

**DELAWARE RIVER AND BAY AUTHORITY
ECONOMIC DEVELOPMENT COMMITTEE MEETING**

Tuesday, April 15, 2025
James Julian Board Room
New Castle, Delaware

A public meeting of The Delaware River and Bay Authority's Economic Development Committee Meeting was conducted on Tuesday, April 15, 2025, from the James Julian Board Room, New Castle, Delaware.

Commissioners of Delaware

Committee Chair, Houghton
Commissioner Carey, Comm. Member – TEAMS

Commissioner Ratchford, Comm. Member
Commissioner Faust – TEAMS
Commissioner Collins – TEAMS
Vice-Chairperson Lathem

Legal Counsel

Phil Norcross – NJ

Governors' Representatives

Staff

Tom Cook
Ceil Smith
Victor Ferzetti
Vince Meconi
Charlotte Crowell
Gerry Owens
Michelle Warner - TEAMS
Jim Salmon
TJ Murray
Tara Donofrio
Michele Pyle
Benjamin Clendaniel
Emily Weaver
Michelle Griscom
Mike Porch

Commissioners of New Jersey

Committee Vice-Chair Baldini - ABSENT

Commissioner Wilson, Comm. Member
Commissioner Mehaffey, Comm. Member
Commissioner McCann
Commissioner Behnke
Chairperson Ransome

Legal Counsel

Kate Betterly – DE

Governors' Representatives

Alexis Franklin – NJ

Guests

1. The Committee Chair, Houghton, opened the Economic Development Committee meeting at approximately 12:09 p.m. The Deputy Executive Director (DED) reported that the public meeting of the Economic Development Committee had been duly notified in accordance with the Authority's Freedom of Information Regulations, read the Statement of Notice, and called the roll.
2. Committee Chair Houghton called for a motion to accept the Economic Development Committee Minutes from March 18, 2025, meeting. Commissioner Mehaffey made a motion, Commissioner McCann seconded, and the Committee Minutes were accepted.
3. Resolutions:

RESOLUTION 25-17 - AUTHORIZES A LEASE AMENDMENT BETWEEN THE DELAWARE RIVER AND BAY AUTHORITY AND THE MILLVILLE ARMY AIRFIELD MUSEUM AT THE MILLVILLE AIRPORT

The Deputy Executive Director presented and discussed the Resolution. With no additional questions, Commissioner Mehaffey made a motion, Commissioner Wilson seconded, and the Economic Development Committee recommended forwarding Resolution 25-17 to the full Board. The Resolution will be presented to the full Board for consideration at the April meeting later today.

RESOLUTION 25-18 – AUTHORIZING AN AGREEMENT BETWEEN THE DELAWARE RIVER AND BAY AUTHORITY AND SODEXO, INC. D/B/A INREACH FOR VENDING SERVICES AT THE WILMINGTON AIRPORT (ILG)

The Deputy Executive Director presented and discussed the Resolution. With no additional questions, Commissioner Wilson made a motion, Commissioner Mehaffey seconded, and the Economic Development Committee recommended forwarding Resolution 25-18 to the full Board. The Resolution will be presented to the full Board for consideration at the April meeting later today.

Committee Chair Houghton adjourned the Economic Development Committee at 12:18 p.m.

DELAWARE RIVER AND BAY AUTHORITY

PROJECTS COMMITTEE MEETING

Tuesday April 15, 2025

Delaware Memorial Bridge Complex
New Castle, Delaware

A public meeting of The Delaware River and Bay Authority's Projects Committee Meeting was conducted in person and via Teams on Tuesday, April 15, 2025, from the Delaware Memorial Bridge Complex, New Castle, Delaware.

New Jersey Commissioners

Committee Chair Mehaffey
Commissioner McCann, Committee Member
Commissioner Baldini, Committee Member Absent

Commissioner Behnke
Commissioner Wilson

Chairman Ransome

Legal Counsel

Kate Betterly– DE

Governors' Representatives

vacant - DE

Staff

Tom Cook
Ceil Smith
Victor Ferzetti
Vince Meconi
Charlotte Crowell
Gerry Owens
Michelle Warner
Michele Pyle
Jim Salmon
TJ Murray
Tara Donofrio
Kyle Bickhart
Andy Houghton

Delaware Commissioners

Committee Vice-Chair Ratchford
Commissioner Faust, Committee Member via Teams

Commissioner Houghton, Committee Member
Commissioner Collins via Teams
Commissioner Carey

Vice-Chairman Lathem

Phil Norcross– NJ

Alexis Franklin – NJ

Guests

1. Committee Chair Mehaffey opened the Projects Committee meeting at 12:12 p.m.
2. Committee Chair Mehaffey called for a motion to accept the Projects Committee Minutes from March 18, 2025. Committee Member McCann made a motion, Committee Vice-Chair Ratchford seconded, and the Committee Minutes were accepted.
3. Discussion Items
 - The COO noted the full Construction Highlights report can be found in the Board materials.
4. Bids
 - DMB-22-18 Anchorage Pin and Link Replacement and Wind Seat Rehabilitation – First & Second Structures

A public bid opening was held on March 26, 2025, in which (1) bid was submitted.

The COO recommended awarding the contract, in the amount of \$8,377,625.31 to J.D. Eckman, Inc. of Atglen, PA.

Committee Chair Mehaffey called for a motion to accept the bid, to which Committee Member Houghton made a motion, seconded by Committee Member McCann and Projects Committee concurred with the recommendation to accept and authorize the action to be presented to the full Board of Commissioners later today.

- DMB-25-03A Interstate 295 Miscellaneous Roadway Improvements 2025

A public bid opening was held on March 26, 2025, in which (2) bids were submitted.

The COO recommended awarding the contract, in the amount of \$374,714.00 to J Fletcher Creamer & Son, Inc. of Folsom, NJ.

Committee Chair Mehaffey called for a motion to accept the bid, to which Committee Vice-Chair Ratchford made a motion, seconded by Committee Member McCann and Projects Committee concurred with the recommendation to accept and authorize the action to be presented to the full Board of Commissioners later today.

5. Contractor Payment Review:

The COO reviewed for the Committee the monthly construction contractor payment summary to be made for the work completed through March 2025 for (17) payments totaling approximately \$8.6 million for projects at the bridge, ferry, and airports.

6. With no further business to discuss, Committee Chair Mehaffey called for a motion to adjourn; Committee Vice-Chair Ratchford made a motion and Committee Member McCann seconded, and the Projects Committee adjourned at 12:14 p.m.