

**MINUTES OF MEETING**  
**THE DELAWARE RIVER AND BAY AUTHORITY**  
**James Julian Board Room**  
**Tuesday, December 16, 2025**

The meeting convened at 10:00 a.m. in the James Julian Board Room, with Chairperson Ransome presiding.

Chairperson Ransome called on the Authority Assistant Secretary to read the meeting notice. The Assistant Secretary announced that a notice of the meeting had been distributed to the offices of the Governor of New Jersey and the Governor of Delaware, to appropriate staff members and consultants, to the press in both States and to any other individuals who had indicated an interest in receiving a copy of the meeting notice.

The opening prayer was given by Vice-Chairperson Lathem, followed by the Pledge of Allegiance.

Chairperson Ransome called on the Assistant Secretary to take the roll.

Commissioners from New Jersey

M. Earl Ransome, Jr., Chairperson  
Heather Baldini – via TEAMS  
Debra Behnke  
Sheila McCann (ABSENT)  
James Mehaffey  
Shirley R. Wilson via TEAMS\*\*\*

Commissioners from Delaware

Samuel Lathem, Vice-Chairperson  
Crystal Carey  
James Collins – via TEAMS  
Veronica Faust (ABSENT)  
Michael Houghton\*\*  
Michael Ratchford\*

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Chairperson Ransome called for the acceptance of the Agenda.

Commissioner Houghton made a motion to accept the agenda, seconded by Commissioner Ratchford, and the motion was carried out by a voice vote of 9-0

Chairperson Ransome called for public comment.

Mr. Christopher Beardsley, Mr. Stefan Wister and Dr. Glassner spoke regarding the tabled resolution for Daedulus at the Wilmington Airport. Mr. Beardsley inquired about the reason why the resolution was tabled and if it would be back on the agenda at a future meeting. Chairperson Ransome declined to comment on the matter. Mr. Beardsley stated he plans to return if the topic is revisited. Mr. Beardsley voiced his displeasure at Daedulus' federal contracts and the unethical treatment of the immigrant community. He noted that Delaware should not be on the wrong side of history on this issue.

Stefan Wister noted that he is a military veteran who defended the country and fought for our freedoms, only to have the current administration conduct disgusting and unconstitutional actions related to immigration and deportation.

Dr. Glassner, who noted that he is a Hockessin resident with no group affiliation, spoke of growing up citing the Pledge of Allegiance highlighting the importance of life, liberty and justice for all. Dr. Glassner noted that Homeland Security, with whom Avelo and Daedalus have contracts, actively deprives people of rights without due process, which is a clear violation of the Constitution and rulings by federal judges. Dr. Glassner spoke against having corporate tenants who transport innocents to detention facilities and noted that the DRBA Commission should be ashamed to be even remotely associated with these efforts.

Chairperson Ransome thanked everyone for their comments.

Chairperson Ransome called for a motion to move to Executive Session. Commissioner Houghton made a motion, seconded by Commissioner Mehaffey, and the motion was carried out by voice vote of 9-0.

Members of the public and certain staff were excused from the room during the Executive Session. The Executive Session started at 10:13 a.m.

At 11:12 a.m. Chairperson Ransome called for a motion to close the Executive Session, and recess to conduct Committee Meetings. Commissioner Ratchford made a motion, seconded by Commissioner Mehaffey, and the motion was carried by a voice vote of 9-0.

The Committee meetings began at 11:12 a.m. and ended at 12:14 p.m. During that time, the following Committee meetings were held:

Governance and Audit  
Budget & Finance  
Economic Development  
Personnel  
Projects

\* Commissioner Ratchford departed the meeting at 10:27 a.m. and returned at 11:08 a.m.

\*\*Commissioner Houghton departed the meeting at 10:54 a.m. and returned at 11:29 a.m.

\*\*\* Commissioner Wilson joined the meeting at 11:26 a.m.

At the conclusion of the Committee meetings, Chairperson Ransome called the Board meeting back to order at 12:15 p.m.

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12521.            APPROVAL OF THE NOVEMBER MINUTES

Commissioner Ratchford made a motion to approve meeting minutes for November 18, 2025, seconded by Commissioner Houghton, and approved by a voice vote of 10-0.

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12522. DELAWARE RIVER AND BAY AUTHORITY – TRAFFIC AND REVENUE SUMMARY.

The Chief Financial Officer (CFO) presented charts showing Actual versus Projected Revenues for the Delaware Memorial Bridge, the Cape May-Lewes Ferry, Airports, Delaware City-Salem Ferry Crossing and Food Service for November 2025. Without objection, the charts were ordered filed with the permanent records of the Authority.

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12523. DELAWARE RIVER AND BAY AUTHORITY – STATEMENT OF INCOME AND EXPENSE.

The CFO presented charts showing statements of income and expenses for November 2025 with comparisons to the same periods last year.

Without objection, the charts were ordered filed with the permanent records of the Authority.

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12524. DELAWARE RIVER AND BAY AUTHORITY – OPERATING EXPENSE BY DIVISION.

The CFO presented charts for November 2025 showing expenses by division for the quarter to date vs. the projected quarter and for year to date vs. total budget.

Without objection, the charts were ordered filed with the permanent records of the Authority.

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12525. DELAWARE RIVER AND BAY AUTHORITY – CAPITAL IMPROVEMENT PROGRAM.

The CFO presented charts for November 2025 showing the capital budgets for crossings and economic development projects and dollars committed to date for the projects. The charts also included cash expenditures spent to date for the committed projects.

Without objection, the charts were ordered filed with the permanent records of the Authority.

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12526. DELAWARE RIVER AND BAY AUTHORITY – CASH POSITION  
(MARKET VALUE) FOR NOVEMBER 30, 2025.

The CFO presented charts showing the cash fund balances for the entire Authority for November 2025.

Without objection, the charts were ordered filed with the permanent records of the Authority.

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12527. PUBLIC COMMENT ON ACTION ITEMS

Chairperson Ransome noted that four (4) Contract Awards, three (3) Contract Close-Outs and eight (8) Resolutions were being considered at today's meeting.

All items requiring committee action have been reviewed and recommended for consideration during today's Committee meetings. He then called for public comments on any action items. There were no public comments.

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12528. AWARD OF CONTRACT #CMLF-C23-B – CAPE MAY – LEWES  
FERRY TERMINAL APPROACH ROAD IMPROVEMENTS – PHASE II

The Chief Operations Officer (COO) noted that a public bid opening was held on December 10, 2025. The COO and Projects Committee recommended awarding the contract to the lowest bidder responsible, South State, Inc. of Bridgeton, NJ. The bid price is \$8,372,232.25 The award included Additive Alternate No. 1.

A motion to award Contract #CMLF-C23-B to the aforementioned firm was made by Commissioner Mehaffey, seconded by Commissioner Ratchford, and approved by a voice vote of 10-0.

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12529. AWARD OF CONTRACT #CMLF C25-13 MAINTENANCE  
DREDGING AT THE CAPE MAY TERMINAL

The Chief Operations Officer (COO) noted that a public bid opening was held on December 3, 2025. The COO and Projects Committee recommended awarding the contract to the lowest bidder responsible, Barnegat Bay Dredging Company, Inc. of Harvey Cedars, NJ. The bid price is \$489,100.

A motion to award Contract #CMLF C25-13 to the aforementioned firm was made by Commissioner Mehaffey, seconded by Commissioner Ratchford, and approved by a voice vote of 10-0.

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12530. AWARD OF CONTRACT #ILG-25-50 ON-CALL AIRPORT  
PAVEMENT MARKING 2026-2027

The Chief Operations Officer (COO) noted that a public bid opening was held on November 19, 2025. The COO and Projects Committee recommended awarding the contract to the lowest bidder responsible, Zone Striping, Inc. of Glassboro, NJ. The bid price is \$489,455,

A motion to award Contract #ILG-25-50 to the aforementioned firm was made by Commissioner Mehaffey, seconded by Commissioner Ratchford, and approved by a voice vote of 10-0.

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12531. AWARD OF CONTRACT #WWD-23-B PUBLIC USE HANGAR AT  
THE CAPE MAY AIRPORT

The Chief Operations Officer (COO) noted that a public bid opening was held on April 9, 2025. The COO and Projects Committee recommended awarding the contract to the lowest bidder responsible, Arthur J. Ogren, Inc. of Vineland, NJ. The bid price is \$5,843,001.50

A motion to award Contract #WWD-23-B, subject to the expiration of the Cape May County's estoppel period in connection with the bond appropriations required for repayment to the Authority under the terms of that certain Memorandum of Agreement between the Authority and Cape May County, to the aforementioned firm was made by Commissioner Mehaffey, seconded by Commissioner Ratchford, and approved by a voice vote of 10-0.

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12532. CLOSE-OUT CONTRACT # DMB-24-11 CATWALK RAILING  
UPGRADES PHASE I, FIRST STRUCTURE

CONTRACT #DMB 24-11 CATWALK RAILING UPGRADES PHASE I, FIRST STRUCTURE to JD Eckman, Inc. of Atglen, PA.

It is recommended that the Authority accept this project and make the final payment to the contractor. The final cost of this project is \$3,244,270.

A motion to close-out Contract #DMB-24-11 was made by Commissioner Mehaffey, seconded by Commissioner Ratchford, and approved by a voice vote of 10-0.

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12533.        CLOSE-OUT CONTRACT #WWD-22-A REHABILITATE RUNWAY  
10-28 & REMOVE TAXIWAY E AT CAPE MAY AIRPORT

CONTRACT #WWD-22-A REHABILITATE RUNWAY 10-28 & REMOVE TAXIWAY E AT CAPE MAY AIRPORT to South State, Inc. of Bridgeton, NJ.

It is recommended that the Authority accept this project and make the final payment to the contractor. The final cost of this project is \$1,788,668.60.

A motion to close-out Contract #WWD-22-A was made by Commissioner Mehaffey, seconded by Commissioner Ratchford, and approved by a voice vote of 10-0.

12534        CLOSE-OUT CONTRACT #ILG-24-03 PERIMETER ROAD PHASE  
III AT WILMINGTON AIRPORT

CONTRACT #ILG-24-03 PERIMETER ROAD PHASE III AT WILMINGTON AIRPORT to A-Del Construction Company of Newark, DE.

It is recommended that the Authority accept this project and make the final payment to the contractor. The final cost of this project is \$763,678.33.

A motion to close-out Contract #ILG-24-03 was made by Commissioner Mehaffey, seconded by Commissioner Ratchford, and approved by a voice vote of 10-0.

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12535.        CHAIRPERSON’S CALL FOR RESOLUTIONS BEFORE THE  
BOARD

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**RESOLUTION 25-54 - AUTHORIZING AUTHORITY EXPENDITURES  
PURSUANT TO RESOLUTION 24-17 FOR THE PERIOD JANUARY 1, 2026, THROUGH  
DECEMBER 31, 2026**

WHEREAS, The Delaware River and Bay Authority (the “Authority”) adopted Resolution 24-17 requiring Commissioner review and approval of any professional service contract, non-professional service contract, materiel contract, or supply contract valued at \$50,000 or above and any construction management or construction contract valued at \$200,000 or above; and

WHEREAS, the Authority anticipates expenditures at or above the aforementioned thresholds to the following vendors:

DELAWARE RIVER & BAY AUTHORITY  
VENDORS PROJECTED BE AWARDED  
A MATERIEL, SUPPLY, PROFESSIONAL SERVICE, OR NON-PROFESSIONAL SERVICE CONTRACT  
VALUED \$50,000 OR ABOVE  
OR  
A CONSTRUCTION MANAGEMENT/CONSTRUCTION CONTRACT  
VALUED \$200,000 OR ABOVE  
DURING THE PERIOD 1/1/26 THROUGH 12/31/26

VENDOR	PURCHASE DESCRIPTION	CLASSIFICATION	ESTIMATED \$
Activu Corporation	Emergency Response Hardware and Software	Proprietary	\$57,000
Adelte Ports and Maritime SLU	Passenger Loader Tubes	Proprietary	\$80,000
Advance Aviation	Maintenance Program at CMLF		
	Outbound Digital Advertising	Committee	\$70,000
	Associated with Commercial	Waiver	
	Air Service at ILG		
Advantech, Inc.	Replacement Video Management System	State Contract	\$300,000
Alimak Group USA, Inc.	Delaware Memorial Bridge		\$144,000
	Elevator Maintenance	Sole Source	
Alphametic, LLC	Digital Marketing Support for		\$55,000
	DRBA Websites	Proprietary	
American Bureau of Shipping d/b/a ABS Americas	Vessel Inspections and		\$72,000
	Certifications	Sole Source	
Assurance Media, LLC	Service and Equipment Installation	State Contract	\$65,000
	for CCTV & Conference Room		
	Upgrades		
Audacy, Inc.	Radio Advertising Associated with	Committee	\$50,000
	Commercial Air Service at ILG	Waiver	
AVAYA, Communications, Inc., c/o Ring Central	Authority-wide Phone System		\$200,000
	Service and Support	State Contract	
Canon Business Solutions, Inc.	Authority-Wide Copier Leases	State Contract	\$89,000
Carahsoft Technology Corporation	Website Hosting	State Contract	\$55,000
Carus AB LTD.	Maintenance, Support and Hosting	Proprietary	\$300,000
	for CMLF Fare Collection and		
	Reservation System		
Cato, Inc.	Unleaded Gasoline and Diesel for	State Contract	\$160,000
	DMB Vehicles & Equipment		

Chammings Electric, Inc.	Annual Maintenance and Monitoring of the DMB Dehumidification System	Sole Source	\$73,000
Clear Channel Outdoor Holdings, Inc d/b/a Clear Channel Outdoor LLC	Billboard Advertising Associated with Commercial Air Service at ILG	Committee Waiver	\$118,000
CNI Sales, Inc.			\$55,000
Daktronics, Inc.	Wireless Networking Equipment Variable Message Displays at Wilmington Airport	State Contract Proprietary	\$57,000
Delaware Business Systems, Inc. d/b/a DBS	Annual Maintenance and Equipment for Point-of-Sale System at CMLF Terminals	Proprietary	\$50,000
DVL Group, Inc.	Uninterruptible Power Systems (UPS) Services and Replacements	Proprietary	\$100,000
eMaint			\$72,000
Engine Systems, Inc. (EMI), a Division of W&O	Annual Licenses, Maintenance and Support for CMMS System	Proprietary	\$240,000
Enterprise Fleet Management, Inc.	MV New Jersey Steering System	State Contract	\$500,000
Fedway Associates, Inc.	Lease of Fleet Vehicles	Sole Source	\$65,000
Forever Media of DE, LLC d/b/a WDEL- AM/FM, WSTW - FM	Wine and Spirits for CMLF Radio Advertising Associated with Commercial Air Service at ILG	Committee Waiver	\$50,000
Fortbrand Holdco LLC d/b/a Fortbrand Services LLC	Seasonal Lease for Snow Removal Equipment at Wilmington Airport	Committee Waiver	\$133,000
GovConnection, Inc.	Microsoft Enterprise and other Software Licensing	Proprietary	\$700,000
Griffith Energy Services d/b/a Carl King	Gasoline and Diesel Fuel for Delaware Airpark, Wilmington Airport and Lewes Ferry Terminal	State Contract	\$84,000
HCGI Hartford, Inc. d/b/a HCGI	Desktop and Laptop Computers at Various DRBA Locations	State Contract	\$150,000
iHeartMedia Entertainment Inc. d/b/a iHeartMedia	Radio Advertising Associated with Commercial Air Service at ILG	Committee Waiver	\$50,000
Info Solutions North America d/b/a Info Solutions LLC	Data Communications, Products and Services	State Contract	\$980,000
Johnson Controls, Inc.	HVAC System Installation, Maintenance and Parts for Building Automation System	Sole Source	\$66,000
Kapsch TrafficCom IVHS, Inc.	Authority-Wide Annual Service, Support and Traffic Automation System for Traffic Management System	Proprietary	\$150,000



Leonardo US Cyber and Security Solutions, LLC	Maintenance of Automatic License Plate Reader Systems on Delaware Memorial Bridge and CMLF	Proprietary	\$50,000
Lewis Environmental, Inc.	Emergency/Spill Response and Disposal	State Contract	\$50,000
Liberty Coca-Cola Beverages, LLC	Fountain and Bottled Soda and Beverages for CMLF	Sole Source	\$115,000
Majestic Oil Company, Inc.	Unleaded Gasoline for CMLF Vehicles and Equipment	State Contract	\$52,000
Marine Safety Corporation	Vessel Life Raft Inspections	Proprietary	\$445,000
Marine Systems Inc. (MSI)	MV Delaware & MV New Jersey	Proprietary	\$130,000
MES I Acquisitions Inc d/b/a MES Service Company LLC	Main Engine Service	State Contract	\$82,000
Microsoft Corporation	Uniforms, Apparel, Body Armor, Leather Gear, and Supplies		
	Cloud Storage and DNS Services	Proprietary	\$100,000
Miller Environmental Group, Inc.	Emergency/Spill Response and Disposal	State Contract	\$50,000
Motorola Solutions, Inc.	Radio Maintenance and Equipment	State Contract	\$800,000
Motorola Solutions, Inc.	Police In-Car Video Management System	Proprietary	\$150,000
Newark Kubota Inc. d/b/a Burke Equipment Co.	Replacement Mowers and Utility Vehicles	State Contract	\$250,000
Oracle America, Inc.	Annual Maintenance and Support for Oracle Databases	Proprietary	\$62,000
Outfront Media, Inc.	Billboard Advertising Associated with Commercial Air Service at ILG	Committee Waiver	\$65,000
Palfinger Marine USA, Inc.	Inspections, Service and Parts for Rescue Boat Davits	Proprietary	\$130,000
PetroChoice	Vessel Lube Oil	Sole Source	\$130,000
Poppulo, Inc.	Mobile Applications	Committee Waiver	\$60,000
Runway Safe, Inc.	ILG EMAS Runway Safety System Inspection and Maintenance	Sole Source	\$50,000
Siemens Industry, Inc.	Fire Detection System Installation and Support	Proprietary	\$90,000
Supplyitall, a BradyPLUS Company	Food Service Items, Disposable, Paper and Plastic at CMLF	Cooperative Contract	\$130,000
The Revenue Markets, Inc. d/b/a TRMI Systems Integration	Toll Lane Treadles	Proprietary	\$50,000
Tittarelli, Inc.	Sand Blasting of MV Delaware & MV New Jersey Car Decks	Sole Source	\$58,000

Townsquare Media	Radio Advertising Associated with Committee Commercial Air Service at ILG	Waiver	\$50,000
Tyler Technologies Inc.	Maintenance and Support for Finance and Human Resources ERP Systems and Police CAD System	Proprietary	\$265,000
UKG Kronos Systems, LLC	Software Licensing and Maintenance for Time and Attendance System	Proprietary	\$187,000
UniFirst Corporation	New and Replacement Employee Uniforms	Cooperative Contract	\$50,000
Verizon Connect Fleet USA, LLC	Authority-Wide Wireless Fleet Management Services	State Contract	\$60,000
Waste Management	Refuse Removal Services	State Contract	\$180,000
Wayman Fire Protection, Inc.	Fire Alarm Monitoring, Inspection and System Installations	Proprietary	\$150,000
W.W. Grainger, Inc.	Industrial Supplies, Equipment and Maintenance	State Contract	\$75,000

NOW, THEREFORE, BE IT RESOLVED, that the Authority authorizes expenditures to the above-listed vendors for the described purposes and authorizes payment.

Resolution 25-54 was moved by Commissioner Houghton, seconded by Commissioner Ratchford, and was approved by a roll call vote of 9-0-1 with Commissioner Carey abstaining.

### **Resolution 25-54 Executive Summary Sheet**

**Resolution:** Authorizing Authority Expenditures Pursuant to Resolution 24-17 for the period January 1, 2026, through December 31, 2026.

**Committee:** Budget & Finance

**Committee and Board Date:** December 16, 2025

**Purpose of Resolution:** To receive Commissioner approval of the identified vendors and expenditures for those specific professional service contracts, non-professional service contracts, materiel, and supply contracts valued at \$50,000 or above, and for those specific construction management or construction contracts valued at \$200,000 or above, that otherwise would require a public competitive process per Resolution 24-17.

**Background for Resolution:** The proposed Resolution meets the requirements of Resolution 24-17, whereby the Authority shall not enter into any contract committing the Authority to spend or make any other expenditures relating to services, material and supplies in the amount of \$50,000 or more, or a

construction management or construction contract in the amount of \$200,000 or more, unless it has first been approved by a vote of Commissioners.

**Purchase Detail:**

Activu Corporation: Emergency Response Hardware and Software

The Authority updated existing visualization software at the DMB and Cape May Dispatch Centers. Activu will be providing software support to maintain interoperability between both dispatch centers. The expenditure amount represents the total estimate of the service contract.

Adelte Ports and Maritime SLU: Passenger Loader Tubes Maintenance Program at CMLF

The Authority entered into a service agreement for annual preventative maintenance training when it purchased the Adelte passenger boarding bridges located at the CMLF Terminals. As the original equipment manufacturer, Adelte technicians make several visits to train Authority staff on proper inspection, testing and lubrication of the system's mechanical, electrical and control equipment.

Advance Aviation: Outbound Digital Advertising Associated with Commercial Air Service at ILG

The Authority plans to continue contracted services with Advance Aviation to provide digital advertising for outbound flight destinations related to the Air Service Incentive Agreement and the airport marketing associated with commercial air service at ILG.

Advantech Inc.: Replacement Video Management System

The Authority will be utilizing Advantech to replace the current Video Management System (VMS). Advantech sells and supports Milestone Systems, the new VMS manufacturer selected by the Authority, and will provide integration and implementation of the new VMS in accordance with the prices of their competitively-bid state contract for Building Access Security Services (*DSU23PC22007-NEWECIC Security and Surveillance*).

Alimak Group USA Inc.: Delaware Memorial Bridge Elevator Maintenance

The Authority utilizes a service provider for elevator maintenance and inspection on the Delaware Memorial Bridge. Alimak is the sole source manufacturer and supplier of the existing elevator. 2026 represents the final year of a three-year service contract with this vendor.

Alphametic LLC: Digital Marketing Support for DRBA Websites

The Authority plans to continue utilizing the support services of Alphametic for Google Ads management to drive targeted traffic. For consistency purposes, Alphametic will serve as the single source vendor for SEM and SEO support services for all DRBA websites.

American Bureau of Shipping d/b/a ABS Americas: Vessel Inspections and Certifications

The American Bureau of Shipping (ABS) is the sole regulatory body authorized to perform inspections on vessels that are built according to ABS standards/classifications.

All of the Authority's vessels were built to ABS standards and thus all are subject to ABS inspections and associated with US Coast Guard regulations.

Assurance Media, LLC: Service and Equipment Installation for CCTV

As part of its Security Enhancement Program, the Authority continues to upgrade its closed-circuit television (CCTV) located throughout the facilities to improve surveillance and video streams, add network flexibility, and provide enhanced features such as remote accessibility. The replacement equipment, professional services, and implementation will be purchased at prices matching Assurance Media's state contract to provide Building Access and Video Surveillance Systems, (*GSS21745-AV\_EQPTCONF*).

Audacy, Inc.: Radio Advertising Associated with Commercial Air Service at ILG

The Authority plans to continue to contract with Audacy to provide radio advertising related to the Air Service Incentive Agreement and the airport marketing associated with commercial air service at ILG.

AVAYA, Communications, Inc., c/o Ring Central: Authority-wide Phone System Service and Support

The Authority purchases AVAYA enterprise phone system support from Ring Central for its on-premises phone system. Purchases are made at their state contract price (*DSU23PC22007-NEWECIC Security and Surveillance*).

Canon Business Solution, Inc.: Authority-wide Copier Leases

Canon Business Solutions, Inc. is party to a state contract (*GSS24091-COPIER PRI*) to provide copier leases. This expenditure will cover the cost of all copier leases and supplies Authority-wide.

Carahsoft Technology Corporation: Website Hosting

The Authority utilizes Carahsoft for website hosting of all DRBA and CMLF sites. The hosting service will be provided at prices pursuant to state contract (*GSS17793-CLOUD\_SOL*).

Carus AB Ltd: Maintenance, Support and Hosting for CMLF Fare Collection and Reservation System

Carus is the proprietary vendor that developed the Fare Collection and Reservation System for the Cape May-Lewes Ferry. This expenditure will cover the annual maintenance and support expense for this system as well as the purchase of additional modules.

Cato, Inc.: Unleaded Gasoline and Diesel for DMB Vehicles & Equipment

The Authority stores and dispenses unleaded gasoline and diesel at the DMB Administrative Complex for use in Authority-owned vehicles and equipment. The price per-gallon for gasoline and diesel is competitively awarded by the State according to the county and the capacity of the tank which the purchased gasoline will be stored. Cato is currently a party to the lowest-priced state (*GSS21002-GASOLINE*) and (*GSS21550-ULSD*).

Chammings Electric, Inc: Annual Maintenance and Monitoring of the DMB Dehumidification System

Over the previous years, Chamming Electric, as a subcontractor of American Bridge, has performed monthly preventative maintenance services to the Delaware Memorial Bridge cable dehumidification system. The Authority and its professional consultants have evaluated the options to continue receiving these necessary services, including assigning to in-house personnel, or continuing with a contractor, and based on a favorable cost analysis and Chamming's proven abilities, the Authority entered into a successive multi-year contract with Chamming Electric. 2026 will represent the final year of the five-year contract for these services.

Clear Channel Outdoor Holdings, Inc. d/b/a Clear Channel Outdoor LLC: Billboard Advertising Associated with Commercial Air Service at ILG

The Authority plans to continue contract services with Clear Channel Outdoor to provide billboard advertising related to the Air Service Incentive Agreement and the airport marketing associated with commercial air service at ILG.

CNI Sales, Inc: Wireless Networking Equipment

The Authority utilizes CNI for support of all wireless networking equipment Authority-wide at prices pursuant to state contract (*GSS20579-DATACOMM*).

Daktronics, Inc.: Variable Message Displays at Wilmington Airport

The Authority plans to purchase three (3) new Variable Message Display (VMS) boards for Wilmington Airport. The VMS boards will be placed at the entrance of each parking lot to communicate parking availability to airline passengers. A key component of the system is the proprietary Daktronics software, which the Authority uses to manage current VMS boards at other facilities. By continuing with Daktronics, it ensures that all displays are uniform in presence, fully compatible with our existing infrastructure, and can be maintained by Authority trained staff.

Delaware Business Systems: Annual Maintenance and Equipment for Point-of-Sale System at CMLF Terminals

Delaware Business Systems provides proprietary hardware and annual maintenance to the existing Food & Retail point-of-sale system at CMLF terminals.

DVL Group, Inc.: Uninterruptible Power Systems (UPS) Services and Replacements

The DRBA utilizes the expertise of the DVL Group to provide infrastructure management solutions and services. Uninterruptible Power Supplies (UPS) sustain the Authority's critical operations/infrastructure in the following locations: DMB Administration - Authority Wide Server Room, DMB Julia Building - Toll System and critical power, Lewes Administration - Server Room, and Cape May Administration - Server Room.

eMaint: Annual Licenses, Maintenance and Support for CMMS System

The Authority uses a proprietary Computerized Maintenance Management System (CMMS) to help schedule, plan, manage, and track maintenance activities associated with equipment, vehicles, and facilities. This purchase represents the estimated annual cost for licenses, maintenance, and support.

Engine Monitoring, Inc. (EMI), a Division of W&O: MV New Jersey Steering System

The Authority plans to purchase a new steering system for installation during the scheduled 2026 MV New Jersey dry-docking. EMI was previously selected to replace the

steering system onboard the MV Cape Henlopen and MV Delaware. For consistency purposes in simplifying the system technology, maintenance, and spare parts across the CMLF fleet, EMI has been determined as the proprietary steering system vendor.

Enterprise Fleet Management, Inc.: Lease of Fleet Vehicles

The Authority plans to enter into lease arrangements for fleet vehicles at all locations. Each vehicle lease will be entered into at prices pursuant to the Enterprise's competitively bid cooperative contract (*Sourcewell #030122-EFM*).

Fedway Associates, Inc.: Wine and Spirits for CMLF

The Authority purchases wine and spirits through Fedway Associates for its Cape May terminal food operations. Fedway Associates holds the exclusive regional distribution rights to the specific brands that the Authority uses according to customer demand. Sales are regulated by the State of New Jersey Alcoholic Beverage Commission.

Forever Media of DE, LLC d/b/a WDEL – AM/FM, WSTW – FM: Radio Advertising Associated with Commercial Air Service at ILG

The Authority plans to continue contract services with Forever Media to provide radio advertising related to the Air Service Incentive Agreement and the airport marketing associated with commercial air service at ILG.

Fortbrand Holdco LLC d/b/a Fortbrand Services LLC: Seasonal Lease for Snow Removal Equipment at Wilmington Airport

The Authority plans to lease seasonal snow removal equipment to be used at Wilmington Airport. This expenditure includes the lease of a used Vammas PSB 5500 and delivery to the airport. Fortbrand has been identified as the exclusive North American distributor for airport snow removal and maintenance equipment.

GovConnection, Inc.: Microsoft Enterprise and other Software Licensing

The Authority purchases Microsoft Enterprise operating licenses (such as Windows Enterprise, Microsoft Office, etc.) and other software licenses from Gov Connections, a licensed Microsoft reseller.

Griffith Energy Services d/b/a Carl King: Gasoline and Diesel Fuel for Delaware Airpark, Wilmington Airport and Lewes Ferry Terminal

The Authority stores and dispenses Gasoline and Diesel Fuel at its Delaware-based facilities for use in Authority-owned vehicles and equipment. The price per-gallon of gasoline and diesel fuel is competitively awarded by the State according to the county and the capacity of the tank in which the purchased fuel will be stored. Carl King Energy is currently a party to a competitively-bid state contract to provide gasoline and diesel fuel (*GSS21002-GASOLINE and GSS21550-ULSD*).

HCGI Hartford, Inc. d/b/a HCGI: Desktop and Laptop Computers at Various DRBA Locations

The Authority uses HP hardware technology and will be purchasing desktop and laptop computers from HCGI, an authorized reseller of Hewlett Packard (HP) products. New and replacement units will be installed at various locations as needed. HCGI is a party to state contract (*DTI240024-COMPUTER*) to resell HP hardware and offers those contract prices to the Authority.

iHeart Media Entertainment, Inc. d/b/a iHeartMedia: Radio Advertising Associated with Commercial Air Service at ILG

The Authority plans to continue contract services with iHeart Radio to provide radio advertising related to the Air Service Incentive Agreement and the airport marketing associated with commercial air service at ILG.

Info Solutions North America, LLC d/b/a Info Solutions LLC: Data Communications, Products and Services

The Authority plans to purchase various Cisco Systems data communications, products, and services at prices pursuant to their current state contract for the same. Purchases will be made via Info Solutions, a local authorized reseller of Cisco Systems under state contract (*GSS20579 Data Communications, Products and Services*).

Johnson Controls, Inc.: HVAC System Installation, Maintenance and Parts for Building Automation System Authority-wide

Johnson Controls is authorized to provide parts and service to our Metasys Building Automation System. 2026 represents the second year of a potential three-year service contract with this vendor.

Kapsch TrafficCom USA, Inc.: Annual Service, Support and Traffic Automation System for Traffic Management System

Kapsch is the proprietary supplier of the DMB traffic management software system and provides annual maintenance, equipment, support, and enhancements. The Authority uses Kapsch as its provider of intelligent transportation systems in the areas of tolling, traffic management and traffic safety.

Leonardo US Cyber and Security Solutions, LLC: Maintenance of Automatic License Plate Reader Systems on Delaware Memorial Bridge and CMLF Terminals

The Authority was previously authorized to replace the Automatic License Plate Reader (ALPR) system located on the southbound span of the bridge and at the Cape May and Lewes ferry terminals. This expenditure is for maintenance of the systems on the southbound and northbound spans of the bridge along with systems at Cape May and Lewes ferry terminals.

Lewis Environmental, Inc.: Emergency/Spill Response and Disposal

The Authority requires the services of on-call environmental response units on an as-needed basis. Lewis Environmental and Miller Environmental Group each have the ability to provide emergency response and environmental remediation services to the Authority. Since it is impossible to predict which vendor will be available when needed, both vendors will be contacted as need arises at prices pursuant to state contract (*GSS23731-HAZARDS*).

Liberty Coca-Cola Company Beverages, LLC: Fountain and Bottled Soda and Beverages for CMLF

The Authority has contracted Coca-Cola Co. to distribute its beverage products throughout the CMLF vessels and terminals. Coca-Cola is sold according to exclusive distribution rights.

Majestic Oil Company, Inc.: Unleaded Gasoline for CMLF Vehicles and Equipment

The Authority stores and dispenses unleaded gasoline at the Cape May-Lewes Ferry Terminals for use in Authority-owned vehicles and equipment. Majestic Oil supplies the Authority with unleaded gasoline at prices matching their current state contract (*T0083 19DPP00302 Unleaded Automotive Gasoline*).

Marine Safety Corporation: Vessel Life Raft Inspections

Marine Safety Corporation is the local proprietary providers and suppliers of replacement parts for overhauls, emergency repairs and maintenance of the existing life rafts installed on all Authority vessels.

Marine Systems Inc., (MSI): M/V Delaware & M/V New Jersey Main Engine Service

MSI is the regional sales, parts, and service distributor for the Electro Motive Division (EMD) main engines installed on the M/V Delaware and M/V New Jersey. This purchase is for the 16,000-hour maintenance of the port and starboard engines, including inspection of engine internals and aftercoolers, and replacement fuel injectors, valve bridges, sensors, and wiring harnesses.

MES I Acquisitions Inc d/b/a MES Service Company LLC: Uniforms, Apparel, Body Armor, Leather Gear, and Supplies

MES Service Company is a party to state contracts (*DOC24072-APPAREL\_BL*) and (*GSS25585-BODY ARMOR*) and provides police uniforms and equipment to DRBA Police at their state contract price.

Microsoft Corporation: Cloud Storage and DNS Services

The Authority utilizes cloud storage of DRBA data and domain network services (DNS) for DRBA websites.

Miller Environmental Group, Inc.: Emergency/Spill Response and Disposal

The Authority requires the services of on-call environmental response units on an as-needed basis. Miller Environmental Group and Lewis Environmental each have the ability to provide emergency response and environmental remediation services to the Authority. Since it is impossible to predict which vendor will be available when needed, both vendors will be contacted as need arises at prices pursuant to state contract (*GSS23731-HAZARDS*).

Motorola Solutions, Inc.: Radio Maintenance and Equipment

The Authority continues to replace all 800 MHz hand-held and in-vehicle radios at pricing in accordance with the state contract held by Motorola (*GSS21676-COMMEQUIP*).

Motorola Solutions, Inc.: Police In-Car Video Management System

The DRBA Police Department requires the proprietary purchase of WatchGuard in-car video systems to equip all Police Officers with similar technology.

Newark Kubota c/o Burke Equipment Co.: Replacement Mowers and Utility Vehicles

The Authority is replacing two (2) front mount mowers and three (3) walk-behind mowers that have exceeded their useful life, meet the Authority's vehicle replacement criteria, and are programmed in the 2026 Capital Equipment Replacement Plan. The replacement vehicles will be purchased at prices pursuant to Kubota's state contract (*GSS25673-GRND\_MAINT*).



Oracle America, Inc.: Annual Maintenance and Support for Oracle Databases

Oracle is the proprietary database used for the existing Time Attendance System, the Fare Collection System, the Toll Reconciliation System, and the Procurement/Project Management System. The estimated cost will cover the annual maintenance plus the duplication of the Oracle database for disaster recovery.

Outfront Media, Inc.: Billboard Advertising Associated with Commercial Air Service at ILG

The Authority plans to continue contract services with Outfront Media to provide billboard advertising related to the Air Service Incentive Agreement and the airport marketing associated with commercial air service at ILG.

Palfinger Marine USA Inc.: Inspections, Service and Parts for Rescue Boat Davits

Palfinger is the sole source provider of five-year inspections, certifications, and periodic emergency services for the rescue boat davits aboard each of the CMLF ferries. Such services are required for each CMLF vessel to remain in conformance with the USCG. The estimate includes the cost of replacing the wire falls, weight test certificates, and the inspection of winch and davit assembly for each CMLF vessel.

PetroChoice: Vessel Lube Oil

Due to the volatility of the petroleum markets, the Authority solicits quotes from all available area providers before making bulk purchases of the ExxonMobil lubricating oil utilized on all Authority vessels. PetroChoice has been identified as having the ability to provide a minimum of 1,000 USG to the Authority. This procurement method allows the Authority to react quickly to swings in spot pricing and ensure that the Authority receives the best value at the time of purchase.

Poppulo, Inc.: Mobile Applications

The Authority will continue with the contract services of Poppulo to maintain and develop the mobile applications for employee communications not currently available within existing Authority systems. Due to an increase in licensing fees, a waiver of the threshold is being requested.

Runway Safe, Inc.: ILG EMAS Runway Safety System Inspection and Maintenance

The Authority is required to maintain the EMAS infrastructure in a safe condition in compliance with FAA standards and grant assurances. Runway Safe is the sole proprietor of the EMS system for the ILG runway run-off protection system.

Siemens Industry, Inc.: Fire Detection System Installation and Support

The Authority utilizes fire alarm system equipment manufactured by Siemens at all Delaware Memorial Bridge and Cape May-Lewes Ferry facilities and requires the proprietary programming services of the original equipment manufacturer to update the system at each facility to reflect changes to building infrastructure. The Authority also utilizes Siemens for general deficiency resolution requiring hardware and software modifications.

Supplytall, a BradyPLUS Company: Food Service Items, Disposable, Paper and Plastic at CMLF:

Supplyitall offers the Authority pricing for a variety of products throughout the year via the competitively bid cooperative contract (*OMNIA #152610 for Comprehensive Operational and Janitorial Supplies and Solutions*).

The Revenue Markets Inc. d/b/a TRMI Systems Integration: Toll Lane Treadles

TRMI manufactures the treadles that are used to classify vehicles as they enter DRBA toll collection lanes. TRMI treadles are proprietary to the toll lanes installed at the Delaware Memorial Bridge and cannot be purchased from any other vendor.

Tittarelli, Inc.: Sand Blasting of MV Delaware & MV New Jersey Car Decks

The Authority plans to utilize the services of Tittarelli to operate a Blastrac 2-4800 DH shot blast machine to clear the car deck surface areas on MV Delaware and MV New Jersey. Through commercial blast cleaning, the machine will remove all visible paint, scale and contaminants from the steel. Tittarelli is the only operator in the mid-Atlantic region operating a unit of this size that delivers a consistent product in a shorter period safely and efficiently.

Townsquare Media: Radio Advertising Associated with Commercial Air Service at ILG

The Authority plans to continue contracted services with Townsquare Media to provide radio advertising related to the Air Service Incentive Agreement and the airport marketing associated with commercial air service at ILG.

Tyler Technologies: Maintenance and Support for Finance and Human Resources ERP Systems and Police CAD System

Tyler Technologies is the proprietary vendor that developed the Authority's Enterprise Resource Planning Systems (MUNIS) and the Police CAD System. This purchase will cover the annual maintenance expenses for these systems.

UKG Kronos Systems, LLC: Software Licensing and Maintenance for Time and Attendance System

Kronos is the proprietary time and attendance system used throughout the Authority. The estimated cost includes the annual maintenance contract as well as the purchase of additional time clocks.

UniFirst Corporation: New and Replacement Employee Uniforms

The Authority purchases quality embroidered and logo-imprinted work uniforms for use by Maintenance, Electronics and Engineering Department personnel. A variety of uniforms that the Authority requires throughout the year will be purchased via UniFirst's competitively bid cooperative contract (*Sourcewell #011124-UFC*).

Verizon Connect Fleet USA, LLC.: Authority-Wide Wireless Fleet Management Services

Verizon Connect is under state contract (*GSS22838-VEH\_TRACK*) to provide wireless fleet management services. The estimated cost will cover the annual wireless expense to track and monitor all Authority-owned vehicles.

Waste Management: Refuse Removal Services

Waste Management provides the Authority with solid waste removal. Waste Management holds a state contract for refuse hauling and container rental service (*GSS25061-WASTE\_RECYCL*).

Wayman Fire Protection, Inc.: Fire Alarm Monitoring, Inspection and System Installations

The Authority utilizes Wayman Fire Protection for fire alarm monitoring inspections, replacements, and repairs at DRBA airports. Due to restrictions in ability to provide service and support for these legacy systems, Wayman is used to service all fire alarm systems.

W.W. Grainger, Inc.: Industrial Supplies, Equipment and Maintenance

Grainger holds a competitively-bid state contract for various industrial supplies, equipment and maintenance items. Purchases will be made at prices pursuant to state contract (*25-FLEET-96861*).

### **Classification Definitions:**

**Committee Waiver.** The Budget and Finance Committee, in consideration of the DRBA's overall procurement process, may increase or waive the competitive solicitation thresholds established in paragraphs 1 and 2 of Resolution 24-17 for the following reasons: operational needs and issues, a need for uniformity and continuity in materiel and services required by the Authority, and unique or special needs of the Authority including, but not limited to, the desirability of owner-furnished materiel and supplies in vessel repair, maintenance, renovation and rehabilitation (DRBA Resolution 24-17, Section 3).

**Cooperative Contract.** A purchase of equipment, supplies or non-professional services which, under normal circumstances, would require public competitive bidding in accordance with Resolution 24-17, however the vendor has agreed to provide the goods or services to the Authority at prices less than or equal to that vendor's respective contract pricing awarded as a result of a public and competitively bid cooperative contract intended for the use of other state and governmental entities. This purchase classification includes those *"...purchases from cooperatives and/or the piggy-backing of existing publicly-bid contracts for state and governmental entities which State of Delaware or New Jersey may or may not individually publicly advertise"*.

**Proprietary.** A purchase necessary to support or maintain existing Authority equipment for which a vendor has the right to prohibit an equivalent product from being supplied. Similar products or services may be available, however the Authority must purchase from the original equipment manufacturer or service provider to uphold a contract, warranty, etc. A proprietary specification typically restricts the acceptable product or service to one manufacturer or vendor; although the product or service may be available from more than one distributor. In another typical example of this classification, a purchase of closed-source commercial software would be categorized as proprietary because the software remains the property of its owner/creator and is utilized by end-users (such as the Authority) under predefined conditions.

**Sole Source.** A purchase made without a competitive process, based on the justification that only one known source exists or that only one single supplier can fulfill the requirements of the Authority. Sole source procurement is appropriate when the goods or services being acquired: are uniquely qualified to

meet the objectives of the Authority; must be compatible with existing equipment; are available within a limited geographic boundary (e.g., distributor with exclusive rights or sales area); are required for use in conjunction with a grant or contract, etc. *“A contract may be awarded without competition if the General Manager or Director of Operations of an Authority facility, or Police Administrator, prior to procurement, determines in writing that there is only one source for the required contract and no other reasonable alternative sources exist that will satisfy the requirements of the Authority”.* (DRBA Resolution 24-17 Part 2.f.).

**State Contract.** A purchase of equipment, supplies, or non-professional services which, under normal circumstances, would require competitive bidding, however the vendor has agreed to provide the goods or services to the Authority at fees less than or equal to that vendor’s respective contract as awarded by the State of Delaware or New Jersey. *“Any contract for the purchase of materiel and supplies and non-professional services....which contract individually exceeds \$50,000, or in the combination with other contracts, exceeds \$50,000 in any one calendar year shall be pursuant to a contract entered into by the Authority after competitive bidding. This provision shall not apply to purchases by the Authority from suppliers in cases where the Authority is purchasing at prices pursuant to contracts awarded by the States of Delaware or New Jersey for state agencies.”* (DRBA Resolution 24-17 Part 2.a.).

#### **RESOLUTION 25-55 - AUTHORIZES A LEASE AGREEMENT BETWEEN THE DELAWARE RIVER AND BAY AUTHORITY AND FLYING FISH STUDIO, LLC. AT THE CAPE MAY AIRPORT**

WHEREAS, the Delaware River and Bay Authority (the “Authority”), is the operator of the Cape May Airport (the “Airport”), Cape May, New Jersey; and

WHEREAS, Flying Fish Studio, LLC., desires to lease approximately 1,500 square feet of space located in 348 Ranger Road, Unit #7 in order to operate a design, production and retail business at the Cape May Airport; and

WHEREAS, Flying Fish Studio, LLC., has agreed to pay the Authority annual rent in the amount of Nineteen Thousand Eight Hundred dollars (\$19,800.00) during the initial year; and

WHEREAS, the initial term of the Lease (“Lease Agreement”) shall be for three (3) years; and

WHEREAS, the rent shall adjust annually by the Consumer Price Index (CPI) during the initial term; and

WHEREAS, Flying Fish Studio, LLC shall have the option to renew this Lease Agreement for one (1) additional two (2) year term; and

WHEREAS, rent shall adjust at the beginning of the renewal term by the current Fair Market Value (FMV); and

WHEREAS, rent shall adjust at the beginning of the 2nd year of the renewal term by the Consumer Price Index (CPI); and

NOW, THEREFORE, BE IT RESOLVED, that the Executive Director is hereby authorized to finalize the terms and conditions of the Lease Agreement with Flying Fish Studio, LLC., and, with the advice and consent of counsel, to have such agreement executed by the Chairperson, Vice Chairperson and the Executive Director.

Resolution 25-55 was moved by Commissioner Houghton, seconded by Commissioner Mehaffey, and was approved by a roll call vote of 10-0.

### **Resolution 25-55 - Executive Summary**

**Resolution:** Authorizing the Execution of a Lease Agreement between the Delaware River and Bay Authority and Flying Fish Studio, LLC., regarding the Cape May Airport.

**Committee:** Economic Development

**Committee Date:** December 16, 2025

**Board Date:** December 16, 2025

**Purpose of Resolution:** To permit the Executive Director, Chairman and Vice Chairman to execute and deliver a lease agreement for space at the Cape May Airport.

**Background for Resolution:** The Delaware River and Bay Authority has constructed a new light industrial multi-tenant building located at 348 Ranger Rd. in the Cape May Airport Industrial Park. Flying Fish Studio, LLC. has expressed a desire to lease a unit in the new building. They will be a new tenant at the airport. Flying Fish Studio, LLC., currently operates out of two locations in West Cape May. This additional space will provide production, storage and retail space not available in the West Cape May locations. The rental rate reflects the current FMV for the space.

### **RESOLUTION 25-56 - AUTHORIZES THE EXECUTION OF A PEER-TO-PEER CAR-SHARING AGREEMENT BETWEEN THE DELAWARE RIVER AND BAY AUTHORITY AND TURO, INC. AT THE WILMINGTON AIRPORT**

WHEREAS, The Delaware River and Bay Authority (the “Authority”), is the operator of the Wilmington Airport (“Airport”), New Castle, Delaware; and

WHEREAS the Authority allows private corporations to provide car rental services at the Wilmington Airport for their customers; and

WHEREAS, Turo, Inc (“Turo”) is a “peer-to-peer car sharing program” and Turo desires the privilege to conduct Peer-to-Peer Car Sharing at the Airport; and

WHEREAS, the terms of the Agreement will commence on the effective date and continue until terminated. Either party may terminate this Agreement with thirty (30) days’ notice; and

WHEREAS, Turo will submit a monthly report to the Authority and will pay to the Authority a License Fee of ten percent (10%) of Gross Revenue receipts; and

NOW, THEREFORE, BE IT RESOLVED, that the Executive Director is hereby authorized to finalize the terms and conditions of the Lease Agreement with the Turo, Inc. and, with the advice and consent of counsel, to have such Agreement executed by the Chairperson, Vice Chairperson, and the Executive Director.

Resolution 25-56 was moved by Commissioner Houghton, seconded by Commissioner Mehaffey, and was approved by a roll call vote of 10-0.

### **Resolution 25-56 - Executive Summary**

**Resolution:** Authorizing the Execution of a Concession Agreement between the Delaware River and Bay Authority and Turo, Inc. at the Wilmington Airport.

**Committee:** Economic Development

**Committee Date:** December 16, 2025

**Board Date:** December 16, 2025

**Background for Resolution:** Turo, Inc. is a peer-to-peer car sharing program currently operating at the Airport. The Authority wishes to capture a monthly report of shared vehicle use utilizing the Wilmington Airport and collect 10% of Gross Receipts.

**Purpose of Resolution:** To permit the Executive Director, Chairman and Vice Chairman to execute and deliver a Concession Agreement for operations at the Wilmington Airport.

### **RESOLUTION 25-57 – AUTHORIZES THE RESTATEMENT OF THE DELAWARE RIVER AND BAY AUTHORITY EMPLOYEES’ DEFINED BENEFIT RETIREMENT PLAN**

WHEREAS The Delaware River and Bay Authority (the “Authority”) desires to have an accurate and comprehensive plan document for the Delaware River and Bay Authority Employees’ Retirement Plan (the “Retirement Plan”); and

WHEREAS the last restatement of the Retirement Plan was September 2023, and subsequent Authority amendments have been made since this date; and

WHEREAS the Authority desires to incorporate all subsequent Authority amendments as approved by resolutions from May 2024 to September 2025 into the Retirement Plan; and

WHEREAS these approved resolutions include the following:

- **Resolution 24-20** – Implemented specific provisions of the SECURE 2.0 ACT as to the changes in mandatory cash-out amounts from \$1,000 to between \$5,000 and \$7,000.
- **Resolution 24-42** – Implemented that future retirees hired on or after January 1, 2015, will have a premium cost share based on the number of years of service once reaching the new 10-year vesting period on or after January 1, 2025.
- **Resolution 25-45** – Authorization for all eligible full-time employees who have prior casual service time the opportunity to purchase that service time using funds from their Deferred Compensation 457(b) Plan account through a plan-to-plan transfer of funds to the employees' retirement account, or to have bi-weekly deductions from payroll over a period of 12, 24, or 36 months; also sets forth eligible full-time employees as of January 1, 2026, cannot purchase more than 24 months of prior casual service time.

NOW, THEREFORE, BE IT RESOLVED, that the proper officers and employees of the Authority are hereby authorized to execute the necessary amendments and restatement to the Employees' Retirement Plan and to take whatever action to execute whatever instruments with the advice and consent of counsel that may be necessary or convenient to carry out the foregoing resolution.

Resolution 25-57 was moved by Commissioner Mehaffey, seconded by Commissioner Houghton, and was approved by a roll call vote of 10-0.

### **Resolution 25-57 Executive Summary**

**Resolution:** Authorizes the restatement of the Delaware River and Bay Authority Employees' Retirement Plan

**Committee:** Personnel Committee

**Committee/Board Date:** December 16, 2025

**Purpose of Resolution:** To incorporate all amendments since September 2023 and restate the plan document for the Delaware River and Bay Authority Employees' Retirement Plan to add subsequent amendments through resolutions approved between May 2024 and September 2025.

**Background for Resolution:** The plan document for the Employees' Retirement Plan has not been updated and restated since 2023. Since then, the following resolutions were approved and need to be incorporated into the Employees' Retirement Plan document:

Resolution 24-20 - Implemented specific provisions of the SECURE ACT 2.0, changing the mandatory cash-out amounts from \$1,000 to between \$5,000 and \$7,000.

Resolution 24-42 - Implemented that future retirees hired on or after January 1, 2015, will have a premium cost-share based on the number of years of service once reaching the new 10-year vesting period on or after January 1, 2025.

Resolution 25-45 - Authorization for all eligible full-time employees who have prior casual service time the opportunity to purchase that service time using funds from their Deferred Compensation 457(b) Plan account through a plan-to-plan transfer of funds to the employees' retirement account, or to have bi-weekly deductions from payroll over a period of 12, 24, or 36 months; also sets forth eligible full-time employees as of January 1, 2026, cannot purchase more than 24 months of prior casual service time.

**RESOLUTION 25-58 AUTHORIZES THE AMENDMENTS TO THE DELAWARE RIVER AND BAY AUTHORITY'S SECTION 457(b) OF THE DEFERRED COMPENSATION PLAN AS A RESULT OF MANDATORY MODIFICATIONS OF SECURE ACT 2.0**

WHEREAS the Delaware River and Bay Authority (the "Authority") currently maintains the Delaware River and Bay Authority's Section 457(b) of the Deferred Compensation Plan (the "457(b) Plan");

WHEREAS, Pursuant to Section 7.1 of the 457(b) Plan, the Authority has the right to, at any time, amend the Plan pursuant to a resolution of the Commissioners of the Authority; and

WHEREAS the Authority now desires to amend the 457(b) Plan to allow additional provisions to the operations of the Plan; and

WHEREAS, on December 29, 2022, President Biden signed the Consolidated Appropriation Act 2023 into law; and

WHEREAS this legislation contains the SECURE (Setting Every Community Up for Retirement Enhancement) 2.0 Act of 2022 ("the SECURE Act 2.0"); and

WHEREAS the Authority now desires to amend the Deferred Compensation 457(b) Plan to adopt specific mandatory provisions of the SECURE Act 2.0, effective January 1, 2024, which have been extended to be effective January 1, 2026; and

WHEREAS, due to changes enacted by Section 304 of the SECURE Act 2.0, the Authority wishes to increase the age at which a Required Minimum Distribution is required from age 72 to 73, and then again in 2033 to age 75, to be made effective January 1, 2026; and

WHEREAS, due to changes enacted by Section 304 of the SECURE Act 2.0, the Authority wishes to allow the surviving spouses' election to be treated as employees upon the death of the retiree, calculated using the Uniform Lifetime Table (See Attachment #1), regarding the Required Minimum Distribution to be made effective January 1, 2026; and



WHEREAS, due to changes enacted by Section 304 of the SECURE Act 2.0, the Authority wishes to eliminate the Roth In-Plan Distribution from the process to be aligned with the Roth IRA rules to be made effective January 1, 2026; and

WHEREAS, due to changes enacted by Section 304 of the SECURE Act 2.0, the Authority wishes to stipulate that any Age 50+ catch-up contributions are required to be made into a ROTH account for those with salaries above \$145,000, to be made effective January 1, 2026.

NOW, THEREFORE, BE IT RESOLVED THAT the proper officers and employees of the Authority are hereby authorized to execute the necessary amendments to the Deferred Compensation 457(b) Plan and to take whatever action to execute whatever instruments with the advice and consent of counsel that may be necessary or convenient to carry out the foregoing resolution.

Resolution 25-58 was moved by Commissioner Mehaffey, seconded by Commissioner Houghton, and was approved by a roll call vote of 10-0.

#### **ATTACHMENT #1**

## Attachment #1 IRS Publication 590-B

### Appendix B. Uniform Lifetime Table

<b>Table III</b> <b>(Uniform Lifetime)</b> <b>(For Use by:</b> <ul style="list-style-type: none"> <li>• <b>Unmarried Owners,</b></li> <li>• <b>Married Owners Whose Spouses Aren't More Than 10 Years Younger, and</b></li> <li>• <b>Married Owners Whose Spouses Aren't the Sole Beneficiaries of Their IRAs)</b></li> </ul> <b>)</b>			
<b>Age</b>	<b>Distribution Period</b>	<b>Age</b>	<b>Distribution Period</b>
72	27.4	97	7.8
73	26.5	98	7.3
74	25.5	99	6.8
75	24.6	100	6.4
76	23.7	101	6.0
77	22.9	102	5.6
78	22.0	103	5.2
79	21.1	104	4.9
80	20.2	105	4.6
81	19.4	106	4.3
82	18.5	107	4.1
83	17.7	108	3.9
84	16.8	109	3.7
85	16.0	110	3.5
86	15.2	111	3.4
87	14.4	112	3.3
88	13.7	113	3.1
89	12.9	114	3.0
90	12.2	115	2.9
91	11.5	116	2.8
92	10.8	117	2.7
93	10.1	118	2.5
94	9.5	119	2.3
95	8.9	120 and over	2.0
96	8.4		

## **Resolution 25-58 Executive Summary**

**Resolution:** Authorizes the Amendments to the Delaware River and Bay Authority's Section 457(b) of the Deferred Compensation Plan as a Result of Mandatory Modifications of the SECURE Act 2.0

**Committee:** Personnel Committee

**Committee/Board Date:** December 16, 2025

**Purpose of Resolution:** To add specific mandatory provisions of the Setting Every Community Up for Retirement Enhancement 2.0 Act of 2022 (the "SECURE" Act 2.0) to the Authority's Section 457(b) Deferred Compensation Plan, to be effective January 1, 2026.

**Background for Resolution:** On December 29, 2022, President Biden signed the Consolidated Appropriations Act, 2023, into law, which includes the SECURE Act 2.0. Voya (the Authority's record keeper), Bolton Retirement (the Authority's pension actuary), Young Conway Stargatt and Taylor (the Authority's Benefits and Pension Legal Counsel), have reviewed the changes required/recommended under the SECURE Act 2.0.

The Authority now desires to amend the Deferred Compensation 457(b) Plan to adopt specific mandatory provisions of the SECURE Act 2.0, effective January 1, 2024, which have been extended to be effective January 1, 2026.

Given the lack of guidance on many of the SECURE Act 2.0 provisions and the extension, until December 31, 2029, of the deadline for governmental plans to be amended to comply with SECURE Act 2.0, Legal Counsel has advised the Authority only to amend the Section 457(b) Plan to comply with the following:

Section 304 of the SECURE Act 2.0 requires a change in the necessary age for a Required Minimum Distribution (RMD) to be increased for participants and spousal beneficiaries of a participant who died before reaching the RMD beginning date. The age range is determined as follows:

- Increase to age 73 for those who attain age 72 after December 31, 2022, and age 73 before January 1, 2033; and
- Increase to age 75 for an individual who attains age 74 after December 31, 2023.

Section 304 of the SECURE Act 2.0 requires a change regarding surviving spouses' elections and how they are treated upon the death of the retiree concerning the expected RMD.

- If the spouse is the sole designated beneficiary and the participant dies before commencing a RMD, the spouse may defer taking the RMD until the later of December 31 of the calendar year in which the participant would have reached the applicable age; and
- If the participant dies before the RMD has commenced and the spousal beneficiary's first RMD over life expectancy commences in or after 2024, the spousal beneficiary is deemed to irrevocably elect to have RMDs calculated using the Uniform Lifetime Table (See Attachment #1); and

- If the spouse is the sole designated beneficiary with the first RMD commencing in or after 2024, and the participant dies on or after the RMDs have commenced, the spouse may irrevocably elect to have the RMDs calculated using the Uniform Lifetime Table (See Attachment #1).

Regarding any plan distributions to a plan participant, the plan must consider all amounts (both RMD and non-Roth) from the participant's account from an employer-sponsor retirement plan. SECURE Act 2.0 eliminates this requirement so that the designated Roth account under a plan is not subject to RMD during the participant's lifetime.

Section 304 of the SECURE Act 2.0 requires the Age 50+ Catch-Up Contribution to be placed into an approved Roth IRA account if the employee's salary is above the threshold of \$145,000 per year.

- If a participant's prior year FICA wages from the employer sponsoring the plan exceeded \$145,000, then a participant's Age 50+ Catch-Up deferrals can only be made as a ROTH contribution. The \$145,000 threshold is subject to the IRS annual cost-of-living adjustments in \$5,000 increments.

#### **RESOLUTION 25-59 – ADOPTING THE DELAWARE RIVER AND BAY AUTHORITY'S 2026 CAPITAL IMPROVEMENT PROGRAM (CIP)**

WHEREAS, The Delaware River and Bay Authority (the "Authority") has developed a 2026 Capital Improvement Program (CIP) for major and minor capital projects Authority-wide in the amount of \$134,343,000.00 in Authority funds and \$27,417,000.00 in external funds, for a total of \$161,760,000.00; and

WHEREAS, the proposed CIP makes investments at the Delaware Memorial Bridge, the Cape May-Lewes Ferry, the Forts Ferry, the Wilmington Airport, the Delaware Air Park, the Civil Air Terminal, the Millville Executive Airport, and the Cape May Airport; and

WHEREAS, the Projects Committee has conducted a publicly advertised meeting on the proposed 2026 CIP; and

WHEREAS, the Authority's Projects Committee has reviewed and approved the proposed 2026 CIP and recommends its adoption by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED, that the Authority hereby adopts the 2026 CIP investment proposal in the amount of \$161,760,000.00.

Resolution 25-59 was moved by Commissioner Mehaffey, seconded by Commissioner Houghton, and was approved by a roll call vote of 10-0.

## **Resolution 25-59 - Executive Summary**

**Resolution:** Authorizing the adoption of The Delaware River and Bay Authority's 2026 Capital Improvement Program (CIP) investment proposal.

**Committee:** Projects Committee

**Committee Date:** December 16, 2025

**Board Date:** December 16, 2025

**Purpose of Resolution:** To authorize adoption of the Delaware River and Bay Authority's 2026 Capital Improvement Program (CIP) investment proposal in the amount of \$134,343,000.00 in Authority funds and \$27,417,000.00 in external funds, for a total of \$161,760,000.00.

**Background for Resolution:** The Delaware River and Bay Authority has developed a 2026 Capital Improvement Program (CIP) for major capital improvement projects, minor capital maintenance projects, minor capital equipment purchases, and automation/telecom upgrades at the Delaware Memorial Bridge, the Cape May-Lewes Ferry, the Forts Ferry, the Wilmington Airport, the Millville Executive Airport, the Cape May Airport, the Delaware Air Park, and the Civil Air Terminal in the amount of \$134,343,000.00 in Authority funds and \$27,417,000.00 in external funds, for a total of \$161,760,000.00. External funds include but are not limited to grants and cost-sharing from the federal government, the States of Delaware and New Jersey, and Cape May County.

The implementation of this 2026 Capital Improvement Program will provide for the proper maintenance of and improvement to the Authority's infrastructure and facilities and assure that the public continues to enjoy safe and efficient transportation services.

The 2026 CIP is accompanied by a Five-Year (2026-2030) Strategic Plan showing projections for four additional years of capital spending.

The Projects Committee has conducted a publicly advertised meeting on the proposed 2026 CIP, approved the proposed 2026 CIP, and recommends its adoption to the Board of Commissioners.

## **RESOLUTION 25-60 – CHANGES THE DATE OF THE JANUARY AND FEBRUARY 2026 BOARD OF COMMISSIONERS MEETINGS**

WHEREAS, pursuant to Section 5.1 of the Bylaws adopted by the Delaware River and Bay Authority (the "Authority"), the regular monthly meeting of the Commissioners shall be held to the third Tuesday of each month; and

WHEREAS, the January 2026 meeting is currently scheduled for Tuesday, January 20, 2026; and

WHEREAS, due to scheduling conflicts with Martin Luther King Day, the Commissioners desire to reschedule the meeting to the third Wednesday of January, January 21, 2026; and

WHEREAS, the February 2026 Board meeting is currently scheduled for Tuesday, February 17, 2026; and

WHEREAS, due to scheduling conflicts with Presidents' Day, the Commissioners desire to reschedule the meeting to the third Wednesday of February, February 18, 2026.

NOW, THEREFORE, BE IT RESOLVED, that the January monthly meeting of the Board of Commissioners shall be moved from January 20, 2026 to January 21, 2026.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the February monthly meeting of the Board of Commissioners shall be moved from February 17, 2026 to February 18, 2026.

Resolution 25-60 was moved by Commissioner Mehaffey, seconded by Commissioner Houghton, and was approved by a roll call vote of 10-0.

### **Resolution 25-60- Executive Summary**

**Resolution:** Changes the Date of the January and February 2026 Board of Commissioners Meetings

**Committee:** N/A

**Board Date:** December 16, 2025

**Purpose of the Resolution:** To change the date of the January and February regular monthly meetings of the Board of Commissioners from January 20, 2026 to January 21, 2026 and from February 17, 2026 to February 18, 2026.

**Background for Resolution:** Due to the Martin Luther King Holiday, there are scheduling conflicts with the regularly scheduled January meeting.

Due to the Presidents' Day Holiday, there are scheduling conflicts with the regularly scheduled February meeting.

**RESOLUTION 25-61 APPROVING A MEMORANDUM OF AGREEMENT BETWEEN THE DELAWARE RIVER AND BAY AUTHORITY AND THE COUNTY OF CAPE MAY FOR THE CONSTRUCTION OF A PUBLIC USE HANGAR AT CAPE MAY AIRPORT**

**WHEREAS**, the DRBA was duly created pursuant to the Delaware-New Jersey Compact, 17 Del.C. §1701 and N.J.S.A. 32:11E-1 et seq. Among the purposes of the DRBA is the undertaking of projects which advance the economic growth and development within the counties of Delaware and New Jersey which border the Delaware River and Bay by providing for, planning and engaging in projects which will enhance the further economic growth and development of those areas; and

**WHEREAS**, the Cape May County Airport and Industrial Park (the “Airport”), located in the Township of Lower, County of Cape May, and State of New Jersey, is owned by the County; and

**WHEREAS**, pursuant to the terms of a certain Acquisition Agreement dated December 15, 1998 (“Acquisition Agreement”), and a certain Ground Lease dated June 8, 1999, the DRBA agreed to assume operation and control of certain parcels of land and improvements at the Airport and further agreed to operate and manage the Airport and related facilities; and

**WHEREAS**, in furtherance of its mission and pursuant to the terms of the Ground Lease, the DRBA, as sponsor of the Airport, has expended time, manpower and other resources, including investment into infrastructure, improvements and redevelopment of the Airport; and

**WHEREAS**, the initial term (“Term”) of the Ground Lease expires on June 8, 2029 (“Termination Date”) and is to automatically renew for two additional periods of thirty (30) years each unless, not later than sixty (60) months prior to the expiration of the then-current Term, either Party issues a Notice of Non-Renewal to the other Party; and

**WHEREAS**, by letter dated June 6, 2024, the County of Cape May issued a Notice of Non-Renewal to the DRBA, as a result of which the Ground Lease shall terminate on the Termination Date; and

**WHEREAS**, pursuant to the Ground Lease, upon termination of the Ground Lease, the County shall, on the Termination Date, pay a Termination Payment to the DRBA; and

**WHEREAS**, the Ground Lease further provides that if the County timely delivers a Notice of Non-Renewal to the DRBA, then the DRBA must obtain the County’s consent to Airport capital improvements to be made by, or debt incurred by, the DRBA during the last sixty (60) months of the Ground Lease, and in the absence of such consent, such improvements or debt shall not be included in the Termination Payment; and

**WHEREAS**, prior to the issuance by the County of the Notice of Non-Renewal, the DRBA had prepared a 2024-2028 Capital Improvement Program (“Planned Capital Projects”) for the Airport, which included construction of a public use hangar (“Hangar”) as a capital project (“Hangar Project”); and

**WHEREAS**, the total costs associated with the Hangar Project are estimated at \$7,095,651 (“Hangar Project Costs”); and

**WHEREAS**, the Hangar Project is eligible for a HUD community grant, administered by the FAA, in the approximate amount of \$2,000,000 (“Grant”), which would result in the expenditure by the DRBA of non-Grant reimbursed capital funds totaling approximately \$5,095,651; and

**WHEREAS**, as a result of the issuance by the County of the Notice of Non-Renewal, the DRBA advised the County that it would no longer pursue its Planned Capital Projects, including the Hangar Project; and

**WHEREAS**, the DRBA and County subsequently held discussions relating to the Hangar Project and the Parties agree that it is in the best interest of the Airport for the DRBA to pursue the Hangar Project at the Airport notwithstanding the issuance of the Notice of Non-Renewal; and

**WHEREAS**, the Parties wish to enter into this Memorandum of Agreement to reflect their mutual agreement regarding the Hangar Project to be undertaken and managed by the DRBA at the Airport prior to the expiration of the Ground Lease, the County’s acknowledgement of and consent to the pursuit by the DRBA of the Hangar Project, the County’s agreement to reimburse the DRBA for the capital funds expended by the DRBA (non-Grant reimbursed) in connection with the Hangar Project and other conditions agreed to by the Parties; and

**WHEREAS**, the County has passed Resolution 511-25 authorizing execution of the MOA; and

**WHEREAS**, the County has passed Bond Ordinance Number 2-2025 to appropriate the funds necessary to make repayment to the DRBA for the Hangar Project; and

**WHEREAS**, the estoppel period for Bond Ordinance Number 2-2025 will not expire until December 30, 2025 and the DRBA cannot move forward with executing the MOA until the expiration of the estoppel period.

**NOW, THEREFORE, BE IT RESOLVED**, that subject to the expiration of the County’s estoppel period, the Chairperson, Vice Chairperson and Executive Director, with the advice and consent of counsel, are hereby authorized to execute and deliver the Memorandum of Agreement attached hereto as Exhibit A.

Resolution 25-61 was moved by Commissioner Ratchford, seconded by Commissioner Mehaffey, and was approved by a roll call vote of 10-0.

### **Resolution 25- 61 Executive Summary**

**Resolution:** Approving a Memorandum of Agreement between the Delaware River and Bay Authority and the County of Cape May for the Construction of a Public Use Hangar at Cape May Airport



**Committee:** Economic Development

**Committee/**

**Board Date:** December 16, 2025

**Purpose and Background for Resolution:** Since late 2022, the DRBA and Cape May County have been collaborating on plans to construct a public use hangar at Cape May Airport. The DRBA was awarded a \$2Million grant for construction of this hangar. Due to the County's notice of non-renewal, the DRBA wanted to ensure prompt reimbursement of its share of the Hangar Project costs of approximately \$5,095,651. DRBA will execute the MOA after the County appropriates repayment funds.

\* \* \* \* \*

12536. EXECUTIVE DIRECTOR'S COMMENTS

The Executive Director reminded the Board of the following upcoming events:

DRBA Employee Town Halls will continue in January  
ILG Carper Terminal dedication- spring (date to be determined)  
Ship collision protection system ribbon cutting- spring (date to be determined)

Mr. Coppadge thanked Colonel McFadden and the members of the DRBA Police Department for their successful Shop with a Cop community initiative. Commissioner Behnke asked if something similar is done in New Jersey. Deputy Executive Director Smith indicated she plans to follow up about a possible sponsorship.

Mr. Coppadge also discussed his recent Town Hall events, and his plans to hold them on a quarterly basis. In 2026, Mr. Coppadge indicated that he plans to focus on strengthening culture, developing leadership, consistent messaging between C-Suite and direct reports, succession planning, and revenue generating projects.

\* \* \* \* \*

12537. COMMISSIONERS PUBLIC FORUM

Chairperson Ransome thanked Mr. Coppadge for his leadership these past six months. Chairperson Ransome noted that it has been a unique period for the Board with two airport non-renewals, a new ferry on the horizon, Avelo and Worldwide Turbine issues, new Executive Director, and union negotiations. Chairperson Ransome also expressed his appreciation of Senior Management team and legal counsel for

the year's progress and successful projects. He stressed that the DRBA must maintain its A+ bond rating in 2026 and beyond.

Commissioner Houghton thanked everyone for their cooperation and kindness with his transition from Delaware counsel to Commissioner. He has gained a newfound appreciation for the differing roles, and he's enjoying his tenure on the Board.

Vice Chair Lathem wished everyone a Merry Christmas and asked how artificial intelligence (AI) might impact us in the new year and beyond. Mr. Coppadge indicated he has had those discussions with CIO Owens, and that he would like to organize a new committee related to information technology. CIO Owens has been looking into AI cautiously and noted that AI does have value to the Authority and its employees. She plans to work with Executive Director Coppadge to develop an AI policy as well as implement additional measures to utilize and harness this cutting-edge technology in the workplace.

With no further comments, a motion to adjourn the Board meeting at 12:43 p.m. was made by Commissioner Lathem, seconded by Commissioner Behnke, and approved by a voice vote of 10-0.

Respectfully submitted,

**THE DELAWARE RIVER AND BAY AUTHORITY**

James Salmon  
Assistant Secretary