • ILG-22-09 250,000 Gallon Fire Water Tank Interior Recoating and Repair | |
| • DMB-21-23 Julia Building Roof Replacement and Atrium Skylight Structural Glass Roof
Repair | |
| • DMB-22-05 Julia Building Cooling Tower and Pump Replacement | |
| • CMLF-L21-03 Replacement Chiller and Cooling Tower at Lewes Terminal Building | |
| • CMLF-C22-11 Cape May Terminal Monopile Replacement and Timber Pile Cluster
Improvements | |
| • CMLF-23-05 Dry-Docking and Repairs M/V Cape Henlopen | |
| 7. Contractor Payment Review (November 2023) | Staff |
| 8.. Meeting Adjournment | Chairperson Ratchford |

PROJECTS COMMITTEE:

Committee Chair Mike Ratchford, DE
Commissioner Becker, DE
Commissioner Faust, DE

Committee Vice-Chair Earl Ransome, NJ
Commissioner McCann, NJ
Commissioner Baldini, NJ