

**DELAWARE RIVER AND BAY AUTHORITY
BUDGET & FINANCE COMMITTEE MEETING**

Tuesday, June 18, 2024
Delaware Memorial Bridge
New Castle, Delaware

A public meeting of The Delaware River and Bay Authority’s Budget & Finance Committee Meeting was conducted on Tuesday, June 18, 2024, from the Delaware Memorial Bridge Complex, New Castle, Delaware.

Commissioners of Delaware

Committee Chair Decker - Zoom
Commissioner Becker, Comm. Member
Commissioner Ratchford, Comm. Member
Commissioner Carey - Zoom
Commissioner Faust - Zoom

Chairperson Lathem

Legal Counsel

John Delvin – NJ - Zoom

Governors’ Representatives

Alexis Franklin – NJ

Staff

Tom Cook
Steve Williams
Victor Ferzetti
Charlotte Crowell
Gerry Owens
Michelle Warner
TJ Murray
James Salmon
Tara Donofrio
Michelle Pyle

Commissioners of New Jersey

Committee Vice-Chair Baldini - Zoom
Commissioner Smith, Comm. Member
Commissioner Wilson Comm. Member - Zoom
Commissioner McCann
Commissioner Ransome

Vice-Chairperson Hogan

Legal Counsel

Kate Betterly – DE

Governor’s Representatives

Michael Houghton – DE - Zoom

Guests

1. Committee Member Becker opened the Budget & Finance Committee meeting at approximately 10:48 a.m. The Deputy Executive Director (DED) reported that the public meeting of the Budget & Finance Committee had been duly notified in accordance with the Authority’s Freedom Information Regulations, read the Statement of Notice, and called the roll.
2. Committee Member Becker called for a voice vote to accept the Budget & Finance Committee Minutes from May 21, 2024. Commissioner Smith made a motion, Commissioner Wilson seconded, and the Committee Minutes were accepted.

3. Action Items:

**RESOLUTION 24-22 - AUTHORIZING AUTHORITY EXPENDITURES
PURSUANT TO RESOLUTION 24-17 FOR THE PERIOD, JANUARY 1, 2024,
THROUGH DECEMBER 31, 2024**

The Chief Financial Officer presented and discussed the Resolution. With no additional questions, Commissioner Smith made a motion, Commissioner Wilson seconded, and the Budget and Finance Committee recommended forwarding Resolution 24-22 to the full Board. The Resolution will be presented to the full Board for consideration at the June meeting later today.

**RESOLUTION 24-23 AUTHORIZES THE EXECUTION OF AN AGREEMENT
BETWEEN THE AUTHORITY AND THE NATIONAL OCEANIC AND
ATMOSPHERIC ADMINISTRATION FOR THE ENHANCEMENT,
MANAGEMENT, OPERATION, MAINTENANCE AND REPAIR OF THE
DELAWARE MEMORIAL BRIDGE AIR GAP MEASUREMENT SYSTEM**

The Chief Financial Officer presented and discussed the Resolution. A renewal of the 5-year lease with NOAA and replacement of sensors. Chairperson Lathem questioned if NOAA pays the DRBA a fee. The CFO noted that the DRBA pays an annual maintenance fee for the system. Michelle Warner confirmed the DRBA does not manage the information, but that the data from the sensors goes to NOAA which shares with commercial vessel traffic. With no additional questions, Commissioner Becker made a motion, Commissioner Wilson seconded, and the Budget and Finance Committee recommended forwarding Resolution 24-23 to the full Board. The Resolution will be presented to the full Board for consideration at the June meeting later today.

With no further business to discuss, the Committee Member Becker adjourned the Budget and Finance Committee 10:52 a.m.

**DELAWARE RIVER AND BAY AUTHORITY
ECONOMIC DEVELOPMENT COMMITTEE MEETING**

Tuesday, June 18, 2024
Delaware Memorial Bridge
New Castle, Delaware

A public meeting of The Delaware River and Bay Authority’s Economic Development Committee Meeting was conducted on Tuesday, June 18, 2024, from the Delaware Memorial Bridge Complex, New Castle, Delaware.

Commissioners of New Jersey

Committee Chair Baldini - Zoom
Commissioner Wilson, Comm. Member - Zoom
Commissioner Ransome, Comm. Member
Commissioner McCann
Commissioner Smith

Vice-Chairperson Hogan

Legal Counsel

John Devlin – NJ

Governors’ Representatives

Alexis Franklin - NJ

Staff

Tom Cook
Steve Williams
Victor Ferzetti
Vince Meconi
Charlotte Crowell
Gerry Owens
Michelle Warner
Jim Salmon
TJ Murray
Tara Donofrio
Michele Pyle

Commissioners of Delaware

Committee Vice-Chair Becker
Commissioner Carey, Comm. Member - Zoom
Commissioner Ratchford, Comm. Member
Commissioner Decker - Zoom
Commissioner Faust - Zoom

Chairperson Lathem

Legal Counsel

Kate Betterly – DE

Governors’ Representatives

Michael Houghton – DE - Zoom

Guests

1. Committee Chair Baldini opened the Economic Development Committee meeting at approximately 10:53 a.m. The Deputy Executive Director (DED) reported that the public meeting of the Economic Development Committee had been duly notified in accordance with the Authority’s Freedom of Information Regulations, read the Statement of Notice, and called the roll.
2. Committee Chair Baldini called for a motion to accept the Economic Development Committee Minutes from the May 21, 2024, meeting. Commissioner Becker made a motion, Commissioner Ransome seconded, and the Committee Minutes were accepted.

3. Resolutions:

RESOLUTION 24-24 - FIFTH AMENDMENT OF THE GROUND LEASE AND THE MEMORANDUM OF GROUND LEASE BETWEEN THE STATE OF DELAWARE AND THE DELAWARE RIVER & BAY AUTHORITY

The Executive Director presented and discussed the Resolution. With no additional questions, Commissioner Becker made a motion, Commissioner Ransome seconded, and the Economic Development Committee recommended forwarding Resolution 24-24 to the full Board. The Resolution will be presented to the full Board for consideration at the June meeting later today.

RESOLUTION 24-25 - LEASE AGREEMENT BETWEEN THE DELAWARE RIVER AND BAY AUTHORITY AND LAUGHING GIRAFFE AVIATION, LLC AT THE MILLVILLE AIRPORT

The Executive Director presented and discussed the Resolution. With no additional questions, Commissioner Ransome made a motion, Commissioner Becker seconded, and the Economic Development Committee recommended forwarding Resolution 24-25 to the full Board. The Resolution will be presented to the full Board for consideration at the June meeting later today.

Committee Chair Baldini adjourned Economic Development Committee at 10:57 a.m.

DELAWARE RIVER AND BAY AUTHORITY

PROJECTS COMMITTEE MEETING

Tuesday, June 18, 2024

Delaware Memorial Bridge Complex
New Castle, Delaware

A public meeting of The Delaware River and Bay Authority’s Projects Committee Meeting was conducted in person and via Zoom on Tuesday, June 18, 2024, from the Delaware Memorial Bridge Complex, New Castle, Delaware.

Delaware Commissioners

Committee Chair Ratchford
Commissioner Faust, Committee Member -
via Zoom
Commissioner Becker, Committee Member

Commissioner Decker via Zoom
Commissioner Carey via Zoom

Chairman Lathem

Legal Counsel

Kate Betterly– DE

Governors’ Representatives

Mike Houghton - DE via Zoom

Staff

Tom Cook
Steve Williams
Victor Ferzetti
Vince Meconi
Charlotte Crowell
Gerry Owens
Michelle Warner
Michele Pyle
Jim Salmon
TJ Murray
Tara Donofrio
Kyle Bickhart
Andy Houghton
Stephanie Shane

New Jersey Commissioners

Committee Vice-Chair Ransome
Commissioner McCann, Committee Member

Commissioner Baldini, Committee Member
via Zoom

Commissioner Smith
Commissioner Wilson via Zoom

Vice Chairman Hogan

John Devlin– NJ via Zoom

Alexis Franklin - NJ

Guests

Mrs. Dot Hogan

1. Committee Chair Ratchford opened the Projects Committee meeting at 11:00 a.m.
2. Committee Chair Ratchford called for a motion to accept the Projects Committee Minutes from May 21, 2024. Commissioner McCann made a motion, Commissioner Becker seconded, and the Committee Minutes were accepted.
3. Discussion Items

COO noted the full Construction Highlights report can be found in the Board materials. COO also offered the Board to view the display boards in the lobby showing the details of the Ship Collision Protection System project. Commissioner Becker suggested outside exposure such with the area chambers of commerce due to the extremely large interest.

4. Bid Opening

- CMLF-24-02 Cape May Terminal Facilities Bathroom Renovations

A public bid opening was held on May 15, 2024, in which (4) bids were submitted.

The COO recommended awarding the contract, in the amount of \$328,000.00 to Kavi Construction, LLC of Berlin, NJ.

Committee Chair Ratchford called for a motion to accept the bid, to which Commissioner Becker made a motion, seconded by Commissioner McCann and Projects Committee concurred with the recommendation to accept and authorize the action to be presented to the full Board of Commissioners later today.

- CMLF-L24-03 Lewes Terminal Patio Improvements

A public bid opening was held on May 07, 2024, in which (1) bid was submitted.

The COO recommended awarding the contract, in the amount of \$680,848.00 to Ocean Construction, LLC of Williamstown, NJ.

Committee Chair Ratchford called for a motion to accept the bid, to which Commissioner Becker made a motion, seconded by Committee Vice-Chair Ransome and Projects Committee concurred with the recommendation to accept and authorize the action to be presented to the full Board of Commissioners later today.

- DMB-24-16 Resuflor Shop Floor DB Installation

A public bid opening was held on May 30, 2024, in which (2) bids were submitted.

The COO recommended awarding the contract, in the amount of \$90,280.00, to Champion Painting Specialty Services Corporation of Ft Lauderdale, FL.

Committee Chair Ratchford called for a motion to accept the bid, to which Commissioner Becker made a motion, seconded by Committee Vice-Chair Ransome and Projects Committee concurred with the recommendation to accept and authorize the action to be presented to the full Board of Commissioners later today.

- DMB-24-50 Authority-Wide Fire Suppression and Extinguisher Maintenance, Testing and Inspection

A public bid opening was held on May 22, 2024, in which (1) bid was submitted.

The COO recommended rejecting the contract, in the amount of \$96,810.00, to Wayman Fire Protection, of Wilmington, DE 19804.

Committee Chair Ratchford called for a motion to reject the bid, to which Commissioner Becker made a motion, seconded by Commissioner McCann and Projects Committee concurred with the recommendation to reject and authorize the action to be presented to the full Board of Commissioners later today.

- ILG-22-17R Dassault Fence Improvements

A public bid opening was held on May 30, 2024, in which (1) bid was submitted.

The COO recommended awarding the contract, in the amount of \$727,280.00 to Pro Max Fence Systems, LLC of Reading, PA.

Committee Chair Ratchford called for a motion to accept the bid, to which Commissioner Becker made a motion, seconded by Commissioner McCann and Projects Committee concurred with the recommendation to accept and authorize the action to be presented to the full Board of Commissioners later today.

- ILG-24-B Terminal Hold Room Expansion

A public bid opening was held on May 30, 2024, in which (2) bids were submitted.

The COO recommended rejecting the contract, in the amount of \$7,124,970.00 to Bancroft Construction Company of Wilmington, DE.

Committee Chair Ratchford called for a motion to reject the bid, to which Commissioner Becker made a motion, seconded by Committee Vice-Chair Ransome and Projects Committee concurred with the recommendation to reject and authorize the action to be presented to the full Board of Commissioners later today.

- MIV-22-08 Building M-112 Roof and Building Repairs

A public bid opening was held on April 23, 2024, in which (4) bids were submitted.

MIV is an airport where the owner is debating renewing the airport lease. Therefore, the CFO recommended restructuring this bid in the form of a base bid for the roof work and an alternate for the building envelope work.

The COO recommended awarding the contract, for the base bid only, in the amount of \$231,000.00, to Detwiler Roofing of East Earl, PA.

Committee Chair Ratchford called for a motion to accept the bid, to which Commissioner McCann made a motion, seconded by Commissioner Becker and Projects Committee concurred with the recommendation to accept and authorize the action to be presented to the full Board of Commissioners later today.

- MIV-24-B Rehabilitate Taxiway A - Phase 3

A public bid opening was held on May 23, 2024, in which (1) bid was submitted.

The COO recommended awarding the contract, in the amount of \$2,144,613.50 to South State, Inc. of Bridgeton, NJ.

Committee Chair Ratchford called for a motion to accept the bid, to which Commissioner Becker made a motion, seconded by Commissioner McCann and Projects Committee concurred with the recommendation to accept and authorize the action to be presented to the full Board of Commissioners later today.

5. Project Close-outs

- CMLF-C23-09 Maintenance Dredging at Cape May Terminal

The COO recommended close-out of the contract and final payment to Barnegat Bay Dredging, Inc. of Harvey Cedars, NJ with a final contract amount of \$296,248.80.

Committee Chair Ratchford called for a motion to approve the closeout, to which Commissioner Becker made a motion, seconded by Commissioner McCann and the Projects Committee concurred with the recommendation and authorized the close-out action to be presented to the full Board for consideration at the meeting later today.

- DMB-21-08 Lane Signal Indicators Replacement

The COO recommended close-out of the contract and final payment to McLean Construction Company of Glen Burnie, MD with a final contract amount of \$1,218,600.00.

Committee Chair Ratchford called for a motion to approve the closeout, to which Commissioner Becker made a motion, seconded by Commissioner McCann and the Projects Committee concurred with the recommendation and authorized the close-out action to be presented to the full Board for consideration at the meeting later today.

- DMB-19-28 Tower and Anchorage Emergency Lighting

The COO recommended close-out of the contract and final payment to JJD Electric LLC of Paulsboro, NJ with a final contract amount of \$808,778.94.

Committee Chair Ratchford called for a motion to approve the closeout, to which Commissioner Becker made a motion, seconded by Commissioner McCann and the Projects Committee concurred with the recommendation and authorized the close-out action to be presented to the full Board for consideration at the meeting later today.

6. Contractor Payment Review:

The COO reviewed for the Committee the monthly construction contractor payment summary to be made for the work completed through May, 2024 for (17) payments totaling approximately \$5 million for projects at the bridge, ferry, and airports.

7. With no further business to discuss, Committee Chair Ratchford called for a motion to adjourn; Commissioner Becker made a motion and Commissioner McCann seconded, and the Projects Committee adjourned at 11:11 p.m.